



City of Lawton

Lawton Enhancement Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Agenda

Wednesday, October 8, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Introduction of Guests

Reports

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
2. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
3. Receive a report from the LETA Executive Director regarding ongoing LETA projects and take action as deemed necessary.
4. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Business Items

1. Consider approving the minutes of the September 10, 2025, meeting.
2. Consider approving the list of expenses for the period covering September 9, 2025 – October 2, 2025.
3. Consider approving the Financial Statements for the month of August 2025.
4. Consider approving an estimate from Bedrock Nursery in the amount of \$5,169.80 to replace damaged concrete containers on 2nd Street due to a recent car accident, and authorize payment of all applicable expenses incurred

up to \$5,169.80.

5. Consider approving an estimate from Bedrock Nursery in the amount of \$6,819.80 for the purchase of eight replacement concrete containers on 2nd Street and authorize payment of all applicable expenses incurred up to \$6,819.80.
6. Consider authorizing the Chairman to retain the services of Fox, Dressler & Brickley, Inc. to perform a structural engineering analysis of existing street light poles on C Avenue between SW 2nd Street and SW 7th Street for suitability for the C Avenue Decorative Street Lighting Project, up to a maximum amount of \$2,500, and take action as deemed necessary.
7. Consider setting aside \$26,000 for the installation of the decorative LED string lights on C Avenue between SW 4th Street and SW 5th Street as the first phase of the C Avenue Decorative Street Lighting Project, authorize the Chairman to obtain written quotes for the work, and further authorize the Chairman to submit an application to the McMahan Foundation for \$13,000, being approximately one-half the cost of the installation.
8. Select a Yard of the Month winner for September 2025.
9. Consider approving the 2026 Annual Meeting Notice for the Lawton Enhancement Trust Authority.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



City of Lawton
Lawton Enhancement
Trust Authority

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Wednesday, September 10, 2025

3:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Board may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Board may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Board may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Vice-Chairman Rabon called the meeting to order at 3:00PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Dwight Tanner, Chris Rabon, Dwain Baxter, Ted Symuleski, Charles Owens, Johnny Owens

ABSENT: Barry Ezerski (excused), Jeremy Lohman (excused), Addie Smith (excused)

OTHERS PRESENT: Dewayne Burk, Deputy City Manager; Neal Kirmer, Communications & Marketing; Madalynn El Kouri, Communications & Marketing; Tammy Branstetter, City Clerk's Office; Garrett Lam, City Attorney's Office; Rachel Beadles, City Attorney's Office; Kelvin Ingram, Parks & Recreation; Jason Poudrier, Arts & Humanities; Kristin Huntley, Financial Services; John Saville, Financial Services; Tiffiney Dimery, Ward 4 Candidate

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Vice-Chairman Rabon verified with Branstetter that the meeting notice and agenda were posted in accordance with the Oklahoma Open Meeting Act.

Introduction of Guests

Tiffiney Dimery, Ward 4 Candidate, introduced herself.

Reports

1. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

No updates were given.

Business Items

Vice-Chairman Rabon said we will be starting with business item 4.

The Authority considered business item 4 before the other business items.

1. Consider approving the minutes of the August 13, 2025, meeting.

A copy of the minutes from the August 13, 2025, meeting may be obtained from the City Clerk's Office upon request.

Motion by Johnny Owens, **Second** by Charles Owens, to approve the minutes from the August 13, 2025, meeting as presented. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

2. Consider approving the list of expenses for the period covering August 11, 2025 — September 8, 2025.

Kristin Huntley, Financial Services, reviewed the list of expenses for the period covering August 11, 2025–September 8, 2025. A copy of the list of expenses may be obtained from the City Clerk's Office upon request.

Huntley said the first three are Lawton Lodging for \$348 each, and these were hotel rooms for the Freedom Festival. ABS Golf Cars was \$1,586 for golf cart rentals for the Freedom Festival. Bedrock Nursery had two charges — \$20,315.24 and \$18,852.93 — for the Shepler Park landscaping that was approved back in June. There were two more charges for Bedrock Nursery — \$8,584 and \$11,152.50 — and this was for the Shepler Park irrigation, phases one and two. There are two for KMGZ-FM Magic 95 - \$800 and \$2,000 for radio advertisements for the Freedom Festival. Rooney LLC was \$1,600 for the electrician used during the Freedom Festival. SCIH Ice Holdings, Inc. was \$265 for ice for the Freedom Festival. United Rentals North America, Inc. was \$258 for Freedom Festival rentals. Town Square Media was \$504, and that was also for Freedom Festival advertisement. Canva US, Inc. was \$182 for the holiday "Yard of the Month" signs. Christopher Bland was \$1,730 for fencing around the electrical box at the Farmer's Market. There were also additional charges that weren't included in last month's report but should have been. They are for SAI Lawton Hotel LLC for lodging for the Freedom Festival pyrotechs, and this was \$232 per room for five rooms.

Vice-Chairman Rabon asked if we're almost through with all of our Freedom Festival payments.

Poudrier said yes.

Motion by Symuleski, **Second** by Baxter, to approve the list of expenses for the period

covering August 11, 2025–September 8, 2025, as presented. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

3. Consider approving the Financial Statements for the month of July 2025.

Kristin Huntley, Financial Services, presented the Financial Statements for the month of July 2025. A copy of the Financial Statements for the month of July 2025 may be obtained from the City Clerk's Office upon request.

Huntley said we'll start with the balance sheet. The total cash in our City National Bank account was \$374,516.69. We'd like to point out, toward the top, where it says LETA Hotel Motel Tax — that has substantially jumped since last month, and that is because we made our claim for our hotel motel back in fiscal year 25 and received that in July. Under other current assets, we still have a Freedom Festival receivable for \$10,500, which represents sponsorships that we're still waiting on. So, total assets for July 2025 are \$385,016.69. Under liabilities and equity, we do have some accounts payable, \$1,215.77, and then, down towards the very bottom, total equity is \$383,892.

Symuleski asked what the \$1,215.77 is for.

Huntley said it's mostly Freedom Festival — they were invoices that were received in July that didn't get paid into August. That will fall off next month.

Huntley said under our profit and loss statement, under ordinary income/expense, we have hotel-motel income that I spoke about earlier — \$158,591 — and this is all spending from fiscal year 25. Our LETA court fees income, which is for May and June 2025, was \$7,202. Interest income for July was \$22.05. Under expenses, dues and memberships totaled \$200 — these were your Keep Oklahoma Beautiful dues. Eye Candy Awards was \$81 — this was a security invoice that didn't get paid back in April. Professional and technical service was \$1,553 — this was for Hatch, Croke & Associates for the federal tax return preparation. So, net ordinary income was \$163,981.05. Then, under other income, your Freedom Festival income was \$3,873 — this was for bounce house rentals. In other expenses, Freedom Festival expense was \$2,417.68, and then an additional \$149.96. So, total net income down at the very bottom for the month of July is \$165,286.41.

Huntley said on our income and expense tracker, I have a typo. I did not change the year at the very top — that should say 2025-2026, so I apologize for that. Our only net income, or income to date that falls in fiscal year 26, is the earned interest from the bank — the \$22.05. Under expenses, repair, maintenance, and replanting — we haven't spent anything yet, but we do have \$58,904.67 encumbered, or promised, for projects, which we'll get into on the next page. Professional and technical services — we spent \$1,553, and that was for the Hatch, Croke & Associates invoice. Dues, memberships and subscriptions — \$200. LETA grant awards — we have a project pending for \$537.02. For LETA beautification project(s), we have a few projects pending at \$35,084.99. So that's where you are with your fiscal year 2026 money.

Huntley said on the last page are your projects pending, you'll see under beautification that you have five projects pending, totaling \$35,084.99. Under repairs, maintenance, and replanting, you have four projects pending, and they total \$58,904.67. Then under grant awards and miscellaneous donations, there's one project still pending for \$537.02.

Vice-Chairman Rabon inquired about the money reflected as still due from the Freedom Festival on the balance sheet.

Huntley said I will say we received \$5,500 of that in August, and we're just pending \$5,000. I know Jason's working on that.

Huntley introduced John Saville, a new accountant and CPA for the Finance Department. She said Saville will be taking over LETA next month.

Motion by Johnny Owens, **Second** by Baxter, to approve the Financial Statements for the month of July 2025 as presented. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

4. Consider approving an estimate from Bedrock Nursery in the amount of \$2,950.00 for irrigation repair on 2nd Street and authorize payment of all applicable expenses incurred up to \$2,950.00.

Dennis Totte, Bedrock Nursery, provided background information on this item.

Totte said on one of our last irrigation checks at about 2nd and Arlington, we discovered a leak under the concrete that is coming out through the seam. I took a video of it. The system still runs and functions right now. A lot of times, if there's a clean break, the zone won't pressure up — but in this case, it is pressuring up the zone. I just thought I'd bring that to you guys. I don't want to wait until it's non-functioning. I'd like to get it fixed before the fall color changes, since we'll need to water and change those plants out at the end of this month. It's going to entail cutting out a whole section of concrete. I think it's a big section, about 8 by 8 or 8 by 10 feet. We'll need to repair the irrigation line, and we'll have to pour it back — we'll dial it in with rebar and have it repoured with concrete. The total cost, including material and labor for both the irrigation and concrete work, is estimated at \$2,950.

Motion by Johnny Owens, **Second** by Baxter, to approve the estimate as presented. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

5. Consider approving an estimate from Bedrock Nursery totaling \$17,889.60 for the purchase of 19 concrete containers to replace damaged units and missing units on 2nd Street and take action as deemed necessary.

Vice-Chairman Rabon said we're going to strike number five from the agenda right now.

Dennis has a bid for a little less than \$18,000 for some concrete containers and then to replace some units that were damaged on second street. I think that some of those were damaged due to an accident, so we've asked Dennis to actually break those down into separate invoices. That way, when we file the insurance claim, we've got a solid number to work with.

This item was stricken from the agenda.

6. Select a Yard of the Month winner for August 2025.

Neal Kirmer, Communications and Marketing, provided background information on this item. A copy of the candidates for the August 2025 Yard of the Month winner may be obtained from the City Clerk's Office upon request.

Kirmer said first, I'd like to introduce the newest member of our Communications and Marketing team, Madalynn El Kouri. She'll be jumping in and taking over some of the LETA duties in the coming months.

Kirmer said we had three again this month. What we did this month was we grabbed three from previous months that were the second-highest vote-getters for that month. We felt they needed a second shot at it, so we gave them another chance. This month, the vote count winner was Ward 2, with all the flowers out front.

Symuleski said that's the one that stands out the most.

Motion by Symuleski, **Second** by Tanner, to select the yard from Ward 2 as the Yard of the Month winner for August 2025. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

Adjournment

Motion by Symuleski, **Second** by Tanner, to adjourn the September 10, 2025, meeting. **AYE:** Baxter, Charles Owens, Symuleski, Tanner, Johnny Owens, Rabon. **NAY:** None. **MOTION PASSED.**

There being no further business to discuss, the meeting adjourned at 3:17 PM.

PERIOD COVERING 9/09/2025 TO 10/2/2025

VENDOR NAME	ACCOUNT DESCRIPTION	AMOUNT	INVOICE DATE	PAY DATE	INVOICE NO	CHECK NO	DESCRIPTION
INTERTRIBAL VISIONS UNLIMITED, INC	LETA FREEDOM FESTIVAL	195.00	6/26/2025	09/10/2025		3375	3271 FREEDOM FESTIVAL BANNER
BEDROCK NURSERY INC.	LETA BEAUTIFICATION PROJECT	28,819.99	9/12/2025	10/2/2025		4663	3138 ROGERS LANE IRRIGATION PROJECT (46TH TO 52ND ST)

Lawton Enhancement Trust Authority
Balance Sheet
As of August 31, 2025

AUGUST 25

ASSETS

Current Assets

Checking/Savings

CITY NATIONAL BANK

LETA

LETA Beautification Fund (14,557.11)

LETA Hotel/Motel Tax 199,130.19

LETA Misc 99.66

Total LETA 184,672.74

Committed Funds 3,802.02

Veterans Cntr Sidewalk Brick Prj (R) 18,707.80

Children United (C) 18,234.54

Freedom Festival (C) 31,012.92

Cultural Preservation (C) 5,835.25

2nd Street Project (R) 7,201.86

Downtown Lights (R) 4,245.00

Grant- Navy Memorial Eagle Sct Prj (R) 8,902.00

Grant - Goldstar Family Memorial (R) 637.50

Playground in the Park (R) 0.00

Skate Park (R) 30,808.88

Shepler Park (R) 1,451.14

Total CITY NATIONAL BANK 315,511.65

Other Current Assets

Freedom Festival Receivable 5,000.00

Total Other Current Assets 5,000.00

Total Current Assets 320,511.65

TOTAL ASSETS 320,511.65

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable 195.00

Total Account Payable 195.00

Other Current Liabilities 0.00

Total Other Current Liabilities 0.00

Total Current Liabilities 195.00

Total Liabilities 195.00

Equity

Net Assets - Restricted 423,102.41

Net Assets - Unrestricted (43,780.72)

Net Income (59,005.04)

Total Equity 320,316.65

TOTAL LIABILITIES & EQUITY 320,511.65

Lawton Enhancement Trust Authority
Profit Loss
August 2025

	<u>August 25</u>
Ordinary Income/Expense	
Income	
Hotel/Motel Income	0.00
LETA Court Fees Income	3,903.00
Interest Income	0.00
Total Income	<u>3,903.00</u>
Expense	
Dues and Memberships	0.00
Eye Candy Awards	0.00
Repairs, Maintenance & Replanting	58,904.67
Professional & Technical Service	0.00
Total Expense	<u>58,904.67</u>
Net Ordinary Income	(55,001.67)
Other Income	
Other Income	
Freedom Festival Income	7,424.40
Total Other Income	<u>7,424.40</u>
Other Expense	
Local Grant Expense	0.00
H/M Holiday in the Park	0.00
Freedom Festival Expense	11,427.77
Children United	0.00
H/M Freedom Festival	0.00
Cultural Preservation	0.00
Playground in the Park	0.00
Total Other Expense	<u>11,427.77</u>
Net Other Income	(4,003.37)
Net Income	<u><u>(59,005.04)</u></u>

LAWTON ENHANCEMENT TRUST AUTHORITY
2024-2025 INCOME & EXPENSE TRACKER
through August 31, 2025

Revenue	2025/2026 Budget	Income to Date	% Collected
Hotel/Motel Tax (5% Allocation)	\$147,460.00	\$0.00	0.0%
Holiday in the Park Hotel Motel	\$38,540.00	\$0.00	0.0%
Freedom Festival Hotel Motel	\$140,000.00	\$0.00	0.0%
LETA Beautification Fund (Municipal Fines)	\$42,000.00	\$3,903.00	9.3%
Local Grants	\$0.00	\$0.00	0.0%
Other Donations & Miscellaneous Income	\$150.00	\$0.00	0.0%
Earned Interest	\$502.17	\$22.05	4.4%
Trash Off Event Fees & Donations	\$125.00	\$0.00	0.0%
Eye Candy Awards Banquet Sales/Donations	\$250.00	\$0.00	0.0%
Freedom Festival	\$34,500.00	\$7,424.40	21.5%
Children United	\$3,000.00	\$0.00	0.0%
Project Donations	\$3,000.00	\$0.00	0.0%
Cultural Preservation	\$0.00	\$0.00	0.0%
Gifts in Kind - Services	\$0.00	\$0.00	0.0%
TOTAL REVENUE	\$409,527.17	\$11,349.45	2.8%

Expenses	2025/2026 Budget	Year-to-Date Expenses	Exp/Prj Pending	Budget Remaining
Supplies, Tools & Equipment	\$100.00	\$0.00		\$100.00
Repairs, Maintenance and Replanting	\$108,350.00	\$58,904.67		\$49,445.33
Rental, Publishing, Printing, Miscellaneous	\$500.00	\$0.00		\$500.00
Prof & Technical Services	\$8,500.00	\$1,553.00		\$6,947.00
Postage and Delivery	\$250.00	\$0.00		\$250.00
Dues, Memberships, and Subscriptions	\$400.00	\$200.00		\$200.00
Other Expenses	\$8,935.00	\$0.00		\$8,935.00
Bank Service Charge	\$70.00	\$0.00		\$70.00
LETA Grant Awards	\$35,537.02	\$0.00	\$537.02	\$35,000.00
Local Grant Expense	\$0.00	\$0.00		\$0.00
Eye Candy Awards Banquet	\$10,000.00	\$0.00		\$10,000.00
Yard of the Month	\$17,000.00	\$0.00		\$17,000.00
LETA Beautification Projects	\$90,570.00	\$0.00	\$35,084.99	\$55,485.01
Playground in the Park	\$0.00	\$0.00		\$0.00
LETA H/M Holiday In the Park	\$38,540.00	\$0.00		\$38,540.00
Trash Off Event	\$4,600.00	\$0.00		\$4,600.00
Freedom Festival	\$47,317.68	\$11,427.77		\$35,889.91
Children United	\$20,284.54	\$0.00		\$20,284.54
LETA H/M Freedom Festival	\$140,000.00	\$0.00		\$140,000.00
Cultural Preservation	\$1,731.95	\$0.00		\$1,731.95
LETA Veteran Sidewalk Project	\$21,707.80	\$0.00		\$21,707.80
TOTAL EXPENSES	\$554,393.99	\$72,085.44	\$35,622.01	\$446,686.54

**LAWTON ENHANCEMENT TRUST AUTHORITY
2025-2026 INCOME & EXPENSE TRACKER**

through August 31, 2025

	Amount Approved or Budgeted	Amount Expensed	Amount Remaining
LETA Beautification Projects			
Lighting City Hall Project (Approved 10/16/23)	\$48,411.25	\$46,946.25	\$1,465.00
2nd & F Mural ASEZ (Approved 09/11/24)	\$800.00	\$0.00	\$800.00
Lawton Art Walks (Approved 05/14/2025)	\$1,000.00	\$0.00	\$1,000.00
Irrigation System - Rogers Lane (46th - 52nd) (Approved 8/14/2025)	\$28,819.99	\$0.00	\$28,819.99
Farmers Market Fencing (Approved 8/14/2025)	\$3,000.00	\$0.00	\$3,000.00
Subtotal	\$82,031.24	\$46,946.25	\$35,084.99
Repairs, Maintenance and Replanting			
Shepler Park Landscaping Phase I (Approved 6/11/2025)	\$20,315.24	\$20,315.24	\$0.00
Shepler Park Landscaping Phase II (Approved 6/11/2025)	\$18,852.93	\$18,852.93	\$0.00
Shepler Park Irrigation Phase I (Approved 6/11/2025)	\$11,152.50	\$11,152.50	\$0.00
Shepler Park Irrigation Phase II (Approved 6/11/2025)	\$8,584.00	\$8,584.00	\$0.00
Subtotal	\$58,904.67	\$58,904.67	\$0.00
Grant Awards & Misc Donations			
Cultural Preservation Artifact Wrapping Materials (Approved 04/12/23)	\$537.02	\$0.00	\$537.02
Subtotal	\$537.02	\$0.00	\$537.02

Bedrock Nursery Inc.
 1802 NW 67th St.
 Lawton, OK 73505 US
 5802486337
 www.bedrocknursery.com



Estimate

ESTIMATE # 3336
 DATE 10/01/2025

ADDRESS

City of Lawton (LETA)
 Attn: Andrea Flowers
 212 SW 9th St.
 Lawton, OK 73501

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
2nd ST - 5 CONCRETE CONTAINERS (Replacements From Car Accident on 9/1/25)			
misc Concrete Container 25" ID, 30" OD, 22.5" T	3	525.00	1,575.00
misc Concrete Container 30" ID, 35" OD, 26.5" T	2	625.00	1,250.00
misc Freight	1	500.00	500.00
misc Drainage Rock / Delivery	1	175.00	175.00
Potting soil lg Large Bag	20	22.99	459.80
Labor Deliver Concrete Planters, Set Concrete Planters w/ Skid Steer, Fill Container Bottoms w/ Drainage Rock, & Fill Containers w/ New Potting Soil	1	500.00	500.00
misc Drip Irrigation / Fittings	6.50	40.00	260.00
Labor Re-Plumb 5 Containers w/ New Irrigation	1	450.00	450.00

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

SUBTOTAL	5,169.80
TAX (9%)	0.00
TOTAL	\$5,169.80

Accepted By

Accepted Date

We appreciate your business!

Bedrock Nursery Inc.
 1802 NW 67th St.
 Lawton, OK 73505 US
 5802486337
 www.bedrocknursery.com



Estimate

ESTIMATE # 3337
 DATE 10/01/2025

ADDRESS

City of Lawton (LETA)
 Attn: Andrea Flowers
 212 SW 9th St.
 Lawton, OK 73501

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
2nd ST - 8 MISSING CONCRETE CONTAINERS (Replacements For 8 Containers That Are Currently Missing)			
misc Concrete Container 25" ID, 30" OD, 22.5" T	5	525.00	2,625.00
misc Concrete Container 30" ID, 35" OD, 26.5" T	3	625.00	1,875.00
misc Freight	1	500.00	500.00
misc Drainage Rock / Delivery	1	150.00	150.00
Potting soil lg Large Bag	20	22.99	459.80
Labor Deliver Concrete Planters, Set Concrete Planters w/ Skid Steer, Fill Container Bottoms w/ Drainage Rock, & Fill Containers w/ New Potting Soil	1	500.00	500.00
misc Drip Irrigation / Fittings	6.50	40.00	260.00
Labor Re-Plumb 13 Containers w/ New Irrigation	1	450.00	450.00

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

SUBTOTAL	6,819.80
TAX (9%)	0.00
TOTAL	\$6,819.80

Accepted By

Accepted Date

We appreciate your business!



October 8, 2025

Mr. Mark Henry, Chairman
 McMahon Foundation
 616 SW "C" Avenue
 Lawton, Oklahoma 73501

Dear Mr. Mayhall:

The City of Lawton has made great strides these past few years in promoting a clean attractive environment as a source of community pride and accomplishment. We also have made significant investments in the revitalization of Lawton’s downtown to include the development of the Hilton Garden Inn, the Lawton Town Center, the FISTA, Lawton City Hall, Lawton Public Safety Center, and the Lawton Farmers Market. The Lawton Community is moving in a very positive direction, and the McMahon Foundation has been a crucial partner in our progress.

I believe that the LETA has been a part of this as well. Beautiful public spaces are an important factor in community pride and well-being. Beautification also has a direct relationship with economic vitality. While much of our efforts have been rightly focused on planting and maintaining flowers, shrubs, and trees, LETA has also played a role in providing decorative lighting at City Hall. Several years ago, LETA purchased string lighting for installation on C Avenue, to promote that space as the focus of Lawton’s historic downtown commerce. Unfortunately, the COVID 19 epidemic sidelined the project, and it was almost forgotten. I say almost, because the merchants on C Avenue did not for a moment forget the promise of what decorative string lighting would do for the area. At their October 8th meeting, the LETA board voted to move Phase I that project forward again. Phase I would include installing approximately 960 LF of LED string lighting across C Avenue between the existing street light poles between 4th Street and 5th Street.

The estimated cost of this project is:

Fox & Dressler structural engineering report:	\$1,000.00
960 LF SATCO LED string lights:	\$1,394.00
Install meter base:	\$1,000.00
Install 960 LF of cable and string lights (local electrical contractor):	\$25,000.00
Total for project:	\$28,394.00

We are requesting a \$13,000 grant from The McMahan Foundation to join LETA in finally accomplishing Phase I of the "Light Up C Avenue" project. We believe that the project can be completed before Christmas and will do everything we can to make that a reality. Following Phase I we will continue to seek community and outside funding to complete the project from 2nd Street to 7th Street and perhaps even beyond.

The McMahan Foundation's involvement on past projects has helped make a significant aesthetic and cultural difference in our community. Your financial support for this project will help make Lawton's downtown a better place to live and work and encourage others to invest in our community.

Respectfully submitted.

Sincerely,

Barry Ezerski, Chairman



Ward 2 (Tree)



Ward 2 (Blue)



Ward 5
Page 19 of 20

ANNUAL MEETING NOTICE - 2026
NOTICE OF MEETING

LAWTON ENHANCEMENT TRUST AUTHORITY

TYPE OF MEETING

Regular Meeting	(X)	Rescheduled Regular Meeting	()
Special Meeting	()	Continued or Reconvened Meeting	()
Emergency Meeting	()		

DATE	TIME	PLACE OF MEETING
01/14/26	3:00 PM	Lawton City Hall
02/11/26		212 SW 9 th Street
03/11/26		Lawton, OK 73501
04/08/26		
05/13/26		
06/10/26		
07/08/26		
08/12/26		
09/09/26		
10/14/26		
11/11/26		
12/09/26		

To be completed by person filing notice:

Name: Tammy Branstetter
Title: Recording Secretary
Address: 212 SW 9th Street
Phone: (580) 581-3305

Filed in the office of the municipal clerk at _____ a.m./p.m. on _____.

Signed: _____
City Clerk/Deputy Clerk

- * The notice and the agenda of the meeting are to be posted at the principal office of the public body (City Hall) or, if there is no principal office, at the location of the meeting at least 24 hours in advance of the meeting, excluding Saturdays, Sundays and holidays legally declared by the State of Oklahoma. (§ 311, #9, Title 25, Okla. Statutes)
- ** The notice of the special meeting shall be given in writing, in person or by telephone at least 48 hours before the meeting. The notice and the agenda of the special meeting are to be posted at the principal office of the public body (City Hall) or, if there is no principal office, at the location of the meeting at least 48 hours in advance of the meeting, excluding Saturdays, Sundays and holidays legally declared by the State of Oklahoma. (§ 311, #11, Title 25, Okla. Statutes)
- *** Notice of any change in the date, time or place of a regularly scheduled meeting shall be given not less than 10 days prior to the implementation of such change. (§ 311, #8, Title 25, Okla. Statutes)