
LAWTON PUBLIC LIBRARY

110 SW 4th Street

Lawton, OK 73501

Phone: 580-581-3450

Fax: 580-248-0243

e-mail: www.cityof.lawton.ok.us/library

Library Board Meeting

September 8, 2010

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Lynn McIntosh, Sally Cote

MEMBERS ABSENT:

Carol Sinnreich, Pamela Scoggins Bonnell-Mihalis

EX-OFFICIO MEMBERS PRESENT:

Patty Neuwirth, Friends of the Library;
David Snider, Library Director; Sharon
Thompson, Recording Secretary

EX-OFFICIO MEMBERS ABSENT:

Marge Williams, SWOGS

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the August 11, 2010 minutes. Minutes were approved as printed.

CORRESPONDENCE: Sharon said that Marge Williams, outgoing President of SWOGS, is still going to be the representative for SWOGS at the Library Board meetings. The new SWOGS President, Roberta Hooper, has other commitments on the board meeting dates.

LIBRARIAN'S REPORT:

County Budget - David met with the Excise Board on August 18 and asked for \$51,642 from the County this fiscal year. Ron Kirby stated he had put \$50,000 in the budget for the Library. On September 1, both the Excise Board and Commissioners agreed to the budget and the \$50,000 was included. David will take the contract to the City Council on September 28 to be approved. If the contract is approved, we will receive a payment in December 2010 and another payment in June 2011.

City Budget - Back in March 2010, David left the budget meeting thinking one thing and the City Manager, Assistant City Manager, & Finance Director had other ideas about the Library budget. They have shifted the money for the new Integrated Library System from books and left \$41,000 for this year's book budget. The Integrated Library System will cost approximately \$40,500. David has met with the Librarians to determine items that we could cut. It has been decided to cut some data bases, several magazines & newspapers and items from our standing orders and directs that get little use. Also, the McNaughton Book Plan was discussed and we are changing

our billing from May to July. David met with the Assistant City Manager and asked if we could receive more money to be put back into the book budget. David said he will be going to the Council in the spring to ask for another \$20,000 for books.

Jim noted that the Ft. Sill Nye Library has done away with most of their magazine collection.

Patty asked David how the software search is going. He said in the November time-frame we will be taking a trip at several locations to look at their automation systems. Patty said that Councilman, Doug Wells, has a problem with the security of the system we are looking at. Doug used to work in the IT Department for the City and has now retired. David will meet with Doug to discuss his concerns about the automated system that the library is interested in.

Chevron Contract - David said that a couple of years ago the City entered into an agreement with Chevron to monitor the City's energy use and implement several energy saving initiatives. The energy saving plan at the Library was a retrofit of parts of our Heating and Air Conditioning system. Since we have computer server equipment in the library we have had the Air Conditioning running day and night and seven days a week. The staff from Chevron has looked at the Server Room and is suggesting ways to enclose it and install an air conditioner in the room. This way the City can stay in compliance with the contract with Chevron.

Annual Report – The Annual Report was finished due to Sharon's hard work when David was unavailable. The Library received an extension for the Annual Report and it was entered on-line on August 30.

Lost Child in Library - On August 5, at approximately 8:00 p.m. a policeman entered the library with a man and they appeared to be searching for someone. The Reference Librarian asked the police officer if there was a problem. The officer told the Reference Librarian that they were looking for a missing child. They looked around the building for a while and then walked out the front door. The officer and the parent did not give their names to library staff. David heard about the incident on the evening news. On August 6 he called KSWO to do a follow-up because there was no mention that the lost child was found. Also, on the afternoon of August 5, KSWO ran a story about good places for homeless people to go and it mentioned the Library. David called the Assistant Police Chief and the Assistant City Manager to let them know of his concerns with the bad publicity with the incident on the lost child in the Library.

Statistics – David handed out the monthly statistics for August.

Lunch & Lean and Story times were down this month. Jim asked how many card holders we have. David said we have 34,428 card holders.

Current Events - On September 16, the Golden Girls & Guys Day Out program will have Sabrina Harrell who will sing, and on October 21 William Worley will portray Bob Hope. On October 18, the Let's Talk About It Oklahoma Vietnam series will begin with Scholar Dr. William Hagen.

David announced that he will be filling out paperwork for the Library to become a permanent site for Chautauqua.

REPORT OF COMMITTEES:

SWOGS: No Report.

Friends of the Library: Patty reported that the International Festival is September 24, 25, & 26, and the Friends will have two drink booths this year. She brought the list for signing up workers for the drink booths.

David said that the Lawton Beautification Committee will be collecting plastic bottles at the Festival this year and will be recycling them.

The next Friends' meeting is October 19 at 12 noon.

Sally announced that they have 234 boxes of books packed for the book sale.

Meeting Adjourned.