
LAWTON PUBLIC LIBRARY

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Library Board Meeting

August 10, 2011

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Sally Cote, Susanna Fennema,
Susan Kremmer, Pamela Scoggins Bonnell-
Mihalis

MEMBERS ABSENT:

None

EX-OFFICIO MEMBERS PRESENT:

Patty Neuwirth, Friends of the Library;
Marge Williams, SWOGS; David Snider,
Library Director, Sharon Thompson,
Recording Secretary

EX-OFFICIO MEMBERS ABSENT:

None

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the June 8, 2011 minutes. Minutes were approved as printed. (Note: the Library Board does not meet in July).

CORRESPONDENCE: None

LIBRARIAN'S REPORT:

Reduction in Periodicals – David said that the Librarians met and went through the Periodicals collections list to drop or change orders to the Periodicals that we receive. He said that by reducing the Cox vendor expenses from \$8,997.51 to \$4968.18, the Directs expenses from \$1,430.40 to \$826.80, and the Standing Orders expenses from \$26,544.58 to \$10,102.66, this would allow us to save \$33,027. Pamela asks how much percent the reductions were. David said the percent would be about 50% reduction. Pamela said it is a disgrace that the city cut our book budget. Patty said the city still thinks they cut our budget by only \$16,000 and we know that is not true. Susanna expressed displeasure with the range of items that were chosen to drop. She said most of the items dropped were art, science, & cultural etc. She also said she would rather see the number of books purchased reduced. David said he and the librarians struggled with the choices made, but felt they had no other choice this year because of the budget cuts.

Retirement of Library Director – David informed the Library Board of his decision to retire as Library Director. He began working for the City of Lawton Library on May 2, 1983 as Community Services and Reference Librarian. He became Library Director nine years ago. His last day at the library will be September 30 and will start his Terminal Leave on October 3, 2011. He chose Terminal Leave instead of taking a lump sum of money. His Terminal Leave will end in June 2012. Jim asked what will happen with his position. David explained the hiring process with the city and said that the city can appoint an Interim Director but did not expect a replacement to be hired until next summer when his leave will be finished.

Statistics – The statistics for July were handed out for review. David said that there is not a report for Internet usage, Reference, and total circulation.

Current Events –

- Summer Reading Club: 6 programs with 1,521 in attendance
- Teen Crafts: 71, Teen end of summer party: 39
- Friday morning movies: 80, Summer Reading Sign-up: 2038
- Lunch & Learn: 13 (with library staff member, Roxanne Miles giving a presentation of E-Gov. Docs, Let's Talk About It: 19
- SW Historical Society meeting: 150 (Laurette Willis portrayed Angie Debo)
- Upcoming Golden Girls & Guys on 8/18; 77th Army Brass Quintet at Owens Center. Burger King is supplying hamburgers.
- Traveling Exhibit on *Lincoln: The Constitution and the Civil War*. Several target date choices are 2/2012, 7/2012 or 2/2013.

Integrated Library System - David announced that the City Council had accepted the Library Board's recommendation to select ByWater Solutions to install a new integrated library system. This vendor, that the library prefers, is an Open Source system. In the contract with ByWater Solutions, they will do migration of records, staff training, data cleanup, and maintenance for 1 year. The cost of the Integrated Library System is \$28,000 plus a server at \$5,545 for a total of \$33,545. David said he expects the new system to be up and running by the middle of November 2011.

Unfinished Business:

Chevron Contract - An air conditioner has now been installed in our computer room and the project is finally complete.

Other Discussion: Patty asked about the E-books progress. David said we haven't found any vendor yet that we feel comfortable with, and given the budget situation we aren't sure if we will have money to purchase E-books.

REPORT OF COMMITTEES:

Friends of the Library: Patty reminded everyone of the dates of the International Festival for September 24, 25, & 26. She passed around a sign-up sheet for anyone interested in working in the Drink booths. Sally reported that 216 boxes are ready so far for next year's book sale.

SWOGS: Marge reported that Paul went to Ardmore to help set up Genealogy material at their library. Marge also said that SWOGS will be installing new officers next week and they will have a new President.

Meeting Adjourned.