
LAWTON PUBLIC LIBRARY

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Library Board Meeting

June 8, 2011

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Sally Cote, Susanna Fennema,
Susan Kremmer

MEMBERS ABSENT:

Pamela Scoggins Bonnell-Mihalís

EX-OFFICIO MEMBERS PRESENT:

Patty Neuwirth, Friends of the Library;
Marge Williams, SWOGS; David Snider,
Library Director

EX-OFFICIO MEMBERS ABSENT:

Sharon Thompson, Recording Secretary

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the May 11, 2011 minutes. Minutes were approved as printed.

CORRESPONDENCE: None

LIBRARIAN'S REPORT:

City Budget - David just returned from a budget meeting and he told the Library Board that no discussion from any city department was discussed at the meeting. David said that the City Council still have not made any changes to the Library's book budget and probably won't make any changes. Susanna, Jim, and Patty made comments how bad this will be for the Library book budget.

Integrated Library System - David reported that we received three valid bids for the ILS system. The bids came in at the following amounts: #1 - \$34,000, #2- \$26,000, #3 - \$21,000. The vendor that the library prefers is an Open Source system called "Bywater". This vendor has everything we need in an automation system. They have been in existence for 12 years, they will provide 24 hours of on site training, and we can have 24/7 maintenance for a year. The cost for maintenance is a little over \$7,000 compared to our previous vendor's fees to Dynix at \$16,000. Bywater also has a "ticket system" where we will have tickets to use for work orders that are needed. There are no end dates on the tickets and they can be used when needed. By having this Open Source vendor, we can write our on program to fit our needs. We figure that in mid November we could have the system up and running.

Request for Reconsideration of a Book - David received a request from a patron several weeks ago requesting to move a book from the Young Adult area to the Adult area of the Library. The book, Accidentally Dead, has a lot of foul language and the content of the book seems to be for adults. David read the book and consulted with Children's Librarian, Heather Everett, and they both agreed that it should be moved to the adult section of the library. After discussion, the Board agreed that the book needed to be placed in the adult collection.

Statistics – The statistics for April and May were handed out for review. David said that we are still having problems with our automated system so the “materials added” section and the “circulated items” are not an accurate figure. Also it was noted that the adult book club figure was not received from the vendor with the correct count. Jim asked about the new cards that were issued. David said that cards are issued for 2 years and if someone moves, then they will be removed from our system.

Current Events - David said that Chautauqua went well, but he did not have any statistics at this time.

Summer Reading Program started today with a meeting room filled with children, but we do not know how many children came to the programs. David said that everyday except Monday there is something going on for the children to attend this summer.

Unfinished Business:

Registration of Library Borrowers Policy – David handed the two new Board members the updated Borrowers Policy with the changes from the last board meeting. David wanted the new Board members to review the policy before he sent it to the City Manager for his approval.

Chevron Contract - Building Maintenance installed the ceiling over the Server room and Davis Heating & Cooling will install a “no duct” air conditioner for the room. After this is finished the city will be in compliance with the Chevron Contract.

REPORT OF COMMITTEES:

Friends of the Library: Patty reported that the Friends are now getting ready for the International Festival which is the last full weekend in September. Sally reported that 30 boxes are ready so far for next year's book sale.

SWOGS: Marge complimented Dory on all her programs and said that she finds wonderful speakers and her programs are excellent. SWOGS will be having one of her speakers at their upcoming meeting.

Other Discussion - Jim asked about E-books and if the library was going to purchase these. David said that we have not purchased E-books yet, but plan to in the near future. We will have to decide how we are going to handle this collection for check out and what source we will be purchasing from.

Meeting Adjourned.