
LAWTON PUBLIC LIBRARY

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Library Board Meeting

April 14, 2010

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Sally Cote, Lynn McIntosh,
Pamela Scoggins Bonnell-Mihalis

MEMBERS ABSENT:

Carol Sinnreich

EX-OFFICIO MEMBERS PRESENT:

David Snider, Library Director;
Sharon Thompson, Recording Secretary;

EX-OFFICIO MEMBERS ABSENT:

Patty Neuwirth, Friends
Marge Williams, SWOGS

GUESTS:

None

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the minutes. Minutes were approved as printed.

CORRESPONDENCE: David and Jim attended a Community Forum and luncheon on April 9 hosted by the Lawton Fort Sill Chamber of Commerce and Success By 6/Smart Start. The Lawton Public Library received a Spirit of the Family Award. Pamela asked if we could make a copy of the award or the brochure and send it to the City Council. All agreed and Sharon will send this to the City Council.

LIBRARIAN'S REPORT:

David Snider, Library Director, reported on the following:

Board Appointments - David asked Pamela and Sally if they would like to remain on the Library Board. Both members agreed to stay on for another two years. David will e-mail the Mayor to have the Board Appointments added to the May agenda.

Budget - David met with the City Manager, Finance Director, and a few other employees for the Finance department. David said that this year they didn't do a line by line overview. They seemed to concentrate more on the Capital Outlay money that the Library receives and our State Aid money that we receive. They wanted clarification on the Maintenance of Effort that is needed by the State to receive State

Aid. They were also questioning budget cuts from the state and asked how that would affect the Maintenance of Effort that the city is required to provide. The Finance Director asked why the Library receives 20% of the City Capital Outlay budget.

After the budget meeting, the directors received an e-mail from the Finance Director with figures that were calculated. David said he had asked for 20 computers, but only \$3,900 was put aside for 3 computers. He also mentioned to the Board that we are still waiting on our computers to be received from this year's budget. We were supposed to receive them in the first quarter of the fiscal year.

David is scheduled to go to the City Council either on May 4 or May 13. Pamela asked when the Board should attend the Council meeting. Jim requested an e-mail be sent to the Board when David had a specific date so the Board could attend. David will also check to see if the Board can speak at the Council meeting.

Stimulus money - David reported that we were not able to piggyback on the State grant for what we needed. But, the state filed a request for us to receive 10 laptops, software & hardware. The laptops will be used at the Internet labs and for training needs.

Library Staff - We had an incident that happened to one of our Library staff and her husband a couple of weeks ago. David handed the Board a copy of the article that was in the newspaper about the incident. He said that he is working with the HR staff on counseling needs for our staff person who was victimized. The Library staff person has said she will be back to work next Wednesday afternoon.

Potential Problem Patrons - A couple of our Library staff noticed some unusual patrons hanging around the library. Questions have been raised about suspected drug deals in the library and porn being seen on the Internet stations. David called the Police department and we had a police detective, Nancy Lombardo, to speak to the Library staff this morning. David handed the Board notes from the meeting with some suggestions that our staff can enforce when dealing with potential problem patrons. David said that we can press "No Trespass" charges if needed. David prefers to have a police officers present, but we can enforce "No Trespass" on a patron we no longer want in the building if paperwork is filed at the police department.

Statistics & Current Events - David has not had time this month to get statistics ready for the Board. He said that he would have two month's of statistics next month. Also, David said that he and Jim have finished the cover letter to the County Excise Board so the monthly statistics will be sent to them.

REPORT OF COMMITTEES:

Friends of the Library: Sally reported that the Friends book sale is this weekend and they have 787 boxes of books ready for the sale. An article about the Book Sale will be in the newspaper Thursday or Friday.

SWOGS – No report.

UNFINISHED BUSINESS: Pamela said she was disappointed that the motorized chair that she donated to the Friends of the Library still has not been picked up. David said that he now has one of the City trucks that can be used to pick up the chair. Pamela asked that David call her before he comes by her house so that she will be home.

Meeting Adjourned.