
LAWTON PUBLIC LIBRARY

110 SW 4th Street

Lawton, OK 73501

Phone: 580-581-3450

Fax: 580-248-0243

e-mail: www.cityof.lawton.ok.us/library

Library Board Meeting

March 10, 2010

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Carol Sinnreich, Sally Cote, Lynn McIntosh, Pamela Scoggins Bonnell-Mihalis

MEMBERS ABSENT:

None

EX-OFFICIO MEMBERS PRESENT:

David Snider, Library Director;
Sharon Thompson, Recording Secretary;
Patty Neuwirth, Friends
Marge Williams, SWOGS

EX-OFFICIO MEMBERS ABSENT:

None

GUESTS:

None

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the minutes. Minutes were approved as printed.

CORRESPONDENCE: Sharon said that we had received a letter from a patron in appreciation for the reference service that she received at the library from Librarian Roxanne Miles and also from David. The letter was written to the City Manager and a carbon copy was sent to Mayor Fred Fitch. Mayor Fitch passed this letter on to the library and wrote a nice note to David complimenting him on the good service that the library provides.

LIBRARIAN'S REPORT:

David Snider, Library Director, reported on the following:

Budget - David distributed a copy of the budget spreadsheets that we have to submit for the budget every year. David explained all the library accounts and the money budgeted in each account. He noted that this year we are asking for either 10 hours more for one of our part-time positions in Tech Services, which would equal 30 hours a week, or making the 20 hour a week part-time person that we have now a full-time

position at 40 hours a week. Pamela asked if David ever considered a mid-year request for a new employee instead of trying to get a full-time employee at the beginning of the fiscal year. David said that he had not thought about doing so but he might consider that in the future.

David continued explaining the budget requests with focusing on Capital Outlay. We are requesting \$40,000 for software for the Public Access Catalog as priority #1. We have been looking at "Open Source" and "Evergreen" as vendors for our automation needs. Our library staff would be able to add our own needs to either of these sources. Priority #2 request will be for computers and we are asking for 20 Mid Range computers. Priority #3 will be books.

Along with discussing the computers, David handed out a statistical report for the Internet usage at the library. He reported on the following items:

- 2,695 total internet sessions
- 125,968 total session time used on computers
- average time spent on the computers by patrons is 47 minutes a day
- almost 500 patrons were unable to use the computers because of computer unavailability
- the most patrons waiting to use computers was a maximum of 21 patrons
- the most time a patron waited to use computers was a maximum of 2 ¾ hours

David said he still has not meet with Bryan Long on the budget due to scheduling conflicts.

Stimulus money - Since January, Jim Maroon has been working on an application to submit for the second round of grants in the stimulus grants approved by Congress last year. On Tuesday, 3/9/10 we found out that Oklahoma Department of Libraries was preparing a grant for us, so we contacted Vickie Mohr to see if we could add some additional requests that we need. As of right now, the grant is for 10 laptops, a router, etc. Jim is taking our grant information and formatting it to fit their needs, but we still need a commitment from the Friends for \$11,076 to be divided over two years to meet the match requested in the application. Patty said that she would have to have the Friends vote for the commitment and it would take some time to get in touch with everyone.

Statistics & Current Events - David handed out the statistics sheets for February.

- 6 weeks of Scrabble with 12 games total played
- movie night for adults with 29 in attendance. Title of movie was "Food"
- 124 in attendance at Big Read Kick off
- 125 " " for Theatrical Reading
- 197 " " for Book Discussion
- 51 " " for Mock Trial with 29 kids participating
- 43 " " for book readings in the mall
- 76 " " at "To Kill a Mockingbird" movie
- 47 " " panel discussion @ Lawton Public Library
- 11 " " panel discussion @ Nye Library

REPORT OF COMMITTEES:

Friends of the Library – Patty said the book sale is scheduled for April 16, 17 & 18. We are hoping that we can use the old Hallmark store in Cache Road Square for the book sale. Johnny Owens is supposed to call her back as soon as he finds out if the Friends can use the building. Patty said that Carol Rogers thinks that the Goody's store is too big and the Friends would have a big expense to pay for the electricity usage. City Hall is not usable yet for having the book sale there this year. Sally reported that the Friends have 668 boxes of books ready for the sale.

SWOGS – Marge reported that they have received an index of Military records. She also asked David if there is a way to get statistics for the computer time used from our patrons homes when they access our Genealogy sites. David needs to meet with Paul to determine a way count these patrons. Marge also noted that we have received another automatic reader donated to the library by the Museum.

Meeting Adjourned.