
LAWTON PUBLIC LIBRARY

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Library Board Meeting

February 10, 2010

The Lawton Public Library Board met at 4:00 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

ROLL CALL

MEMBERS PRESENT:

Jim Burpo, Carol Sinnreich, Pamela Scoggins
Bonnell-Mihalis

MEMBERS ABSENT:

Sally Cote, Lynn McIntosh

EX-OFFICIO MEMBERS PRESENT:

David Snider, Library Director;
Sharon Thompson, Recording Secretary;
Patty Neuwirth, Friends

EX-OFFICIO MEMBERS ABSENT:

Marge Williams, SWOGS

GUESTS:

None

CALL TO ORDER:

Jim called the meeting to order and asked for approval or corrections to the minutes. Minutes were approved as printed.

LIBRARIAN'S REPORT:

David Snider, Library Director, reported on the following:

Library Closings - David reported that on Dec. 24 when the blizzard hit Lawton, we were scheduled to be open until 9:00 p.m. About 11:00 a.m. he received an e-mail from the acting City Manager, Rick Endicott that City Hall would be closing at noon. David called Rick about also closing the library at noon and he approved the closing, but reminded David that employees would have to take their leave time of vacation or flex. Also, when the ice storm hit on Jan. 28 Larry Mitchell decided to close City Hall on Friday, Jan. 29. David contacted Bryan Long and Larry to get permission for the Library to close at 5:00 p.m. on the 28th and close all day on the 29th. Again, this was approved with the same conditions for employees as the December closings.

Budget - David is to meet with Bryan Long during the week of Feb. 22 to go over the Library's budget. David handed the Board a schedule of the budget preparation schedule and noted that we will be locked out of the system on March 1. Pamela asked if this was the budget year that the Library will have a space at the new City Hall. If so, she indicated that more staff will be needed to work in the area. David said that issue will be in Phase two or three before we will know where they will have a room to put the Library in. And, Patty said the Friends of the Library are going to volunteer their time, so the library might not have to hire more staff to cover the library room.

Statistics - David will be meeting with Jim Burpo about the letter that he is drafting to the County.

David handed out the statistics for the month of January. He reported that Lunch and Learn and Golden Girls & Guys did not meet in January.

- Scrabble - for 4 weeks 8 games were played and 142 individuals attended.
- Kids Book Club – for 3 sessions and 6-7 boys and 1 girl in attendance.

Current Events –

- Poetry Out Loud – 3 schools attended
- Big Read Kickoff will be this Sunday from 2-4 p.m. at the Worley Center. David handed out the calendar for the Big Read Event.

Discussion: Carol mentioned that in the OKC newspaper it had stated that the Library has had more usage than previous months. David said that we are generally busy with patrons coming in and using the computers, but we need more computers for the public because patrons have to wait for long periods to use them because we don't have enough for everyone.

Pamela mentioned that we need to purchase a counter to track the attendance of patrons coming into the library.

Carol mentioned that since David is working on the budget, the top priority should be the computers and automated system. Pamela also mentioned that we need to meet with the City Manager and/or City Council about the Library's needs. She feels that this is part of the Library Board's duties. David can let the Board know when the Library's budget will be presented to the Council if the Board would like to attend and speak at the workshop. Pamela emphasized that we should meet with the City Manager and/or City Council before it goes to a regular City Council meeting.

REPORT OF COMMITTEES:

Friends of the Library – Patty said the book sale is scheduled for April 16, 17 & 18. We are still not sure about the location of the book sale, but we will be working on that. The next Friends meeting will be April 19 and everyone is invited to attend.

SWOGS – No report.

Meeting Adjourned.