

Lawton Public Library Board Meeting

Wednesday September 4, 2019

The Lawton Public Library Board met at 4:00 pm in Meeting Room 2 at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:10 pm by Sue Kremmer, Vice Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Tom Rine, Member; Jenny Breden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Bart Hadley, Assistant City Manager (Absent)

A motion was made to approve the Library Board Minutes for the August 7, 2019 meeting as presented. (Couch/Love)

There were no customer comments to discuss.

The Financial Report was given. There was a question and discussion about the remaining amount left in the Contractual Maintenance fund. Kristin explained the expenses of the Library's integrated library system software.

The Library Director's Report was given. Kristin explained the Teacher Outreach program that Youth Services put together. All teachers were given a piece of candy attached to a coupon for a discount at the library's PDC. The numerous upcoming computer classes were discussed. Kristin reported on the increase in awareness of phone etiquette for employees.

No news was reported for the Friends' Report.

No news was reported for the SWOGS/Family History Report.

City Council Agenda Items:

- The CIP and its extension was discussed. Randy stated that the Council was looking to use this as a way to fund those items that were previously defunded.
- Randy explained some of the possible new technology coming to the City.

Unfinished Business:

- The bathroom remodel was approved for bidding by City Council. Kristin stated that she is hoping that it will go to bid soon.
- The updated Library Card Policy was presented to the Board. The Policy was approved by the Board unanimously. (Rine/Love)

New Business:

- The Library has several grants in the works. The Library has been approved for a health literacy grant which will be used to fund a StoryWalk. The Library has received verbal approval for a citizenship grant to create a Citizenship Corner. The

Library and the Museum of the Great Plains are working together on a grant for digitization.

- Another round of Financial Literacy classes are taking place this fall.
- September is Library Card Sign Up Month and various businesses around town are offering discounts to those that show their library card.

Comments:

- All department heads are receiving emergency training.
- Randy reminded the Board of the upcoming Council meetings.
- Kristin informed the Board of the upcoming visit by the Citizen Academy to the Library.
- Kristin pointed out the new ceiling fans in the meeting rooms.

The meeting was adjourned at 5:00 pm. /Megan Stockton, Administrative Assistant III