

LAWTON PUBLIC LIBRARY BOARD MEETING
Wednesday, August 14, 2013

The Lawton Public Library Board met at 3:30 p.m. at the Lawton Public Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 3:30 p.m. by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Susan Kremmer, Co-Chair; Susanna Fennema, member; Frantzie Couch, Member; Ex-Officio; Kristin Herr, Director; Sharon Thompson, Administrative Assistant, Doug Wells, Council Liaison; Members Absent: Jenny Breeden, Friends Representative. Guest: Kim McConnell, Lawton Constitution Press.

A motion was made to approve the Library Board Minutes for the June 12, 2013 meeting. (Couch; motion carried).

Correspondence letter on the Laura Fields Trust Fund was discussed and decided that more information is needed before proceeding with the request for additional money.

The financial report, director report, Friends of the Library report, and SWOGS report were given.

Two City Council Agenda items were approved by Council which includes Friends donation of \$5,500 for library books and the Memorandum of Understanding (MOU) between the City and the Friends of the Library. A letter was sent to Council about State Aid funding and the impact of not meeting the Maintenance of Effort (MOE).

No Unfinished Business

New Business:

- The library card policy was discussed and a motion was made to approve. (Couch; motion carried).
- Adopt-A-Magazine donation procedure was discussed. (No motion needed).
- Library Book money was discussed. The library will be receiving \$28,000 out of the City Manager's budget to be allocated for books. The Board agreed to meet at the next City Council meeting on August 27th at 5:45 p.m. to discuss the book budget with Council.
- Discussion on date and time of Branch tour was set for September 11 at 3:30 p.m. at the Branch Library.

There being no further business, the Chair declared the meeting adjourned at 4:44 pm.

Sharon Thompson, Administrative Assistant