

Lawton Public Library Board Meeting

Wednesday August 7, 2024

The Lawton Public Library Board met at 4:00 pm in the Meeting Rooms at the Lawton Public Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patricia Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Fermin Viruet, Member; Michael Wilson, Member (Absent); Kristin Herr, Library Director; Tina King, Deputy Library Director (Absent); Megan Stockton, Administrative Assistant; Sherene L. Williams, City Council Liaison

A motion was made to approve the Library Board minutes for the June 26, 2024 meeting as presented. (Couch/Kremmer)

There were no customer comments or correspondences.

The Financial Report was given. Kristin stated that there was one error in account numbers for the previous year that is being corrected. Kristin explained that grant money it is being used to build classrooms and a board room in the back of the building.

The Director's Report was given. Kristin reported on several recent events including the summer foam party, the discovery of a snake in the Library, a Library employee's award, and a STEM event attended by Library staff.

The Friends of the Library Report was given. Frantzie reported that the recent Chautauqua performances are available to view online. Kristin stated that there was a change in the officers of the group. Fermin is now the president of the Friends and Lindsey Blazek is now the vice president.

There was nothing to report for Family History/SWOGS.

City Council Report:

- Sherene informed the Board that the upcoming elections for Mayor, Ward 1, Ward 2, and the CIP extension.
- Sherene stated that the Ward 7 community improvement project is going well.
- Sherene reminded all that Council meetings are going to begin at 6:00 pm starting on August 13.

Unfinished Business:

- Kristin stated that many grants are in between the ending of the previous grant period and the beginning of the new grant period.
- Kristin reported that there was going to be a lot of grant opportunities coming up with the Oklahoma Department of Libraries.

- Kristin announced that the Library Ceiling Project is part of the possible upcoming CIP extension.
- Kristin presented a list of suggestions and ideas for more policies regarding emergency preparedness.

New Business:

- Kristin explained that the Annual Report had been mailed out to the Board and also what the purpose of the Annual Report.
- Kristin presented the circulation and the database statistics to the Board.
 - Kristin pointed out the rising number of Branch Library circulation.
- A list of the past six months of incident reports was presented to the Board.
 - Kristin stated that the hours for the security guards had been increased.
- Kristin presented and clarified the purpose of the Public Library Association Technology Survey.
- The At-A-Glance for the Library was distributed to the Board.
 - Kristin called to attention to the doubling of the programming numbers.

Comments from the Floor:

- Contact information for the Library Board and Friends of the Library Board was distributed.

The meeting was adjourned at 4:36 pm/Megan Stockton, Administrative Assistant III