

Lawton Public Library Board Meeting

Wednesday August 3, 2022

The Lawton Public Library Board met at 4:00 pm in Meeting Room 2 at the Lawton Public Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member; Fermin Viruet, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Lauren Zemaitis, Deputy Director (Absent); Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison; Dwayne Burk, Deputy City Manager (Absent); Bettina King, Customer Service Manager (Arrived at 4:13); Ann Dryz, guest

A motion was made to approve the Library Board minutes for the June 1, 2022 meeting as presented. (Couch/Love)

No customer comments or correspondence was presented to the Board.

The Financial Report was given. Kristin pointed out that the budgets presented to the Board are still quite large as it is only the beginning of the year. Kristin told the Board to ignore the \$50,000.00 that shows up in the Library's grant accounts for books and machinery. She explained that these were there to avoid budget amendments in the future and it is no real money that can be spent. Kristin presented last fiscal year's final budgets.

The Library Director's Report was given. Kristin explained that Dwayne Burk is her new boss. Kristin announced that the Library would be begin a digitization project with Oklahoma Historical Society. Kristin gave an update about the HVAC system. Kristin reported that Lauren, the Deputy Library Director, would be leaving at the end of the month.

The Friends Report was given. Jenny remarked that the last meeting was well attended and the topic discussed was the Lawton Community Health Center. She stated that the next meeting would take place in October.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Randy made note of the numerous street projects and a sidewalk project occurring in town.
- Randy stated that they are moving forward with the Shepler Park plan.
- Randy reminded everyone of the upcoming City Council election.
- Kristin noted a Lawton Constitution article that announced the City would be fixing the Branch Library's book drop and several of the Main Library's exits.

Unfinished Business:

- The latest ceiling study plan was presented to the Board.

New Business:

- Kristin explained the fee increases for the Library.
- An updated circulation policy was presented to the Board and passed unanimously. (Couch/Kremmer)
- An updated library card policy was presented to the Board and passed unanimously. (Couch/Kremmer)
- An updated ILL policy was presented to the Board and passed unanimously with the alteration of “returning items more than two days on more than two occasions ‘may’ result in loss of ILL privileges.” (Couch/Love)
- Possible changes to the code 2-3-5-331 relating to the Library Board were presented to the Board.
 - The Board approved of the changes and asked that they be moved forward.
- Kristin presented information about the new House Bill 3702 to the Board.
- Kristin presented information about how other libraries are managing in regard to new abortion laws.
- Kristin presented the Shepler Park plans to the Board.
- Kristin presented the Library’s Annual Report to the Board.
- The Incident Report for January 2022 through June 2022 was presented to the Board.

There were no comments from the floor.

The meeting was adjourned at 4:48 pm. Megan Stockton, Administrative Assistant III