

**LAWTON PUBLIC LIBRARY BOARD MEETING**  
**Wednesday, May 14, 2014**

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The Lawton Public Library Board met at 4:00 pm in the board room at the Main Library. Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:05 pm by Patty Neuwirth, Chair.

ROLL CALL: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair (absent); Frantzie Couch, member; Eunice Edison, member; Tom Rine, Member; Jenny Breeden, Friends Representative (absent); Kristin Herr, Library Director; Sharon Thompson, Administrative Assistant; Doug Wells, City Council Liaison (absent).

A motion was made to approve the Library Board Minutes for the April 9, 2014 meeting as presented (Couch; Edison; motion carried).

No customer comments or correspondence were given.

The Financial Report was given and transfers are pending approval of City Manager to transfer money from Personnel into other library accounts. This transfer is crucial to meet MOE to receive State Aid money next year.

The Director's Report was given.

The Friends of the Library report was given with the following information:

- Friends profited \$12,000 from the Book Sale.
- Laura Fields Trust Fund gave check of \$10,000 to the Friends. The check was presented to the Friends at the May 13 Council meeting.
- Chautauqua dates and plans were discussed.

No report from SWOGS was given.

City Council agenda items were approved which included the Collection Agency (Unique), E-books, donation of Friends check of \$4,499.94, and a resolution amending the library fines and fees.

Unfinished Business:

- The Board discussed how to approach the County Commissioners for additional County money. (No action taken).

New Business:

- The Security Camera Policy was discussed & approved. (Couch/Edison, Motion carried).
- Changes to the existing Circulation Policy was discussed and approved. (Couch/Edison, Motion carried).

- Changes to the existing Collection Development, Genealogy & Local History Policies were discussed and unanimously approved.
- Changes to the existing Collection Development & Maintenance Policy was discussed and unanimously approved.
- Changes to the existing Interlibrary Loan Policy was discussed and approved. (Rine / Couch, Motion carried).
- Changes to the existing Library Card Policy was discussed and approved. (Couch / Edison, Motion carried).

Comments:

Kristin commented that the Summer Reading Program sign-up begins on May 27 and is a wonderful program for children.

The Chair declared the meeting adjourned at 5:10 pm.

Sharon Thompson, Administrative Assistant