

Lawton Public Library Board Meeting

Wednesday May 5, 2021

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Ellouise Love, Member (Absent); Tom Rine, Member; Jenny Breeden, Friends Representative (Absent); Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Absent); Richard Rogalski, Deputy City Manager

A motion was made to approve the Library Board minutes for the April 8, 2021 meeting as presented. (Couch/Kremmer)

There were no customer comments or correspondence.

The Financial Report was given. Kristin reported that the last day to requisition money was April 30th and that no requisitions could be created until July 1st. Kristin stated that there was nothing else exciting going on with the financials.

The Library Director's Report was given. Kristin reported that AARP did 1,099 tax returns at the Library. She also announced that the Library hosted a COVID vaccine clinic which vaccinated 7 people. Kristin noted the reopening of the dog literacy program. The annual Library book sale was reported to have brought in over \$16,000.00. Kristin announced two staff members' departures. Pat Miller, a Library aide, is leaving. Denise Flusche, Head of Date and Materials Management, is also leaving the Library after 33 years.

The Friends of the Library Report was given. Chautauqua information and posters were disseminated. Frantzie also reminded everyone that Chautauqua would be virtual this year. Patty stated that the Friends had purchased a new money machine for the Library computer lab. Kristin also reported that the Friends now has a PayPal account to take donations.

The SWOGS report was given. Kristin stated that the Digital Memory Center is getting up and running. She told about a customer who digitized some Vietnam War videos to share with veterans.

City Council Agenda Items:

- Richard spoke about the changes to the rules regarding masks.
- Richard stated that the budget is the primary topic.
- Richard reported that the City will receive another round of COVID relief funds.
- Richard discussed upcoming changes in the City, including the Mall and the youth center.

Unfinished Business:

- An updated list of grants was distributed to the Board. Kristin stated that many grants are in the process of being completed and others will be dealt with in the next fiscal year.
- Kristin stated there would be another meeting about the next fiscal budget on Thursday.

New Business:

- Kristin presented a change to the Safe Child Policy for approval.
 - The change removed the last sentence of the policy which stated that staff could walk abandoned minors to the police station. This change came about due to the relocation of the police station.
 - The move for approval was made by Tom and was seconded by Frantzie.
 - The change was approved unanimously by the Board.
- The Board was presented with an updated version of the Friends of the Library Bylaws.
 - This change was to make the Friends the governing agency of the Library's Adult Literacy Center.
 - The Friends approved the new Bylaws on April 26th.

There were no comments from the floor.

The meeting was adjourned at 4:34 pm. /Megan Stockton, Administrative Assistant III