



McMahon Memorial Auditorium : Arts and Humanities Committee

**Minutes
 Monthly Meeting
 Arts and Humanities Committee
 a committee of the
 McMahon Auditorium Authority
 September 3, 2025 – 4:00 p.m.
 Carnegie Library Town Hall**

Teresa Abram
 (Chair)

Alison Offield
 (Vice Chair)

Melissa Beck
 Leah Chaffins
 Natalie McCabe
 Indie Michaels
 Darius Monroe
 Dr. Charles Owens
 Reginald Ramey
 Max Sasseen

Jason Poudrier
 Arts & Humanities
 Administrator

Andrea Morman
 Deputy Arts &
 Humanities
 Administrator

Michell Rosario
 Arts & Humanities
 Community Events &
 Outreach Coordinator

Haley Moore
 Arts & Humanities
 Digital Media &
 Records Specialist

Reagan Phillips
 Arts & Humanities
 Administrative
 Assistant

Nicholas Sasseen
 Arts & Humanities
 Technical Coordinator

CALL TO ORDER / ROLL CALL – 4:03 pm

PRESENT: Abram, Offield, Beck, McCabe, Monroe, Ramey

ABSENT: Chaffins, Owens, Michaels, Sasseen

STAFF: Moore, Phillips

VERIFY POSTING OF MEETING

Action: Verification of posting time, place, and date

CONSENT AGENDA

The following items are considered to be routine by the Arts and Humanities Committee and will be enacted with one motion. Should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately.

1. Consider approving minutes from August 6, 2025.
2. Consider approving financial report for August 2025.

Motion by Ramey to accept the minutes from August 6, 2025 and the bank reconciliation from August 2025. Second by McCabe.

Offield, Beck, McCabe, Monroe, and Ramey voted yes. Motion carried.

CHAIR’S REPORT

3. General announcements and updates
 none

COMMITTEE REPORTS: Receive reports and take action as necessary.

4. Sub Committees

Phillips updated the committee on the progress of the Arts and Humanities Cultural Awards and Art Purchase Competition. She updated the committee that one nomination has been received and no art purchase competition entries have been received. Discussion ensued about how to spread the word about the awards and the art purchase competition and the deadlines.

Abram reported on the status on the Naturalization Ceremony Reception that is set to take place at the Hilton Garden Inn on September 26, 2025, before the Opening Ceremony for the 46th Annual International Festival.

BUSINESS ITEMS

5. Review draft of Fall Art Class Schedule and make recommendations and take action as necessary.
Phillips reported that there was not a schedule made in time and so the item needed to be tabled. Offield asked about the Media Literacy class that was set with David Stringer as the instructor. Discussion ensued about the class and when it is to meet.
Motion by Ramey to table this item. Second by McCabe.
Offield, Beck, McCabe, Monroe, and Ramey voted yes. Motion carried.
6. Encourage submissions of nominations for arts and humanities awards and take action as necessary.
Abram encouraged committee members to go out into the community and spread the word about the Arts and Humanities Cultural Awards and Art Purchase Competition.
7. Review International Festival Volunteer Opportunities and take action as necessary.
Phillips reviewed the International Festival volunteer opportunities and encouraged the committee members to volunteer their time to help support the festival.

OLD BUSINESS – none

NEW BUSINESS – none

ANNOUNCEMENTS

Abram announced the Opening of the Lawton Community Theatre production of Chicago on September 12, 2025, the Cops and Kids event on September 13, 2025, the Let's Talk About It Book Discussion on September 18, 2025, the Jerrod Nieman Concert on Fort Sill on September 19, 2025, the Open Streets event, the 5th Annual Praise Party in the Park, and the Buffalo Soldiers Annual Heritage Banquet all on September 20, 2025, the 46th Annual International Festival on September 26-28, 2025, and the opening of the Cameron University Production of Unity 1918 on October 2, 2025.

ADJOURNMENT – 4:34 pm