

Lawton Public Library Board Meeting

Wednesday February 7, 2024

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Lawton Public Library.

Notice of the meeting and agenda was posted in accordance with Oklahoma law.

The meeting was called to order at 4:01 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Fermin Viruet, Member; Michael Wilson, Member (Arrived at 4:25 pm); Jenny Breeden, Friends Representative (Absent); Kristin Herr, Library Director; Tina King, Deputy Library Director; Megan Stockton, Administrative Assistant; Michael FitzPatrick, Customer Service Manager

A motion was made to approve the Library Board minutes for the January 3, 2024 meeting as presented. (Couch/Kremmer)

Michael Wilson was introduced as the new Library Board member.

Michael Fitzpatrick was introduced as the Library's new Customer Service Manager.

No customer comments or correspondence was presented.

The Financial Report was given. Kristin stated that there had been a meeting to plan out the usage of the remaining book money. She also mentioned that the Library is still waiting on the State Aid money to be available.

The Library's Director's Report was given. Kristin stated that she had been out for some time due to a death in the family, but reported that the Library has been busy as of late.

The Friends of the Library Report was given. Frantzie reported that the recent Friends meeting went well with an interesting speaker. Frantzie also stated that Chautauqua is in the works still. Kristin announced that they are working to figure out the logistics for this year's book sale.

There was nothing to report for Family History/SWOGS.

City Council Report:

- There was discussion about an upcoming agenda item looking into energy efficiency in the City.
- There was a short discussion about the City's audit.

Unfinished Business:

- Kristin gave a brief update on the status of the Library's grants.
 - She said that they are waiting to hear back about some continuing education grants and technology grants.
 - She reported that the Library had received another Heritage grant and a Lawton Community Foundation grant for digitization.

- Kristin stated that there wasn't anything new to report about the HVAC issues.
- Kristin informed the Board that there had not been any further complaints about the Library's displays or Display Policy.

New Business:

- Kristin announced that the Library had received an \$80,000.00 grant to use for whatever the Library sees fit.
 - Kristin is looking into building a board room and rooms for the Lawton Adult Literacy Center.
- Kristin stated that the funding for the ceiling renovation was put into the Library's budget for the next fiscal year.
- Kristin presented the six-month statistics.
 - eBook usage has gone up.
 - There was a discussion about databases.
 - Circulation statistics were provided as well.
- The incident reports from July 2023 through December 2023 were presented to the Board.

There were no comments from the floor.

The meeting was adjourned at 4:57 pm/ Megan Stockton, Administrative Assistant III