

Lawton Public Library Board

Wednesday February 5, 2025

The Lawton Public Library Board met at 4:00 pm in the Meeting Rooms at the Lawton Public Library.

Notice of the meeting and agenda were posted in accordance with Oklahoma law.

The meeting was called to order at 4:00 pm by Patricia Neuwirth, Chair.

Roll Call: Patricia Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantzie Couch, Member; Fermin Viruet, Member; Michael Wilson, Member (arrived at 4:30 pm); Kristin Herr, Library Director; Tina King, Deputy Library Director; Megan Stockton, Administrative Assistant; Sherene L. Williams, City Council Liaison

A motion was made to approve the Library Board minutes for January 8, 2025 as presented. (Couch/Viruet)

Reports:

- Customer Comments and Correspondence was presented to the Board.
 - There was a discussion about an anonymous person's concerns about a book in the Library collection.
- The Financial Report was given.
 - Kristin reported that she has no concerns about the Library budget's current standing.
 - Kristin also stated that she is currently going through the budget process for the next year's budget.
- The Director's Report was given.
 - Kristin informed the Board that Garrett Harris, Library Associate, received his Oklahoma Department of Libraries' Public Library certification.
 - Kristin presented the 6-month statistics to the Board.
 - Kristin also stated that the mural on the Branch Library was complete.
- The Friends of the Library report was given.
 - Fermin reported that the recent Friends meeting took place on January 27th and had Brenda Spencer-Ragland as the speaker. Fermin stated that the next meeting would take place on April 28th.
 - Kristin informed the Board that the upcoming Friends book sale is to take place April 3rd to April 6th at the Central Plaza.
- The Family and Local History report was given.
 - Kristin stated that she and Clifford Takawana, Family and Local History Librarian, recently met with the Daughters of the American Revolution about their collections.
 - Kristin informed the Board that the Family and Local History collection's labeling is being updated.

- The City Council Report was given.
 - Sherene gave several upcoming dates for events including a ribbon cutting at Might on February 11th, a City Council meeting on February 11th, NAACP Founder's Day at the NAACP Building on February 12th, a Black History service at the Union Baptist Church on February 16th, a City Council meeting on February 25th.
- The Grants Report was given.
 - Kristin informed the Board that a Library employee has received a grant to attend the Oklahoma Library Association conference and that the Library had received another Heritage grant for digitization of newspapers.
 - Kristin reported that the Lawton Adult Literacy Center had applied for a Dollar General literacy grant and a grant from the Herb Block Foundation.

Business:

- Kristin informed the Board the ceiling design contract had been approved by Council and was followed up by a meeting with the firm to discuss the design. Kristin stated that she does not know when the project will actually begin or where the Library will be housed during that time.
- The 2025-2027 Technology Plan was presented to the Board and was approved unanimously. (Couch/Kremmer)
- A change to the Collection Development, Family & Local History Policy was presented to the Board and was approved unanimously. (Frantzie/Couch)
- A kids activity booklet was presented to the Board for feedback.

There were no comments from the floor.

The meeting was adjourned at 4:40 pm./ Megan Stockton, Administrative Assistant III