

Lawton Public Library Board Meeting

Wednesday February 3, 2021

The Lawton Public Library Board met at 4:00 pm in Meeting Room 1 at the Main Library.

Notice of the meeting and agenda were posted in accordance with Oklahoma Law.

The meeting was called to order at 4:00 pm by Patty Neuwirth, Chair.

Roll Call: Patty Neuwirth, Chair; Sue Kremmer, Vice Chair; Frantize Couch, Member (Arrived at 4:02 pm); Ellouise Love, Member; Tom Rine, Member; Jenny Breeden, Friends Representative; Kristin Herr, Library Director; Megan Stockton, Administrative Assistant; Randy Warren, City Council Liaison (Arrived at 4:15 pm); Richard Rogalski, Deputy City Manager (Arrived at 4:05 pm); Linda Towne, Deputy Library Director

A motion was made to approve the Library Board minutes for the January 6, 2021 meeting as presented. (Rine/Kremmer)

Linda Towne, the new Deputy Library Director, was introduced to the Board.

There was one customer comment. A customer sent in an email complimenting Taylor, a Library employee, on her customer service.

The Financial Report was given. Kristin pointed out that the Library had received its County funding. Kristin stated that she was still waiting to hear more about the State Aid and when it would arrive.

The Library Director's Report was given. Kristin explained the various new technology updates that the Library is undergoing. Some changes included new phones, new software, and a new system for computer lab management. Kristin stated that the Library now has a new database focused on study guides. Kristin announced the creation of a new more ADA-friendly staff entrance in the library. Kristin stated that City maintenance were able to solve the Library's issue with its partition track. Lastly, Kristin announced the Library's full reopening on February 15th. There was some discussion on how the reopening would be handled.

The Friends of the Library Report was given. Jenny stated that they would be aiming to have a Friends meeting in April. Kristin reported that she looking into what to do for this year's book sale. Frantzie announced that Chautauqua would be completely virtual this year.

There was nothing to report for SWOGS/Family History.

City Council Agenda Items:

- Randy reminded everyone about the upcoming vote about the Hotel/Motel tax.
- Randy stated that they are all preparing for the upcoming budget.
- Richard stated that there was a possibility for more CARES Act funding for the City.

Unfinished Business:

- The Board received information updating them about the current status of the various Library grants.
- Kristin announced that the Library had received another grant. This grant is for \$20,000.00 for the Digital Memory Center.

New Business:

- Kristin presented six month statistics for the Library to the Board.
- Kristin pointed out that physical print item usage was down, but that database and digital item usage was steady.

Comments from the Floor:

- Kristin reminded everyone that tax season is soon and that the Library would be extra busy with tax preparations.

The meeting was adjourned at 4:36 pm. /Megan Stockton, Administrative Assistant III