

MINUTES
LAWTON INDUSTRIAL DEVELOPMENT AUTHORITY
SPECIAL MEETING
AUGUST 27, 2019 - 3:00 P.M.
SECOND FLOOR CONFERENCE ROOM NEW CITY HALL

Michael Tennis, Chairman, called the meeting to order at 3:03 p.m. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Johnson, Onreka (entered late); Jackson, Keith; Johnson, Albert;
Tennis, Michael; Warren, Randy.
ABSENT: None
OTHERS PRESENT: Tim Wilson, Deputy City Attorney; Richard Rogalski, Planning
Director; Denise Ezell, City Clerk's Office.

BUSINESS ITEMS:

2. Consider the Minutes of the November 6, 2018 meeting.

Motion by Warren, **Second** by Jackson, to approve the minutes of November 6, 2018.

Aye: Jackson; Tennis; Warren. **Abstain:** Johnson A. **Nay:** None. **Motion Passed.**

3. Consider and possible approval of a Resolution of the Lawton Industrial Development Authority (the "Authority") authorizing the Authority, through its financial advisor Bank of Oklahoma Financial Securities, to solicit the sale of and receive bids on its Sales Tax Revenue Note, Series 2019 (the "Series 2019 Note") in the aggregate principal amount not to exceed Seven Million Six Hundred Forty Thousand Dollars (\$7,640,000) for the financing of certain information technology hardware and software improvements to benefit the City of Lawton, Oklahoma (the "City") and paying costs of issuance related thereto; waiving competitive bidding with respect to soliciting the sale of the Series 2019 Note and authorizing the Series 2019 Note to be sold on a negotiated basis; authorizing the pledging of certain sales tax revenues, on a year-to-year basis for repayment of the Series 2019 Note; affirming that the organizational document creating the Authority will be subject to the provisions of the Note Indenture once approved; and authorizing officers of the Authority to take any action necessary and execute all related instruments and documents to effect said issuance upon final approval of the sale of the Series 2019 Note.

Wilson stated this is an issue related to the repurposed 2016 CIP. Part of the repurpose was for updates to IT. We have identified certain software and hardware improvement to the amount of \$7.6 million plus the cost of issuance for a total of \$7,640,000. Some of the improvements are to make our software more secure, hardware improvements, and body and dash cams for police. We are asking the Authority to authorize us to go out to bid for financing and to pledge the sales tax revenue as the income. The Resolution is asking you to waive competitive bidding which will require three-fourth (3/4) vote. Bank Of Oklahoma, Chris Gander, will put together a bid packet and negotiate the best package with the perspective buyers

of the note. Assuming Council approves authorizing the Authority to go out to bid, we will reconvene on September 24th to accept a bid. Once the Authority and Council approves the bid, we will proceed to do the upgrades.

Tenis asked what is the cost of the dash and body cams.

Warren stated I believe \$1,700,000. Included in the \$7,600,000 is software for the court so that the court and police are working together. It also includes storage of the video and e-ticket software.

Wilson stated I believe it includes upgrade to our network.

Warren stated there will be hardware for the dash and body cams to upload to.

Wilson asked let me see if Bart Hadley is in his office. He can answer some of your questions.

Johnson O asked what about the street cameras that is supposed to be feeding to the police station. It does not record but they are supposed to be able to monitor it. I believe there is one (1) on 82nd Street and one (1) on Lee.

Warren stated you are referring to the camera-operated lights. The camera replaces the wires that are underground. When you pull to a stop light, that is red and there are no other vehicles at the intersection it will allow you to go.

Rogalski stated those are not expensive.

Wilson stated Hadley was not in his office but the IT Director is on her way over.

Warren stated the reason that LIDA is selling the bonds is because the City cannot.

Wilson stated that is correct. A municipality cannot go into debt but an authority can. Our bond counsel felt LIDA was the best authority suited for this financing.

Warren stated water and sewer is best suited for the Water Authority.

Wilson stated correct. You have to look at the purpose of the Authority.

Johnson A stated it seems Council approved \$25,000,000 from Phase IV of the alternative water program to be used for IT and ED.

Warren stated that is correct.

Johnson A asked is this over and above that.

Warren stated no. This is a part of that money.

Rogalski stated you would be borrowing the money so we can begin the work today and pay it off over the course of the CIP.

Warren stated our tax base is not big enough to do the work without borrowing the money.

Tenis stated I wish we had put more money aside for more than just one (1) camera. There are several locations that would benefit from these cameras.

Warren stated I think there is more than one (1).

Johnson O stated I know of two (2).

Warren stated I believe they will do more when more money is available. These are being purchased from CMAQ money.

Rogalski stated we receive about \$150,000 federal funds from Congestion Mitigation Air Quality. We spend part of it on air quality campaign and the larger part on cameras.

Tenis asked what do those typically cost.

Rogalski stated about \$5,000 each.

Warren stated you receive four (4) cameras and a controller for each intersection.

Tenis asked how successful have we been on the blinking left turn light.

Rogalski stated I have not heard of any issues. We were careful on where we placed them. You want them to go in an intersection with a long site visibility. I would do more of them if it were my call. The more restrictive you make the traffic flow the safer it is but the slower it is. Permissive signals push a lot more traffic through.

Warren asked have you seen the ones that moves you from one side to the other.

Rogalski stated Norman has them. A traditional intersection has sixteen (16) movements where people cross. When you do these funky X at an intersection, you move to the wrong side of the street and actually reduce the number of contact points. It is an X intersection. It is weird but it does eliminate the conflict points.

Warren stated we have problems with round-a-bouts. I believe we need one (1) on Meadowbrook where all the stop signs are.

Rogalski stated they are like narrow lanes. You tend to drive slower because you know you have to.

Wilson stated this is Gwen Spencer the IT Director. She is very well versed in where the \$7.6 is being spent.

Tenis stated is there more to the financing than just the body and dash cams.

Spencer stated yes. The cost of the body and dash cams is \$1,375,000. That is for the cameras, hardware, servers, storage and installation.

Tenis asked how many body cams will that provide.

Spencer stated 150. When police is completely staffed, we have 190 officers. At this time, we have 124 officers with 11 in academy. We are projecting 140 out in the field at any given time. That leaves 10 in stock. We are doing proof of concept to make sure the technology is going to work for Lawton based on the way we will implement it. Next is our finance system and it includes Finance, Human Capital Management and Utility Billing. This cost is \$2,458,576.

Tenis asked what is Human Capital Management.

Spencer stated HR is now called Human Capital Management. It is an asset so we call it a capital asset. That takes care of your recruiting, applicant tracking, HR systems, payroll, risk management and benefits. The next big ticket is public safety for our computerized dispatch and record management for police. That amount is \$1,752,992. If there are additions, the number could go up or down depending on our utilization of the tool. We are not going to overbuy. We have Community Development that does the asset management, license and permits, and citizens portal at \$530,000 a year. The City Clerk's office at this time uses word. We are going to invest in Granicus at a cost of \$56,000 for a true agenda program. For government transparency, we have Opengovs at a cost of \$80,000. This gives you online budgeting, capital projects, and the general ledger. You will be able to see whom a check was written to and from what account. The last system is Rotware. This is for cameras on the trash trucks. If a citizen calls in and says that we did not pick up their trash we can look at the camera to see if the trash was at the curb or not. When we have to go back to a site, it cost \$75 per trip. We can also use them for accidents. This cost is \$186,000.

Warren asked will this system tell us how long a truck has sat idle.

Spencer stated yes. It tells you if a truck is idle, on route, gives us the flexibility to split a route and helps with liability. We will be implementing these systems first. To date we have upgraded our infrastructure and have spent about \$1,890,000. Our disaster recovery is in Oklahoma City. If something happens to our system, we will switch IP address and instead of being down for days we will be down for about 30 minutes.

Tenis stated there are a lot of moving parts in this.

Spencer stated correct. This will not all happen at once. We will do the critical things first such as payroll, financials and police vehicles.

Wilson asked so the new network is not a part of the \$7,000,000.

Spencer stated no. To date we have spent about \$9,500,000 to include email. We went to Office 365 and Microsoft Platform, which allows us to do remote desktop. Office 365 will allow us to get seven (7) plus years from our computers. We have done some things that is going to save money. The productivity of the city should increase until we get to a place where we are a virtual city hall. You can visit us if you want to but you will not have too. Now you do. Within the next 35 days, we will be able to look online at your water consumption. Our goal is to put the water bill online. In the next three (3) and a half weeks there will be a press released that states you will have an option to receive you water bill through email if you don't want it mailed. There will be a fee if you choose to use your bankcard but you will be able to put your ACH online and will not be charged a fee.

Wilson asked are there any further questions. I would ask for a motion to approve the resolution with one (1) caveat. The resolution I provided the Clerk said that the next meeting date would be September 24 at 4:00 p.m. It should read 3:00 p.m. and I will need to make that amendment.

Motion by Warren, Second by Jackson, to approve a Resolution of the Lawton Industrial Development Authority (the "Authority") authorizing the Authority, through its financial advisor Bank of Oklahoma Financial Securities, to solicit the sale of and receive bids on its Sales Tax Revenue Note, Series 2019 (the "Series 2019 Note") in the aggregate principal amount not to exceed Seven Million Six Hundred Forty Thousand Dollars (\$7,640,000) for the financing of certain information technology hardware and software improvements to benefit the City of Lawton, Oklahoma (the "City") and paying costs of issuance related thereto; waiving competitive bidding with respect to soliciting the sale of the Series 2019 Note and authorizing the Series 2019 Note to be sold on a negotiated basis; authorizing the pledging of certain sales tax revenues, on a year-to-year basis for repayment of the Series 2019 Note; affirming that the organizational document creating the Authority will be subject to the provisions of the Note Indenture once approved; and authorizing officers of the Authority to take any action necessary and execute all related instruments and documents to effect said issuance upon final approval of the sale of the Series 2019 Note. **Aye:** Johnson A; Tennis; Warren; Johnson O; Jackson. **Nay:** None. **Motion Passed.**

4. Adjournment

There being no further business the meeting adjourned at 3:30 p.m.

Motion by Jackson, Second by Tennis, to adjourn. **Aye:** Tennis; Warren; Johnson O; Jackson; Johnson A. **Nay:** None. **Motion Passed.**