Youth and Family Affairs Committee
MINUTES
June 21, 2022, 5:30 p.m.
Lawton City Hall, Banquet Hall

Members Present: Rick Lowe, Jeff Elbert, Rick Lowe, Brenda Myers, Lisa Shaw, Willie Smith, Davison Virgil, Woogie Burgess (Administrative Assistant).

Members Absent: Dianne Owens

Guests Present: Matina Davis, Cartessa Smith

I. The meeting was called to Order at 5:30 pm by Rick Lowe, who served as Temporary Chairman by acclimation from the YFAC due to the vision challenges of the Chairman, Onreka Johnson. Upon roll call vote, a quorum was determined to be present, and public notice requirements have been met.

II. Introduction of Guests: (No introductions, the guests are members of the public, and joined because they were interested in our work.

III. Business

A. Approve minutes from March and April meetings

The first item addressed was approval of the minutes of the March 15, 2022, Regular Meeting and April 25, 2022 Special Meeting of the YFAC. A motion was made by Brenda Myers to approve the minutes of the March 15 and April 25, 2022 meetings of the YFAC. The motion was seconded by Willie Smith. There was no discussion. A roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

B. The second item of business was to consider setting a time frame for review and consideration of applications received.

Motion was made by Brenda Myers seconded by Lisa Shaw, to set approval guideline of 90 days from date of receipt of funding application for YFAC review, site visit (if approved by YFAC), and final recommendation to be forwarded to City Council. Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

C. The next item of business addressed was whether to consider setting additional/alternative criteria for receiving YFAC funding recommendations.

Motion was made by Brenda Myers, seconded by Willie Smith to table this motion.

Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

D. The next item of business was consideration of a proposed amendment to the YFAC Bylaws to add a Parliamentarian, notice of the proposed amendment being duly given as required by the Bylaws, and approval of a Parliamentarian from the YFAC.

A motion was made by Lisa Shaw to amend Bylaws Article VII, Section 7.01 to add a Parliamentarian, and to approve the Parliamentarian serving as temporary Chair in the absence of the Chair, Vice Chair, former Chair, in the language provided in the attached Schedule A. The motion was seconded by Mary Ann Hankins. Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

E. The next item of business was election of officers and consideration of continuing the Technical Advisors for the fiscal year beginning July 1, 2022, and ending June 30, 2023, in accordance with a slate presented, attached to these minutes as Schedule B. Chairman Lowe called for any nominations from the floor for officers or for technical advisors. Mary Ann Hankins was nominated from the floor to serve as Parliamentarian, and her name was added as an amendment to Schedule B. No other nominations were received from the floor.

   A motion was made by Lisa Shaw to accept the proposed slate of officers and technical advisors as listed in Schedule B, as amended. The motion was seconded by Jeff Elbert. Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

F. Consider contract for services from the University of Oklahoma National Resource Center for Youth Services, total contract price $29,500.00.

   A motion was made by Onreka Johnson to approve the attached AGREEMENT BETWEEN CITY OF LAWTON YOUTH AND FAMILY AFFAIR COMMITTEE AND THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA BY AND THROUGH UNIVERSITY OUTREACH/COLLEGE OF CONTINUING EDUCATION'S NATIONAL RESOURCE CENTER FOR YOUTH SERVICES, in the amount of $29,500.00. The motion was seconded by Mary Ann Hankins. Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion passed unanimously by all members present, as noted above.

G. Consider resubmitted application of Boy Scouts of America.

   A motion was made by to Jeff Elbert to table consideration of this item pending completion of a site visit. The motion was seconded by Mary Ann Hankins. Discussion ensued. Upon conclusion of the discussion, a roll call vote was taken, and the motion to table passed unanimously by all members present, as noted above.

IV. Reports: Nothing to report other than ongoing efforts to meet with applicants who had not been approved to discuss opportunities to resubmit their applications.

V. New Business

Adjourn: The meeting was adjourned by Chair, Rick Lowe, at 6:34 p.m.

Next regularly scheduled meetings:

*August 16, 2022	5:30 pm	Banquet Hall- City Hall 212 SW 9th
October 18, 2022	5:30 pm	Banquet Hall- City Hall 212 SW 9th
November 15, 2022	5:30 pm	Banquet Hall- City Hall 212 SW 9th
December 6, 2022	5:30 pm	Banquet Hall- City Hall 212 SW 9th

*Discuss whether we need this meeting?