Minutes
Youth and Family Affairs Committee
Tuesday, June 1, 2021 - 5:30 p.m.
Lawton City Hall, Banquet Hall

Members Present: Onreka Johnson, Jeff Elbert, Rick Lowe, Brenda Myers, Lisa Shaw, Willie Smith, Woogie Burgess (Administrative Assistant).

Members Absent: Dianne Owens, Ernie Sherman

Guests Present: Kaley Patterson Dorsey, Chris Chen

I. The meeting was called to Order at 5:36 pm by Chair Onreka Johnson. Upon roll call vote, a quorum was determined to be present, and public notice requirements have been met.

II. Approve minutes from 5/18/21 meeting

The first item addressed was approval of the minutes of the May 18, 2021 meeting of the YFAC. A motion was made by Rick Lowe to approve the minutes of the May 18, 2021 meeting of the YFAC. The motion was seconded by Brenda Myers. Upon roll call vote, the motion passed unanimously by all members present, as noted above.

III. Business

A. Discuss revised application and the 40 Developmental Assets concepts.

Chair Johnson noted that the first item under Business was to discuss the revised application submitted by Woogie Burgess, and the inclusion of references to the 40 Developmental Assets concepts. Burgess indicated she had worked with Frank Myers, Community Membership Director at United Way of Southwest Oklahoma, to update the application and get it ready for distribution upon Committee approval. A lengthy discussion ensued. The Committee asked Burgess to check to be sure the application included the most recent 40 Developmental Assets sheets from Search Institute of America. It was also determined that the application would be revised to clarify that the grant would be available for a one year period, that once an applicant was approved for funding, the expectation would be that the applicant would continue to be eligible for financial support in subsequent years, but that ongoing support would not be guaranteed, and would depend upon a variety of factors, including the number of applications approved for funding, demonstration of measurable impact in the YFAC target area as approved by initial or most recent funding requests, and other appropriate factors deemed appropriate by the YFAC as the grant process develops.

Based upon the discussion and the revisions, Brenda Myers moved that the application, as revised by Burgess in accordance with the direction of the YFAC, be approved for project funding. The motion was seconded by Willie Smith. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

B. Discuss release of application and deadline.

The next item of business discussed was the release of the application. Brenda Myers moved to approve immediate release of the project funding application to organizations and the public, upon completion of the approved revisions. The motion was seconded by Willie Smith. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

The Committee moved on to discuss the deadline for receive of the funding application. After discussion, Willie Smith moved to approve a deadline of July 30, 2021, for applicants to submit the project funding application to the YFAC. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

C. Elect YFAC Officers.

Chair Johnson noted that the next item of business for consideration was the slate of officers submitted with Agenda. The slate provided for election of Onreka Johnson as Chair, and Willie Smith as Vice-Chair. Johnson asked for any additional nominations from the floor. None were offered. Brenda Myers moved to approve the slate as submitted. Lisa Shaw seconded. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

D. Technical Advisors slate submitted with Agenda, based upon nominations since previous meeting. Accept additional nominations from the floor. Vote on slate as supplemented by nominations from the floor.

Chair Johnson noted that the next item of business for consideration was the slate of Technical Advisors submitted with the Agenda. Woogie Burgess indicated that since the prior meeting, and since the slate sent prior to the meeting, two changes were applicable: Chris Tina Chen should be added, and Austin Rabon's name should be removed. The slate (with additional details regarding qualifications, attached to these minutes) is as follows: Sylvia Burgess, Chris Tina Chen, Albert Johnson, Debra Johnson, Frank Myers, Ronda Norrell. Chair Johnson asked for any additional nominations from the floor. Discussion ensued, and it was noted that this slate is not a permanent slate, and that additional Technical Advisors can be added at any time. No additional names were offered. Rick Lowe moved to approve the slate as revised to include the names noted above in this paragraph D. Brenda Myers seconded. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

E. Bylaws. Discuss and vote on operating bylaws submitted for review with agenda.

The final item of business was to review and consider the draft of bylaws provided by Burgess. Discussion ensued. Brenda Myers moved to approve the bylaws submitted (copy attached to these minutes) as the operating document for the Youth and Family Affairs Committee. Jeff Elbert seconded. There being no further discussion, upon roll call vote, the motion passed unanimously by all members present, as noted above.

IV. Other Topics – general questions, input

No questions or input were brought to the floor.

V. New Business

No new business was brought to the floor.

There being no further business, the meeting was adjourned by Chair Onreka Johnson at 6:51 pm.

Next meeting was set for June 15, 2021, at Lawton City Hall.