



**Youth and Family Affairs Committee
Meeting
March 21, 2023 at 5:30 p.m.**
Lawton City Hall Third Floor Conference Room
212 SW 9th Street, Lawton, Oklahoma

**Remaining
Meetings for 2023:**

April 18, 2023
May 16, 2023
June 20, 2023
July 18, 2023
August 22, 2023
September 19, 2023
October 17, 2023
November 21, 2023

This meeting will be conducted in person for all Committee members and members of the public to attend.

AGENDA

I. Call to Order/Roll Call

II. Introduction of Guests

III. Business

- A.** Consider approval of minutes of the Tuesday, January 17, 2023, and Tuesday, February 21, 2023 YFAC meeting. (handout)

Possible Action: Motion to approve/disapprove/amend minutes

- B.** Consider any funding applications received. (handout)

Possible Action: Motion to set site visit and/or to recommend to the City Council funding following satisfactory site visit for multiple applicants in amounts to be determined by the YFAC.

- C.** Review and discuss updated application for funding. (handout)

Possible Action: Motion to approve/disapprove/amend updated application for funding.

- D.** Consider adopting a form that would allow an expedited funding review based upon meeting specific parameters. Introduction and discussion by Onreka Johnson. (handout)

Possible Action: Vote to adopt form for expedited funding review.

- E.** Consider transition in Administrator position, and review job description (handout).

Possible Action: Vote to approve/disapprove/amend job description for Administrator for YFAC.

Possible Action: Vote to approve/disapprove/consider recommending hiring or appointment of an entity and/or individuals to perform services of Administrator on behalf of the YFAC.

- F.** Discuss more fully developing youth protection expectations/standards for grant recipients that includes background checks and supervision of those working with youth. Discussion ensued with broad agreement that this item be placed on the agenda for discussion and possible action at a future meeting.

Possible Action: Vote to approve additional standards and expectations as determined following discussion.

IV. New Business

V. Reports:

Sylvia Burgess will discuss financial status of YFAC and status of training with OUNRCYS training.

VI. Adjourn

This Agenda was sent via email on March 17, 2023 at 2:06 p.m. to the following locations:

Lawton City Hall
Lawton Constitution

The Youth and Family Affairs Committee encourages participation by all City of Lawton citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The 48-hour time period may be waived if an interpreter for the deaf (signing) is not the necessary accommodation.