Waurika Lake Master Conservancy District
Minutes
November 5, 2024

The President, Mr. Duren, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Tom Daughtrey, Duncan
Barry Duren, Duncan
Larry Neal, Lawton
Justin Phelps, Lawton
Shane Taylor, Comanche
Laura Vardell, Temple
Dick Wann, Walters

Directors not attending the meeting:

David Leonard, Duncan
Evan Watson, Lawton
Chris Watkins, Waurika

The President called for approval of the minutes of the last meeting.

Mr. Daughtrey made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE APPROVED AS PRESENTED.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

Visitors attending the meeting:

Scott Vaughn, Chisholm Trail Consulting

The President, Mr. Duren, called on Mr. Wann for the treasurer's report for October, 2024.

Balance in treasury account		$1,356,624.89
Balance in checking account		$ 42,046.07
Amount in investments		$3,630,417.59
		$5,029,088.55

Fund balances:

Debt Service Fund		$1,782,574.28
2017 Refinance 2010 Water Storage Purchase		$ 143,220.11
Silt removal and line extension project		$ 50,316.07
Refinance west conveyance facility		$ 83,023.33
Cities trust accounts		$ 48,601.24
City of Temple	$27,359.00	
City of Waurika	$21,242.24	
Capital Account		$2,921,353.52
		$5,029,088.55

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Neal made the following motion.

> RESOLVED, THE TREASURER'S REPORT FOR OCTOBER, 2024 IS APPROVED AS PRESENTED.

The motion received a second from Mr. Phelps. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower reported on the following:

1. Review AI contract.
2. Medicine Park/BIA Easement.
3. Lawton Relift Roof.
4. Review contract 6.1.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for October, 2024 in the amount of $2,239.25. Mr. Taylor requested approval of these invoices for payment.

Mr. Wann made the following motion.

> RESOLVED, THE INVOICES FROM BURGESS, BURGESS, BURGESS & HIGHTOWER FOR OCTOBER, 2024 IN THE AMOUNT OF $2,239.25 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Taylor, Director from Comanche. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

2. General ARPA Update. Mr. Scott Vaughn, Chisholm Trail Consulting, presented a Status Report dated November 4, 2024.

3. ARPA Engineering Invoice. The district has received the latest ARPA invoice from Chisholm Trail Consulting, invoice ARP2.10, in the amount of $60,377.73. Mr. Taylor requested approval of this invoice for payment.

Mr. Bernard made the following motion.

> RESOLVED, THE INVOICE FROM CHISHOLM TRAIL CONSULTING IN THE AMOUNT OF $60,377.73 IS APPROVED FOR PAYMENT.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

4. ARP-23-0016-DPG Bid Action for Contract 10, Power Poles and 69kV Switches.
Only one bid was received on the above contract. BBC Electrical Services for $1,322,562.12. Mr. Vaughn recommended the Board reject this bid and authorize soliciting bids again.

Mr. Phelps made the following motion.

> RESOLVED, THE BOARD REJECT THE BID FROM BBC ELECTRICAL SERVICES IN THE AMOUNT OF $1,322,562.12 AND AUTHORIZE SOLICITING BIDS ON CONTRACT 10 AGAIN.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

5. Short Term Investments. Mr. Taylor stated the U.S. Department of the Treasury, in their guidelines state that SLFRF payments made to recipients are not subject to the requirements of the Cash Management Improvement Act and the Treasury's implementing regulations at 31 CFR Part 205 or 2 CFR.305(b)(8)-(9).

As such, recipients can place funds in interest bearing accounts, do not need to remit interest to Treasury, and are not limited to using that interest for eligible uses under the SLFRF award.

Mr. Taylor stated the district has about $7M of ARPA funds and that we plan to invest those funds.

6. Lawton Relift Roof. The Lawton Relift roof is finished and has been inspected. The 3 year warranty period has restarted.

7. Approval to Submit for Quotes and Bid ARP-23-0016-DPG Contract 12, Installation of Variable Frequency Drive Buildings and new Secondary Switchgear for Lake, Duncan, and Lawton Pumphouse Sites.

No action was taken on this item.

8. Executive Session.

1. Discussion and consideration of Waurika Lake Master Conservancy District's Application to procure an easement with the Bureau of Indian Affairs for the West pipeline. Discussion to be held in Executive Session pursuant to Title 25 O>S> 307 (b)(3)(4) of Oklahoma Statutes.

2. Discussion, consideration, and possible action of Waurika Lake Master Conservancy District's Application to procure an easement with the Bureau of Indian Affairs for the West pipeline. Mr. Hightower announced that the subject matter of the executive session and the issues to be discussed are required to be in executive session because such disclosure would seriously impair the district's ability to deal with the issues in the public's interest.

At approximately 2:20 p.m., Mr. Neal made the following motion.

> RESOLVED, THE BOARD OF DIRECTORS ADJOURN THE REGULAR MEETING TO GO INTO EXECUTIVE SESSION.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

At approximately 3:00 p.m., Mr. Wann made the following motion.

> RESOLVED, THE REGULAR MEETING OF THE BOARD OF DIRECTORS NOVEMBER 5, 2024 MEETING RECONVENE.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtry, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

Mr. Hightower, attorney for the district stated nothing was discussed except the Waurika Lake Master Conservancy District's Application to procure an easement with the Bureau of Indian Affairs for the West pipeline. No motions were made.

Mr. Taylor stated he had concluded his report.

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The President called for committee reports. There were none.

The President called for new business.

Mr. Taylor stated with the recent rain, Lawton Lake is up about 2 feet and Waurika and Duncan lakes are up about 9 inches.

Mr. Wann made a motion to adjourn. The motion received a second from Mr. Daughtrey.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on December 3, 2024 at 2:00 p.m. and will be held at the Waurika Lake Master Conservancy District complex.

The November 5, 2024 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 3:15 p.m.

PREPARED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

APPROVED BY:

DICK WANN
SECRETARY/TREASURER