

Waurika Lake Master Conservancy District
Minutes
November 1, 2022

The President, Mr. Jackson, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Barry Duren, Duncan
Jack Jackson, Temple
David Leonard, Duncan
Justin Phelps, Lawton.
Shane Taylor, Comanche
Dick Wann, Walters.

Directors not attending the meeting:

Tom Daughtrey, Duncan
Larry Neal, Lawton
Chris Watkins, Waurika
Evan Watson, Lawton

The President called for approval of the minutes of the last meeting.

Mr. Bernard made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE
APPROVED AS PRESENTED.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Taylor, and Wann. Voting against the motion, none.

Visitors

Mary E. Johnson, Auditor

Norman, OK

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The President called on Mr. Wann, treasurer for the district, to present the treasurer's report.

Mr. Wann presented the following report for October, 2022.

Balance in treasury account		\$1,284,575.55
Balance in checking account		\$ 64,968.01
Amount in investments		<u>\$3,618,995.61</u>
		\$4,968,721.17
Fund balances:		
Debt Service Fund		\$1,782,300.52
2017 Refinance 2010 Water Storage Purchase		\$ 143,034.12
Silt removal and line extension project		\$ 50,636.07
Refinance west conveyance facility		\$ 85,383.33
Cities trust accounts		\$ 41,327.16
City of Temple	\$21,733.58	
City of Waurika	\$19,593.58	
Capital Account		<u>\$2,866,039.97</u>
		\$4,968,721.17

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Duren made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR OCTOBER, 2022
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Leonard. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Taylor, and Wann. Voting against the motion, none.

The Vice President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower reported the following:

1. No update on the Bureau of Indian Affairs easement. The district may want to file an application for 90day Temporary Permit.
2. Draft and email audit letter to Mary Johnson.
3. Review SB 113 and docket (ARPA)
4. Review Untreated Water Agreement.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for October 2022 in the amount of \$2,240.00. Mr. Taylor requested approval of these invoices for payment.

Mr. Wann made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS,
BURGESS & HIGHTOWER FOR OCTOBER, 2022 IN THE
AMOUNT OF \$2,240.00 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Leonard. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Taylor, and Wann. Voting against the motion, none.

2. FY 2020 Audit Presentation. Mary Johnson, Mary E. Johnson & Associates, PLLC presented the financial and compliance audit for the year ended August 31, 2020.

Mr. Duren made the following motion.

RESOLVED THE FINANCIAL AND COMPLIANCE AUDIT FOR THE
YEAR ENDED AUGUST 31, 2020 IS ACCEPTED.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Duren, Jackson, Phelps, Taylor, and Wann. Voting against the motion, none.

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3. Leak South of Lake Ellsworth. Mr. Taylor stated a local farmer informed WLMCD of a leak near Cache Creek east of Medicine Park near the I44 exit. Staff are now repairing the leak. Enclosed in this board packet are pictures of the leak site.

4. Board Meeting for July, 2023. Mr. Taylor stated the first Tuesday in July 2023 on July 4. Mr. Taylor asked if the Board would like to reschedule this meeting. No action was taken

5. American Rescue Plan Act. (ARPA). ARPA funds passed the legislature and became law on October 6, 2022. WLMCD portion is \$18.4 Million, fully funded. The Oklahoma Water Resources Board will administer the funds. They are still working on processing. We can go ahead and bid the east line pumps now. This will require attorney certification we had a qualified engineer.

Mr. Leonard made the following motion.

RESOLVED, WLMCD WILL BID EAST LINE PUMPS WITH
CERTIFICATION ATTORNEY CERTIFICATION WLMCD HAD
A QUALIFIED ENGINEER.

The motion received a second from Mr. Duren. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Taylor, and Wann. Voting against the motion, none.

6. Authorization to Sign Checks. Mr. Taylor stated WLMCD is one member short on the signature card authorizing check signature. Mr. Bernard has agreed to be authorized checks.

Mr. Duren made the following motion.

RESOLVED, THAT MR. BERNARD BE AUTHORIZED TO SIGN
CHECKS.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Taylor, and Wann. Voting against the motion, none.

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7. Duncan Terminal Tank Cleaning on Hold. The work on the tank cleaning will begin on November 3, 2022. Report on December meeting.

Mr. Taylor stated he had concluded his report.

The President called for committee reports. There was none.

The President called for new business. There was none.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on December 6, 2022 at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Wann made a motion to adjourn. The motion received a second from Mr. Leonard.

The November 1, 2022 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 2:50 p.m.

PREPARED BY:

APPROVED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

DICK WANN
SECRETARY/TREASURER