

WAURIKA LAKE MASTER CONSERVANCY DISTRICT
WAURIKA, OKLAHOMA

AGENDA

WHEN: September 6, 2016
WHERE: Waurika Lake Office
TIME: 2:00 PM

From the intersection of Oklahoma State Highways 65 and 53, 5 miles east of Walters, Oklahoma, east on Oklahoma State Highway 53, for 11 miles to Friendship Road, then south 6 miles on Friendship Road, then ½ mile west.

OR

From Comanche, Oklahoma, west 4 miles on Oklahoma State Highway 53 to Friendship road, then south 6 miles on Friendship Road, then ½ mile west.

1. Announcement of meeting notice and posting of agenda in accordance with Open Meeting Act.
2. Approval of minutes of previous meeting.
3. Introduction of guests and audience participation. Anyone having an item of business to present to the District that does not appear on the agenda please come forward at this time.

A. Fiscal.

1. Approval of Treasurer's Report.

B. ATTORNEY'S REPORT

C. MANAGER'S REPORT.

1. Attorney Invoices. Approval of invoices from Burgess, Burgess, Burgess and Hightower for professional services for the month of August, 2016. Amount is unknown at this time.

Discussion and action thereon.

2. Delegation of Manager's Responsibilities. Discuss delegating all employment actions (hiring, firing, performance evaluation, promotion, demotion, etc.) from the Board of Directors to the District Manager with regard to Attorney General's 2007 Opinion and the Conservancy state statutes.

Discussion and action thereon.

3. Request of Attorney's General's Opinion. Consider seeking an opinion from the Attorney General whether the Waurika Lake Master Conservancy District may delegate its authority to the District Manager to make all employment decisions and to take employment actions, e.g. hiring, firing, performance evaluation, promotion, demotion, etc.
Discussion and action thereon.

4. Change Order #5. This change order is to add \$32,042.36 to repair leaks emerging thru concrete in east and west wet well chambers.
Discussion and action thereon.

5. Change Order #6. This change is a zero cost change. It only changes the day the project will be complete to September 10, 2016.
Discussion and action thereon.

6. Project Update. Mr. Taylor and Mr. Keithline will give a progress report.
Discussion and action thereon.

7. Employee Handbook. Management requests approval of Employee Handbook
Discussion and action thereon.

8. Executive Session. To discuss the employment, promotion, discipline, termination of employment of the following salaried public officers or employees:

David Taylor
Milton Knutson
Charlotte Knutson
Terry Fields
Robert Gilmore
Chris Jackson

Pursuant to 25 O.S. Section 307.

9. Employees. To discuss the employment, promotion, discipline, termination of employment of the following salaried public officers or employees:

David Taylor
Milton Knutson
Charlotte Knutson
Terry Fields
Robert Gilmore
Chris Jackson

Discussion and action thereon.

D. COMMITTEE MEETINGS.

E. NEW BUSINESS.

F. ANNOUNCEMENT OF NEXT MEETING.

G. ADJOURNMENT

