

Waurika Lake Master Conservancy District  
Minutes  
August 6, 2024

The President, Mr. Duren, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika  
Tom Daughtrey, Duncan  
Barry Duren, Duncan  
Larry Neal, Lawton  
Justin Phelps, Lawton  
Shane Taylor, Comanche  
Laura Vardell, Temple  
Dick Wann, Walters

Directors not attending the meeting:

David Leonard, Duncan  
Chris Watkins, Waurika  
Evan Watson, Lawton

The President called for approval of the minutes of the last meeting.

Mr. Neal made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE  
APPROVED AS PRESENTED.

The motion received a second from Mr. Phelps. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

Visitors attending the meeting:

Scott Vaughn, Chisholm Trail Consulting

The President, Mr. Duren, called on Mr. Wann for the treasurer's report for July, 2024.

|                             |                       |
|-----------------------------|-----------------------|
| Balance in treasury account | \$1,635,363.06        |
| Balance in checking account | \$ 61,869.76          |
| Amount in investments       | <u>\$3,630,417.59</u> |
|                             | \$5,327,650.41        |

Fund balances:

|                                            |             |                       |
|--------------------------------------------|-------------|-----------------------|
| Debt Service Fund                          |             | \$1,570,597.38        |
| 2017 Refinance 2010 Water Storage Purchase |             | \$ 127,199.84         |
| Silt removal and line extension project    |             | \$ 45,283.91          |
| Refinance west conveyance facility         |             | \$ 85,360.83          |
| Cities trust accounts                      |             | \$ 47,999.93          |
| City of Temple                             | \$27,020.51 |                       |
| City of Waurika                            | \$20,979.42 |                       |
| Capital Account                            |             | <u>\$3,451,208.52</u> |
|                                            |             | \$5,327,650.41        |

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Bernard made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR JULY, 2024  
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower on reported the following:

1. Review 13A and 13b.
2. Sale of boom truck.
3. LEI bond issues.
4. Medicine Park/BIA easement.
5. Bailey's Roofing regarding Letter of Understanding.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

**1. Attorney Invoices**. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for July, 2024 in the amount of \$3,102.15. Mr. Taylor requested approval of these invoices for payment.

Mr. Phelps made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS,  
BURGESS & HIGHTOWER FOR JULY, 2024 IN THE  
AMOUNT OF \$3,102.15 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

**2. General ARPA Update**. Mr. Vaughn presented the Status Report.

**3. ARPA Engineering Invoice.** The district has received the latest ARPA invoice from Chisholm Trail Consulting, invoice ARP2.7, in the amount of \$83,089.19. Mr. Taylor requested approval of this invoice for payment.

Mr. Neal made the following motion.

RESOLVED, THE INVOICE FROM CHISHOLM TRAIL CONSULTING IN THE AMOUNT OF \$83,089.19 IS APPROVED FOR PAYMENT.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

**4. ARP-23-0016-DPG Bid Approvals.**

A) Contract 4, Lawton Relift Pump Replacements. Low bidder is Cogent Companies for \$208,876.00.

Mr. Phelps made the following motion.

RESOLVED, THE BID FROM COGENT COMPANIES FOR LAWTON RELIFT PUMP REPLACEMENTS IN THE AMOUNT \$208,876.00 IS ACCEPTED WITH WAIVER OF MINOR DEFECTS.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell and Wann. Voting against the motion, none.

B) Contract 5.1 Radio System for Data and Backup. Low bidder is Lawton Communications for \$24,996.00.

Mr. Daughtrey made the following motion.

RESOLVED, THE BID FROM LAWTON COMMUNICATIONS FOR RADIO SYSTEM FOR DATA AND BACKUP IN THE AMOUNT \$24,996.00 IS ACCEPTED WITH WAIVER OF MINOR DEFECTS.

The motion received a second from Mr. Wann. Directors voting approval for the motion were Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

C) Contract 5.2 Wireless Modems. Low bidder is Industrial Networking Solutions for \$41,950.30.

Mr. Wann made the following motion.

RESOLVED, THE BID FROM INDUSTRIAL NETWORKING SOLUTIONS FOR WIRELESS MODEMS IN THE AMOUNT \$41,950.30 IS ACCEPTED WITH WAIVER OF MINOR DEFECTS.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

D) Contract 7.1 Scada Plc's. Low bidder is Industrial Networking Solutions for \$130,519.74.

Mr. Taylor, Director from the City of Comanche made the following motion.

RESOLVED, THE BID FROM INDUSTRIAL NETWORKING SOLUTIONS FOR SCADA PLC'S IN THE AMOUNT \$130,519.74 IS ACCEPTED WITH WAIVER OF MINOR DEFECTS.

The motion received a second from Mr. Phelps. Directors voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

E) Contract 7.2 SCADA Miscellaneous. Low bidder is Industrial Controls of Oklahoma for \$182,863.00.

Mr. Bernard made the following motion.

RESOLVED THE BID FROM INDUSTRIAL CONTROLS OF OKLAHOMA FOR SCADA MISCELLANEOUS IN THE AMOUNT \$182,863.00 IS ACCEPTED WITH WAIVER OF MNOR DEFECTS.

The motion received a second from Mr. Taylor. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none

**5. Request approval to submit for quotes and bid the following ARP-23-0016-DPG contracts.**

- 1) Contract 6.1. Purchase of security cameras and controllers.

Mr. Wann made the following motion.

RESOLVED, CONTRACT 6.1, PURCHASE OF SECURITY CAMERAS AND CONTROLLERS IS APPROVED TO SUBMIT FOR QUOTES AND BIDS.

The motion received a second from Mr. Neal. Directors voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell and Wann. Voting against the motion, none.

- 2) Contract 9. Purchase of eight pump motors.

Mr. Bernard made the following motion.

RESOLVED, CONTRACT 9. PURCHASE OF EIGHT PUMP MOTORS IS APPROVED TO SUBMIT FOR QUOTES AND BIDS.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

- 3) Contract 11.2. Purchase of 5 kV secondary switchgear.

Mr. Phelps made the following motion.

RESOLVED, CONTRACT 11.2 PURCHASE OF 5 KV SECONDARY SWITCHGEAR IS APPROVED TO SUBMIT FOR QUOTES AND BIDS.

The motion received a second from Ms. Vardell. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

- 4) Contract 8. Relocation of telemetry towers and purchase of new towers as needed. No action was taken on this item.

5) Contract 10. Replacement of power poles and installation of 69kv power switches. No action was taken on this item.

**6. City of Lawton Force Main Installation.** The City of Lawton plans to install a force main pipeline to get water to the wastewater plant. The pipeline will be parallel to the WLMCD pipeline south of the SE water plant.

**7. Pickup Truck Trade-in.** We plan to trade the 2014 Chevrolet truck. The cost after trade-in is \$42,080.00, from Billingsley Ford of Lawton.

Mr. Wann made the following motion.

RESOLVED, THE PURCHASE OF A 2024 FORD F150 FROM  
BILLINGSLEY FORD OF LAWTON IN THE AMOUNT \$42,080.00  
IS APPROVED.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Neal, Phelps, Taylor, Vardell, and Wann. Voting against the motion, none.

**8. Adoption of OWRB ARPA Purchasing Procedures American Rescue Plan Act (ARPA) Agreements.** We are using the OWRB procedures for bidding and purchasing all ARPA items as specified in the agreements. These procedures include Federal (2CFR200), state and OWRB procedures are already in use.

Mr. Taylor stated he had concluded his report.

The President called for committee reports. There were none.

The President called for new business.

There was discussion regarding emailing agendas and documents to board members instead of by mail.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on September 3, 2024 at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Wann made a motion to adjourn. The motion received a second from Mr. Daughtrey.

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The August 6, 2024 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 3:05 p.m.

PREPARED BY:

APPROVED BY:

CHARLOTTE KNUTSON  
OFFICE MANAGER

DICK WANN  
SECRETARY/TREASURER