

Waurika Lake Master Conservancy District
Minutes
July 5, 2022

The President, Mr. Jackson, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Tom Daughtrey, Duncan
Barry Duren, Duncan
Jack Jackson, Temple
David Leonard, Duncan
Justin Phelps, Lawton
Dick Wann, Walters
Evan Watson, Lawton

Directors not attending the meeting:

Tommy Taylor, Comanche
Larry Neal, Lawton
Chris Watkins, Waurika

The President called for approval of the minutes of the last meeting.

Mr. Bernard made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE
APPROVED AS PRESENTED.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

There were no visitors present.

The President called on Mr. Wann, treasurer for the district, to present the treasurer's report.

Mr. Wann presented the following report for June, 2022.

Balance in treasury account	\$1,458,780.53
Balance in checking account	\$ 58,166.38
Amount in investments	<u>\$3,618,734.62</u>
	\$5,135,681.53

Fund balances:

Debt Service Fund	\$1,554,429.74
2017 Refinance 2010 Water Storage Purchase	\$ 141,779.64
Silt removal and line extension project	\$ 48,735.74
Refinance west conveyance facility	\$ 85,375.85
Cities trust accounts	\$ 41,185.68
City of Temple	\$21,659.18
City of Waurika	<u>\$19,526.50</u>
Capital Account	<u>\$3,264,174.88</u>
	\$5,135,681.53

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Duren made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR MAY, 2022
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Phelps. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower stated he reviewed the PSO contract. This contract is renewed every 5 years. No update on the Bureau of Indian Affairs easement.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received no invoices from Burgess, Burgess, Burgess, and Hightower for June, 2022.

2. American Rescue Plan Act (ARPA) Update. Mr. Taylor stated the district is actively pursuing the legislative ARPA funding that is available. The legislature is planning to ask each entity to provide matching funds. Some WLMCD cities may use their monies. For others, a loan may be required.

There is a handout enclosed from the Oklahoma Association of Reclamation Projects.

3. Water Supply. As of July 1, Waurika Lake Master Conservancy District is primary and sole source to Lawton's southeast water treatment plant, Duncan, and Waurika. We have pipe and parts as needed and are planning some drills for the cities to assure our reaction time is adequate. Drills could occur late in July or August.

4. Boom Truck for Sale. The boom truck will receive its annual OSHA inspection on July 7 or 8. Value research is being done. Once we know an adequate reserve value, we will offer it to the cities to bid. The next step would be to advertise with one-line sellers. The last step would be to send it to an auction house.

5. PSO Contract. Public Service Company (PSO), a division of American Electric Power provides Waurika Lake Master Conservancy District with all the 69, volt and most 4,160-volt repair services. The contract is up for renewal.

Mr. Phelps made the following motion.

RESOLVED, TO APPROVE THE PUBLIC SERVICE CONTRACT.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

6. Power Pole Inspection. The district owns several miles of power poles. Inspection is necessary to assure longevity and replacement timing. The last quote is for about \$7,000 and we will proceed unless directed differently.

7. Executive Session. To discuss the employment, promotion, discipline, termination of employment of the following salaried public officers or employees. Pursuant to 25 O.S. Section 307(B).

David Taylor
Charlotte Knutson
Robert Gilmore
Chris Jackson
Dustin Leeper
Jake Graham
Stephen Chupp
Jason Smith
Bobby Dyer.

At approximately 2:30 p.m., Mr. Duren made the following motion.

RESOLVED, THE MEETING BE ADJOURNED TO GO INTO
EXECUTIVE SESSION.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

8. Executive Session Discussion. At approximately 3:00 p.m., Mr. Daughtrey made the following motion.

RESOLVED, THE BOARD OF DIRECTORS RECONVENE THE
JULY 5, 2022 MEETING.

The motion received a second from Mr. Duren. Directors voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

Mr. Hightower stated nothing was discussed but the item on the agenda and no action was taken.

Mr. Duren made the following motion.

Minutes
July 5, 2022
Page 5

RESOLVED, A 5% INCREASE IN SALARY AND VACATION IS
APPROVED, AT THE MANAGER'S DISCRETION.

The motion received a second from Mr. Bernard. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Phelps, Wann, and Watson. Voting against the motion, none.

The President called for committee reports. There was none.

The President called for new business. There was none.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on August 2, 2022, at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Wann made a motion to adjourn. The motion received a second from Mr. Watson.

The July 5, 2022 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 3:20 p.m.

PREPARED BY:

APPROVED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

DICK WANN
SECRETARY/TREASURER