

Waurika Lake Master Conservancy District
Minutes
April 4, 2023

The President, Mr. Duren, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Barry Duren, Duncan
Jack Jackson, Temple
David Leonard, Duncan
Justin Phelps, Lawton.
Dick Wann, Walters
Chris Watkins, Waurika

Directors not attending the meeting:

Tom Daughtrey, Duncan
Larry Neal, Lawton
Shane Taylor, Comanche
Evan Watson, Lawton

The President called for approval of the minutes of the last meeting.

Mr. Bernard made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE
APPROVED AS PRESENTED.

The motion received a second from Mr. Wann. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Wann, and Watkins. Voting against the motion, none.

Visitors attending the meeting:

Greg Gibson, Asst. Attorney, City of Lawton

The President, Mr. Duren, called on Mr. Wann for the treasurer's report for March, 2023.

Balance in treasury account	\$1,382,575.32
Balance in checking account	\$ 57,420.68
Amount in investments	<u>\$3,619,259.80</u>
	\$5,059,255.80

Fund balances:

Debt Service Fund	\$1,586,392.57
2017 Refinance 2010 Water Storage Purchase	\$ 143,034.12
Silt removal and line extension project	\$ 50,636.07
Refinance west conveyance facility	\$ 85,383.33
Cities trust accounts	\$ 41,885.90
City of Temple	\$22,030.64
City of Waurika	\$19,855.26
Capital Account	<u>\$3,151,923.81</u>
	\$5,059,255.80

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Phelps made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR MARCH, 2023
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Jackson. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Wann, and Watkins. Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower on reported the following:

1. WLMCD audit work
2. Open Meeting Act. City of Lawton. Meeting prep.
3. BIA work for easement.
4. ARPA contracts and OWRB work.
5. Contract with CTC is approved.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for March, 2023 in the amount of \$4,267.40. Mr. Taylor requested approval of these invoices for payment.

Mr. Watkins made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS,
BURGESS & HIGHTOWER FOR MARCH, 2023 IN THE
AMOUNT OF \$4,267.40 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Phelps. Voting approval for the motion were Directors Bernard, Duren, Jackson, Leonard, Phelps, Wann, and Watkins. Voting against the motion, none.

2. City of Lawton Open Meeting Act. Mr. Greg Gibson presented the Open Meeting Act to the Board of Directors.

3. ARPA Status. The WLMCD ARPA application is complete and under review by OWRB staff. It will be presented to the OWRB at their April 18, 2023 meeting.

- The application contains all the necessary information requested by the OWRB.
- They have responsibility to assure entities meet federal guidelines.
- WLMCD approval will be executed at the April 18th meeting.
- The approval will be done in the OWRB consent agenda and no WLMCD presentation is needed.

4. East Line Pump Bids. The east line pump replacements were bid. The bids will be opened April 13, 2023.

- A mandatory pre bid conference was held March 30, 2023.
- Three bidders were present.
- Highlights included the ARPA guidelines and technical items.
- We have received inquiries about specifics in the guidelines and technical items.
- Two bidders have stated this is the first ARPA request for them.
- One bidder has a process suggestion, it will be separate from the original bid.

5. Pump Repairs. Updates on the west and east line pumps.

- East line pump materials have been ordered.
- West line L2 materials will be delivered in 3 weeks. Pump bowl machining is progressing.
- West line L3 disassembly is progressing.

6. Drought Status. Drought status, both Oklahoma and nationally will be presented. Recent wetter weather means that 40% of Oklahoma is drought free. All major lakes in the region remain 2 feet below normal.

Waurika 90%

Ellsworth 89%

Lawtonka 90%

Humphreys 83%

Tom Steed 58%.

Maps are included in this packet.

7. Cost Proration Percentages and OWRB Payment Schedules. The normal cost allocation schedule for member cities will be provided.

WLMCD costs are allocated on where the money is spent.

- Storage
- Pipelines and pumping facilities
- Power
- Debt Service

The attached spreadsheet shows the allocations. The attached graph shows the approximate debt service remaining. The debt service varies slightly based on return on investment of the reserves. Recent investments have yielded over 4% and are applied to the monthly payments.

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8. Safety Improvements. A general listing of safety improvements over time will be presented. List is included in this packet

Mr. Taylor stated he had concluded his report.

The President called for committee reports. There were none.

The President called for new business. There was none.

The President stated the next meeting of the Waurika Lake Master Conservancy District Board of Directors would be on May 2, 2023 at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Bernard made a motion to adjourn. The motion received a second from Mr. Wann.

The April 4, 2023 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 3:05 p.m.

PREPARED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

APPROVED BY:

DICK WANN
SECRETARY/TREASURER