

Waurika Lake Master Conservancy District
Minutes
February 7, 2023

The President, Mr. Jackson, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Tom Daughtrey, Duncan
Barry Duren, Duncan
Jack Jackson, Temple
David Leonard, Duncan
Larry Neal, Lawton
Justin Phelps, Lawton.
Shane Taylor, Comanche
Dick Wann, Walters
Evan Watson, Lawton

Directors not attending the meeting:

Chris Watkins, Waurika

The President called for approval of the minutes of the last meeting.

Mr. Wann made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE
APPROVED AS PRESENTED.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Jackson, Leonard, Neal, Phelps, Taylor, and Wann. Voting against the motion, none. Mr. Duren and Mr. Watson abstained.

Visitors attending the meeting:

Scott Vaughn, Chisholm Trail Consulting, Engineer

The President called on Mr. Wann, treasurer for the district, to present the treasurer's report.

Mr. Wann presented the following report for January, 2023.

Balance in treasury account	\$1,355,887.81
Balance in checking account	\$ 81,487.77
Amount in investments	<u>\$3,619,259.80</u>
	\$5,056,635.38

Fund balances:

Debt Service Fund		\$1,586,392.57
2017 Refinance 2010 Water Storage Purchase		\$ 143,034.12
Silt removal and line extension project		\$ 50,636.07
Refinance west conveyance facility		\$ 85,383.33
Cities trust accounts		\$ 41,631.34
City of Temple	\$21,898.32	
City of Waurika	\$19,733.02	
Capital Account		<u>\$3,149,557.95</u>
		\$5,056,635.38

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Bernard made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR JANUARY, 2023
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Neal. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Neal, Phelps, Taylor, Wann, and Watson. Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower on reported the following:

1. ARPA Funds.
2. BIA easement modification.

Mr. Hightower stated he had concluded his report.

Mr. Leonard arrived at 2:10.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for January, 2023 in the amount of \$2,546.60 Mr. Taylor requested approval of these invoices for payment.

Mr. Duren made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS,
BURGESS & HIGHTOWER FOR JANUARY IN THE AMOUNT
OF \$2,546.60 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Watson. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Neal, Phelps, Taylor, Wann, and Watson. Voting against the motion, none.

2. Pumps Repair Status. Report on the pumps in the shop. Mr. Taylor stated both pumps are repairable with machining, some shaft replacement, and one will need new impellers.

3. Motor Starter “Buckets”. These are the on/off motor starter assemblies for all the pumps. All are identical for all pumps. They are obsolete and hard to find parts. Four are in the shop for evaluation and repair. We have 3 quotes so far and they all are itemized. The total for repairs is about \$12,000.

4. American Rescue Plan Act “ARPA”. The RFQ and selection for ARPA engineering is complete. Staff recommends a team of Chisholm Trail Consulting and Keithline Engineering. The work matrix will be presented by Mr. Vaughn. Once the matrix is approved, detailed scoping can begin to determine the fee structure.

Mr. Wann made the following motion.

RESOLVED THE BOARD WILL RETAIN THE TEAM OF CHISHOLM
TRAIL CONSULTING AND KEITHLINE ENGINEERING TO ENGINEER
THE PROJECTS FOR ARPA FUNDS.

The motion received a second from Mr. Neal. Voting approval for the motion were Directors Bernard, Daughtrey, Duren, Jackson, Leonard, Neal, Phelps, Taylor, Wann, and Watson. Voting against the motion, none.

5. The Mini Excavator. The excavator has been delivered and will be on display for the directors.

6. Right of Way Progress. Mr. Hightower met with the BIA and we can now make progress to repair the line.

Mr. Taylor stated he had concluded his report.

The President called for committee reports. There was none.

The President called for new business. There was none.

Minutes
February 7, 2023
Page 5

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on March 7, 2023 at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Daughtrey made a motion to adjourn. The motion received a second from Mr. Wann.

The February 7, 2023 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 2:55 p.m.

PREPARED BY:

APPROVED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

DICK WANN
SECRETARY, TREASURER