

WAURIKA LAKE MASTER CONSERVANCY DISTRICT
WAURIKA, OKLAHOMA

February 4, 2020

The President, Mr. Jackson, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors answering roll call:

Tom Daughtrey, Duncan
Barry Duren, Duncan
Jack Jackson, Temple
Don Johnson, Waurika
John Mackey, Lawton
Justin Phelps, Lawton
Larry Neal, Lawton
Tommy Taylor, Comanche
Dickie Wann, Walters
Chris Watkins, Waurika

Directors not answering roll call:

Phil Leonard, Duncan

The President called for approval of the minutes of the last meeting. Mr. Wann made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE APPROVED
AS PRESENTED.

The motion received a second from Mr. Mackey. Voting approval for the motion were Directors Daughtrey, Duren, Jackson, Johnson, Mackey, Phelps, Neal, Taylor, Wann, and Watkins. Voting against the motion, none.

The President introduced visitors present.

Jim Bernard

The President asked anyone having an item of business to discuss that was not on the agenda to come forward at this time. There was none.

The President called on Mr. Johnson, treasurer for the District, to present his report.

Mr. Johnson reported the following:

Balance in the treasury account	\$1,730,770.10
Balance in checking account	\$ 75,318.27
Amount in investments	<u>\$3,608,872.86</u>
	\$5,414,961.23

Fund Balances:

Debt Service Fund		\$1,681,018.61
2017 Refinance 2010 Water Storage Purchase		\$ 143,199.52
Silt Removal and Line Extension Project		\$ 50,827.12
West Conveyance Facility		\$ 84,483.33
Cities Trust Accounts		\$ 43,189.81
City of Temple	\$24,057.94	
City of Waurika	\$19,131.87	
Capital Account		<u>\$3,412,242.84</u>
		\$5,414,961.23

Mr. Johnson stated he reviewed the debit and credit card expenditures and found all purchases related to the business of the District.

Mr. Johnson also stated there is an investment schedule and other supporting documentation attached to his report.

Mr. Johnson stated if there were no questions, he had concluded his report.

Mr. Daughtrey made the following motion.

RESOLVED, THE TREASURER'S REPORT IS APPROVED AS
PRESENT.

The motion received a second from Mr. Watkins. Voting approval for the motion were Directors Daughtrey, Duren, Jackson, Johnson, Mackey, Phelps, Neal, Taylor, Wann, and Watkins. Voting against the motion, none.

The President thanked Mr. Johnson and called on Mr. Hightower, attorney for the District, for his report.

Mr. Hightower stated there was no much this month. He reviewed the agenda and had a conference with Dave Taylor regarding employment issues. Mr. Hightower stated he had concluded his report.

The President thanked Mr. Hightower and called on Mr. David Taylor, manager for the District, for his report.

Mr. Taylor reported the following:

1. Attorney Invoices. Mr. Taylor stated the District received invoices from Burgess, Burgess, Burgess, and Hightower for the month of January, 2020, in the amount of \$631.35. Mr. Taylor requested approval of these invoices for payment.

Mr. Duren made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS, BURGESS,
AND HIGHTOWER FOR THE MONTH OF JANUARY, 2020, IN THE
AMOUNT OF \$631.35 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Phelps. Voting approval for the motion were Directors Daughtrey, Duren, Jackson, Johnson, Mackey, Phelps, Neal, Taylor, Wann, and Watkins. Voting against the motion, none.

2. Line Extension Maintenance. Mr. Taylor stated Underwater Marine inspected the inside entrance of the lake pump house and the inside of the pump house. They also inspected the inside and outside of the line extension. They found no zebra mussels. They did find 4 screens that need to be replaced.

3. Cost of Replacement and Repair of Electrical Transmission Lines. Mr. Taylor stated he had some estimates but thought they were high. He is going to contact additional contractors.

4. West Line Leak Repair. Mr. Taylor stated the west line leak has been completed. The problem was that the leak was in a low spot and original installation was not properly done. The angle of the pipe was not properly placed. Staff ended up replacing 2 1/2 joints of pipe. There was a creek exposure close to the leak repair and staff took extra time to fix the exposure. This was accomplished by using surge rock and rip rap.

5. Preliminary Discussion of the FY 2021 Budget. Mr. Taylor listed some items that were not usually in the budget. He stated he had been talking to member cities and there seemed to be no opposition.

1. Replace and/or repair power poles.
2. Replace oil in transformers.
3. Tank Cleaning.
4. COE cost of O & M up next year.
5. Right of Way clearing.
6. Increase staff head count.

6. Executive Session. There was no executive session.

7. Executive Session Discussion. There was none.

Mr. Taylor stated he had concluded his report.

The President thanked Mr. Taylor and called for committee reports. There were none.

The President called for new business. Mr. Watkins, Director from the City of Waurika, stated he didn't think the south conveyance facility was properly marked on his property. Mr. Taylor said he would speak with staff about locating and marking the line.

There was no other new business.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on March 3, 2020, at 2:00 p.m. at the business office of the Waurika Lake Master Conservancy District.

Mr. Wann made a motion to adjourn. The February 4, 2020 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 2:45 p.m.

Prepared By:

Approved by:

Charlotte Knutson
Office Manager

Don Johnson
Secretary/Treasurer