

Waurika Lake Master Conservancy District
Minutes
January 3, 2023

The President, Mr. Jackson, announced filing of meeting notice and posting of agenda more than 24 hours before the meeting in prominent public view at the business office of the Waurika Lake Master Conservancy District and at the City Clerk's office in each member city.

Directors attending the meeting:

Jim Bernard, Waurika
Tom Daughtrey
Jack Jackson, Temple
David Leonard, Duncan
Larry Neal, Lawton
Justin Phelps, Lawton.
Shane Taylor, Comanche
Dick Wann, Walters

Directors not attending the meeting:

Barry Duren, Duncan
Chris Watkins, Waurika
Evan Watson, Lawton

The President called for approval of the minutes of the last meeting.

Mr. Wann made the following motion.

RESOLVED, THE MINUTES OF THE LAST MEETING ARE
APPROVED AS PRESENTED.

The motion received a second from Mr. Neal. Voting approval for the motion were Directors Bernard, Daughtrey, Jackson, Leonard, Neal, Phelps, Taylor, and Wann. Voting against the motion, none.

Visitors attending the meeting:

Buddy Hokit, Director of Public Works, City of Duncan
Larry Jones – Assistant Director of Public Works, City of Duncan

The President called on Mr. Wann, treasurer for the district, to present the treasurer's report.

Mr. Wann presented the following report for December, 2022.

Balance in treasury account	\$1,205,887.81
Balance in checking account	\$ 104,348.79
Amount in investments	<u>\$3,619,259.63</u>
	\$4,929,259.63

Fund balances:

Debt Service Fund	\$1,782,300.52
2017 Refinance 2010 Water Storage Purchase	\$ 143,034.12
Silt removal and line extension project	\$ 50,636.07
Refinance west conveyance facility	\$ 85,383.33
Cities trust accounts	\$ 41,506.12
City of Temple	\$21,832.45
City of Waurika	\$19,673.67
Capital Account	<u>\$2,826,636.07</u>
	\$4,929,496.23

Mr. Wann stated there was an investment schedule and other supporting documentation included in his report. He also stated he reviewed the credit card expenditures and found all expenditures related to the business of the district.

Mr. Wann stated he had concluded his report.

Mr. Bernard made the following motion.

RESOLVED, THE TREASURER'S REPORT FOR OCTOBER, 2022
IS APPROVED AS PRESENTED.

The motion received a second from Mr. Daughtrey. Voting approval for the motion were Directors Bernard, Daughtrey, Jackson, Leonard, Neal, Phelps, Taylor, and Wann.
Voting against the motion, none.

The President called on Mr. Hightower, attorney for the district, for his report.

Mr. Hightower on reported the following:

1. ARPA Funds.
2. BIA. Have tentative date to discuss the easement modification.

Mr. Hightower stated he had concluded his report.

The President called on Mr. Taylor, manager for the district, for his report.

Mr. Taylor reported the following.

1. Attorney Invoices. Mr. Taylor stated the district received invoices from Burgess, Burgess, Burgess, and Hightower for December, 2022 in the amount of \$1,906.85 Mr. Taylor requested approval of these invoices for payment.

Mr. Neal made the following motion.

RESOLVED, THE INVOICES FROM BURGESS, BURGESS,
BURGESS & HIGHTOWER FOR DECEMBER, 2022 IN THE
AMOUNT OF \$1,906.85 ARE APPROVED FOR PAYMENT.

The motion received a second from Mr. Leonard. Voting approval for the motion were Directors Bernard, Daughtrey, Jackson, Leonard, Neal, Phelps, Taylor and Wann. Voting against the motion, none.

2. Cold Weather Over Christmas.

1. Temperatures reached 1 to 3 Degrees F for 4 days.
2. All buildings kept temperatures within acceptable ranges.
3. Two kerosene heaters had to be replaced.
4. One heater in the Walters Terminal was replaced.
5. Four space heaters were purchased as backup.
6. The new heat pump in the Board Room worked well.
7. Staff kept and "eye" on things and telemetry system helped a lot.

3. Process Flows.

1. Water flows increased during the cold snap for two reasons:
 - a. Water leaks
 - b. Faucet DrippingWPMCD met all needs
2. The tapped meter line south of the Lawton Relift to Whittington froze Christmas Eve and was valved in.
3. WPMCD has pumping capacity to meet summer needs.

4. Pumps and Motor Starters.

1. Four motor starters were taken to Tulsa for advanced troubleshooting and possible repair.
2. These are obsolete and parts are harder to find or do not fit.
3. They were taken to Shermco and staff is engaged in active dialog about repairs.
4. L2 at the intake will be loaded on 1/4/2023 and taken to Automatic Engineering's shop on 1/5/2023.
5. L2 issues appear to be solely normal wear and tear.
6. Pictures are included in this packet.
7. L3 is showing signs of wear as well. Troubleshooting continues.

5. ARPA and Engineering RFQ.

1. We will finish the review and application process on 1/16/2023.
2. We will involve staff in the review and scoring for three reasons:
 - a. Their input and views are important.
 - b. They will be here for installation and will be involved.
 - c. They will need to know design thoughts for future reference.
 - d. Both proposals will be emailed to each Board member.
 - e. An Excel spreadsheet will be used for scoring.
3. OWRB will charge 4% of the total received by WLMCD as an administrative fee.
 - a. WLMCD and others have challenged this number.
 - b. WLMCD is asking any un-used monies to be returned at the end of the projects.
4. OWRB has suggested that WLMCD split the bidding into several individual bids for clarity and accounting purposes.

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Projects:

1. Power poles and substations
2. Transformers
3. VFD of Soft Starts
4. Pumps and Motors
5. Controls
6. Repairs to L2 and possibly L3
7. D1 Replacement (engineering was done pre-ARPA)

Mr. Taylor stated he had concluded his report.

The President called for committee reports. There was none.

The President called for new business. There was none.

The President stated the next regular meeting of the Waurika Lake Master Conservancy District Board of Directors would be on February 7, 2023 at 2:00 p.m., and will be held at the Waurika Lake Master Conservancy District complex.

Mr. Daughtrey made a motion to adjourn. The motion received a second from Mr. Taylor.

The January 3, 2023 regular meeting of the Waurika Lake Master Conservancy District Board of Directors adjourned at 2:50 p.m.

PREPARED BY:

CHARLOTTE KNUTSON
OFFICE MANAGER

APPROVED BY:

DICK WANN
SECRETARY, TREASURER