

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY MANAGERS CONFERENCE ROOM
103 SW 4TH STREET
MAY 12, 2010

Jay Burk, Chairman, called the meeting to order at 4:00 p.m. in the City Managers Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk; Carter (entered late); Dismuke; Harbison; Hushbeck; Munkacsy; Smith M.
ABSENT: Drewry; Kern; Smith A.
OTHER PRESENT: Rex Givens, Director; Denise Ezell, City Clerk's Office.

REPORTS

1. Approval of April 14, 2010 Minutes.

Motion by Smith M, **Second** by Munkacsy, to approve the minutes of April 14, 2010 as written. **Aye:** Burk; Dismuke; Harbison; Hushbeck; Munkacsy; Smith M. **Nay:** None. **Motion Carried.**

2. Reports

- A. Treasurer Report and take appropriate action if necessary.

Burk stated Bellino is our Treasurer and she has resigned from the Authority. She would like to be able to come to this Authority when she needs our assistance. We will have to elect a new Treasurer at the next meeting.

Givens stated the ending balance is \$30,030.04 with \$26,170.04 Authority money and \$3,860.00 Buffalo money. There were two (2) deposits in the amount of \$4,797.00, and \$3.60 deposited in interest. We had no expenses as of this statement.

Dismuke asked when will we receive our portion of the fines.

Burk stated quarterly. We should receive our first check in June.

Motion by Dismuke, **Second** by Harbison, to approve the treasurer's report. **Aye:** Dismuke; Harbison; Hushbeck; Munkacsy; Smith M; Burk. **Nay:** None. **Motion Carried.**

- B. Buffalo Project and take appropriate action if necessary.

Givens stated we have not purchased any buffalo's lately.

Munkacsy asked are we going to keep the smaller buffalos.

Givens stated yes. We have paid for them so we will have to keep them.

Smith M stated if we ever get a herd of small ones maybe we could locate them all together.

Givens stated unless there is an actual calf we will not purchase any more small ones.

Munkacsy asked could the smaller ones be located on a median.

Givens stated we might use them for signage in some of the medians. By themselves they probably would look nice. We will take this under advisement. We do have money to start the herd in Elmer Thomas and I'll get started on that.

C. Trash Off

Burk stated this was a wonderful event. It has grown to be more than anyone would have ever imagined. There was 47,000 tons of debris and trash collected. A team from east Lawton picked up 260 bags. There were over 1700 volunteers. I would like for this Authority to take on the responsible of welcoming the volunteers first thing in the morning. We could have coffee, donuts and a sound system to kick off Trash Off. Griffith would like for us to take on this responsibility. They are considering doing Trash Off twice a year. Trash Off is an enhancement and I would like for us to take part in the event. We need a banner so people will know who we are and what we are trying to accomplish.

Munkacsy stated I agree with you. We need to make sure people know we are out there and are involved in a lot of these projects. We need to toot our own horn.

Burk stated we need a tri-fold that talks about the Authority and explains what projects we have done. Also I would like to have t-shirts that say "Lawton Enhancement Trust Authority".

Givens asked how many certificates for trees did we issue.

Burk stated we gave out 100 at trash off and twenty (20) a piece to five (5) different vendors. The \$10 trees were a huge success. Next year if we purchase more than 100 trees we can get a ten (10) gallon tree for \$5.

Hushbeck stated I wonder if there is any money available from the tobacco settlement for cigarette butts. You wouldn't believe how many there were.

3. New Business

A. Discuss Request for \$10,000 for Miracle League Project and take appropriate action if necessary

Givens stated Kelly Bass has asked LETA to help the Miracle League by donating \$10,000. They are \$30,000 short of their goal to build a ball park in Elmer Thomas Park for handicapped children.

Munkacsy asked they are asking for \$10,000.

Givens stated yes.

Burk stated if you haven't seen the video you need to take it home with you. These parks are being built all over the country and they are wonderful. They will have mentors to work with the children. I believe this is a wonderful project.

Dismuke asked since we gave \$5000 to the dog park do we need to keep our donations the same.

Givens stated this is a bigger project. Part of our purpose is for enhancement within the city and quality of life. Anything that enhances the quality of life within our city is a fit subject for us.

Munkacsy stated this would absolutely be an enhancement.

Motion by Harbison **Second** by Munkacsy, to give the Miracle League of Lawton \$10,000. **Aye:** Harbison; Hushbeck; Munkacsy; Smith M; Burk; Dismuke. **Nay:** None.
Motion Carried.

4. Old Business

A. Discuss 2010 – 2011 Budget and take appropriate action if necessary

Burk stated here is a draft budget for 2010-2011. For the fiscal year of 2009-2010 we had roughly \$76,000 in revenue. We will have a carryover for next year and we believe hotel/motel will be a bigger and we have estimated the municipal court fees at \$100,000.

Hushbeck asked what was the court fees based on.

Burk stated 22,000 tickets per year at \$5 per ticket. We will receive 90% and the Judge will receive 10%. We estimated donations from the water bill to be \$500, and \$4,500 for donations for buffalos. Our estimated revenue for 2010-2011 is \$162,000. We are to do one (1) large project a year and I estimated it to cost \$100,000. We placed \$15,000 in a reserve fund. We want to use \$20,000 on the McMahon Ball Park. This park belongs to the McMahon Foundation and since they supported the 11th Street Project we wanted to landscape the park. McMahon has a design we will use and we will have an estimate at the next meeting. We placed \$1500 for Trash Off and \$10,000 to the Miracle League. I said Dog Park Matching Grant because that is what we did last year. We kept the Eye Candy Awards about the same and Tax Return/Insurance /Audit I don't believe will be that much. I ask Kimberly Furrh to give us a price because she does a lot of the smaller communities in the area.

Givens stated I believe we can do away with the insurance.

Burk stated I will get a legal opinion from the City Attorney as to what our liability is. This year in small projects we did the bronze buffalo, LPS Goes Green and Lawton Beautiful 11th Street Project. That amount came to \$14,000. If you want to change any of these numbers please do so.

Givens stated keep in mind we can change these number as we go through the year.

Smith M asked is there a big median we are thinking about doing.

Burk stated I was hoping East Gore.

Givens stated there are about eight (8) medians on East Gore that have nothing and there are indications that the casino might help.

Smith M stated east Lawton has been left out.

Burk stated we estimated the buffalo installation and advertising/printing of a brochure at \$1500. That is our balanced budget at \$162,000. Are there any questions.

Motion by Smith M. Second by Munkacsy, to approve the budget for the fiscal year 2010-2011. **Aye:** Harbison; Hushbeck; Munkacsy; Smith M; Burk; Dismuke. **Nay:** None. **Motion Carried.**

B. Discuss Replanting of the Red Tip Photinia and take appropriate action if necessary.

Burk stated this was a Lawton Beautiful Project and they have replanted 50 plants but still need about 200 more. Two (2) separate crews take care of the area and I spoke with Shahan about the contractor mowing all of it. He will speak with the contractor to see what the price difference would be. I asked them to be careful when weed eating and told Shahan to place in the contract if the contractor damages the trees they are responsible for replacing them.

Dismuke asked didn't we have protectors placed around them.

Burk stated L & L hasn't done that yet.

C. Discuss Airport Donor Recognition and take appropriate action if necessary.

Givens stated I believe if we use two (2) boulders with a brass plaque in between bearing all the donors name would be sufficient.

Smith M asked how secure will this be compared to carving out the boulder and placing the plaque inside the boulder.

Givens stated it will be placed on a stove pipe that is approximately three (3) feet in the ground and welded to the plaque.

Dismuke stated we have talked about this for months and we need to make a move. That sounds like a great idea.

Givens stated I will take Smith back out to look at the situation and get back with you.

Motion by Dismuke, **Second** by Smith M, for Givens to get the boulders and the plaque on stove pipe and have it placed at the airport for signage. **Aye:** Dismuke; Harbison; Hushbeck; Munkacsy; Smith M; Burk. **Nay:** None. **Motion Carried.**

5. Announcements

Givens stated one of the Chinese Pistache trees on 11th Street had to be replaced. Lewis believes it was due to being whipped by the weed eater. I have authorized him to place guards around all the trees.

Burk stated 4-D hasn't done a good job with the maintenance. Bellino is going to call and talk with them.

Munkacsy asked do we need to discussion filling the vacancies on the Authority.

Ezell stated Jane Godlove will go before Council in June 8 to fill one of the positions.

Givens stated now we need to get the Council position straighten out.

Burk stated I think we have that position taken care of. We will need someone for the County position.

Givens stated I ordered the plaque for the buffalo at the City Hall.

Burk stated does any one have anything else. If not thanks for being here.

6. Adjournment

There being no further business the meeting adjourned at 4:50 p.m.

Motion by Dismuke, **Second** by Smith M, to adjourn. **Aye:** Hushbeck; Kern; Smith M; Bellino; Burk; Carter; Dismuke. **Nay:** None. **Motion Carried.**