



City of Lawton

Lawton Enhancement Trust Authority

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Wednesday, December 14, 2022

3:00 PM

City Hall- 3rd Floor Conference Room

MEETING CALLED TO ORDER

ROLL CALL

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

INTRODUCTION OF GUESTS

REPORTS:

1. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects and provide direction to Mr. Totte on current projects [22-711](#)
2. Receive a report from Neighborhood Services regarding monthly updates on departmental activities. [22-712](#)
3. Consider approving submitted materials for payment. [22-713](#)
4. Consider approving the monthly Treasurer Report [22-714](#)
5. Receive a report from Children United regarding the accessibility playground in Elmer Thomas Park. [22-716](#)
6. Receive a report from Parks and Recreation regarding departmental projects and monthly updates. [22-717](#)
7. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects and provide direction to staff on said projects. [22-718](#)
8. Receive monthly ward update from Trustees. [22-720](#)
9. Receive a report from the Planning Department regarding ongoing LETA projects. [22-721](#)

BUSINESS ITEMS:

10. Receive a presentation from the City Attorney's Office regarding the Oklahoma Open Meeting Act. [22-897](#)
Attachments: [Open Meetings](#)
11. Consider approving an invoice from Bedrock Nursery in the amount of \$1,835.61 for the replacement of pots on 2nd Street. [22-906](#)
Attachments: [Bedrock Invoice 11450- 2nd Street Pot Replacements](#)
12. Consider approving the expenditure of \$1,659.00 to Bedrock Nursery for the purchase and installation of solar timers at 11th and Bishop. [22-907](#)
Attachments: [Bedrock Estimate 1933- Irrigation at 11th and Bishop](#)
13. Receive updates on the planning of the Eye Candy Gala and discuss and take action as necessary. [22-911](#)

DISCUSSION ITEMS

ADJOURNMENT



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-711

Agenda Date:

Agenda No: 1.

ITEM TITLE:

Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects and provide direction to Mr. Totte on current projects

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Bedrock Nursery

BACKGROUND: Bedrock Nursery is contracted to install and maintain landscaping and irrigation systems as requested by LETA. Dennis Totte, owner of Bedrock Nursery, provides a monthly update on current projects and completed maintenance.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: Provide direction to Dennis Totte on how to proceed with current projects.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-712

Agenda Date:

Agenda No: 2.

ITEM TITLE:

Receive a report from Neighborhood Services regarding monthly updates on departmental activities.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Neighborhood Services

BACKGROUND: Neighborhood Services is the City department charged with responding to reported violations, educating the public on nuisance ordinances, and abating nuisances. Because LETA's fundamental goal is the beautification of Lawton, the Chairman has requested a monthly update for the Neighborhood Services Supervisor to brief the trustees on the City's effort to improve the quality of life throughout the community.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action to be taken.



City of Lawton

Lawton City Hall
212 SW 9th Street
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73501-3944

Commentary

File #: 22-713

Agenda Date:

Agenda No: 3.

ITEM TITLE:

Consider approving submitted materials for payment.

INITIATOR: Susan Schlecht, Component Unit Accountant

STAFF INFORMATION SOURCE: Financial Services

BACKGROUND: Schlecht will present a list of paid invoices from the previous month for the board's approval.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: Various

STAFF RECOMMENDED COUNCIL ACTION: Approve the submitted materials for payment as present.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-714

Agenda Date:

Agenda No: 4.

ITEM TITLE:

Consider approving the monthly Treasurer Report

INITIATOR: Susan Schlecht, Component Unit Accountant

STAFF INFORMATION SOURCE: Financial Services

BACKGROUND: Schlecht will present the Balance Sheet, Profit and Loss Statement, Income and Expense Tracker, and LETA Projects Pending for the previous month.

EXHIBIT: Treasurer Report

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: Approve the Treasurer Report as presented.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-716

Agenda Date:

Agenda No: 5.

ITEM TITLE:

Receive a report from Children United regarding the accessibility playground in Elmer Thomas Park.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Children United

BACKGROUND: A representative from Children United will give a monthly update regarding progress on the playground, current fundraising efforts, and financial information.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken on this item.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-717

Agenda Date:

Agenda No: 6.

ITEM TITLE:

Receive a report from Parks and Recreation regarding departmental projects and monthly updates.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Parks and Recreation Department

BACKGROUND: The Parks and Recreation Director will provide a monthly update on current departmental projects.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken on this item.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-718

Agenda Date:

Agenda No: 7.

ITEM TITLE:

Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects and provide direction to staff on said projects.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Communications and Marketing Department

BACKGROUND: The Communications and Marketing Department Director will provide a monthly update on current Facebook stats and other current publicity projects the department is working on for LETA.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: Provide direction to staff on how to move forward with current projects.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-720

Agenda Date:

Agenda No: 8.

ITEM TITLE:

Receive monthly ward update from Trustees.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Trustees of LETA

BACKGROUND: The trustees will be given an opportunity to discuss any questions, comments, or concerns in their respective wards.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



City of Lawton

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Lawton, Oklahoma
73501-3944

Commentary

File #: 22-721

Agenda Date:

Agenda No: 9.

ITEM TITLE:

Receive a report from the Planning Department regarding ongoing LETA projects.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Planning Department

BACKGROUND: Charlotte Brown will provide an update on ongoing Planning Department Projects.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-897

Agenda Date: 12/14/2022

Agenda No: 10.

ITEM TITLE:

Receive a presentation from the City Attorney's Office regarding the Oklahoma Open Meeting Act.

INITIATOR: City Attorney's Office

STAFF INFORMATION SOURCE: City Attorney's Office

BACKGROUND: Mayor Booker is starting an initiative to educate all City Boards, Commissions, and Trust Authorities on the responsibilities and rules of conducting a meeting. This will give each group a chance to review the Open Meeting Act and the documents that govern their boards with a city attorney. This is an opportunity to get expert advice on all things about open meetings.

EXHIBIT: Open Meetings Act PowerPoint Presentation

KEY ISSUES: Ensuring compliance with the Oklahoma Open Meeting Act

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: No action is to be taken.

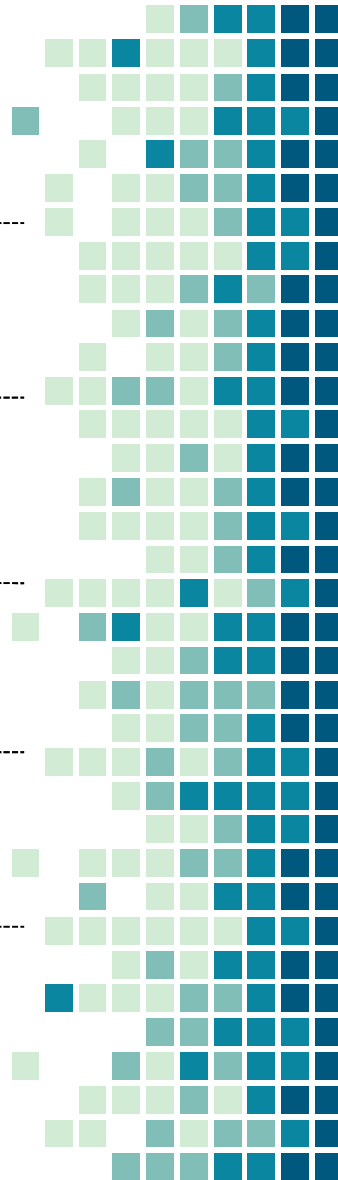
Understanding Oklahoma's Open Meeting Act *Title 25 O.S. §§ 301-314*



Overview

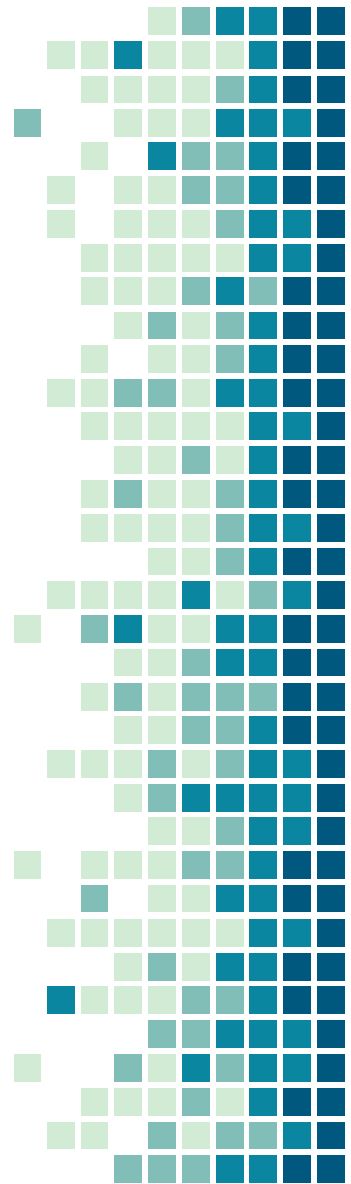


- 1 When is the Act triggered?
- 2 What actions must be taken before meetings?
- 3 What procedures must be followed during meetings?
- 4 What consequences may ensue from violations of the Act?

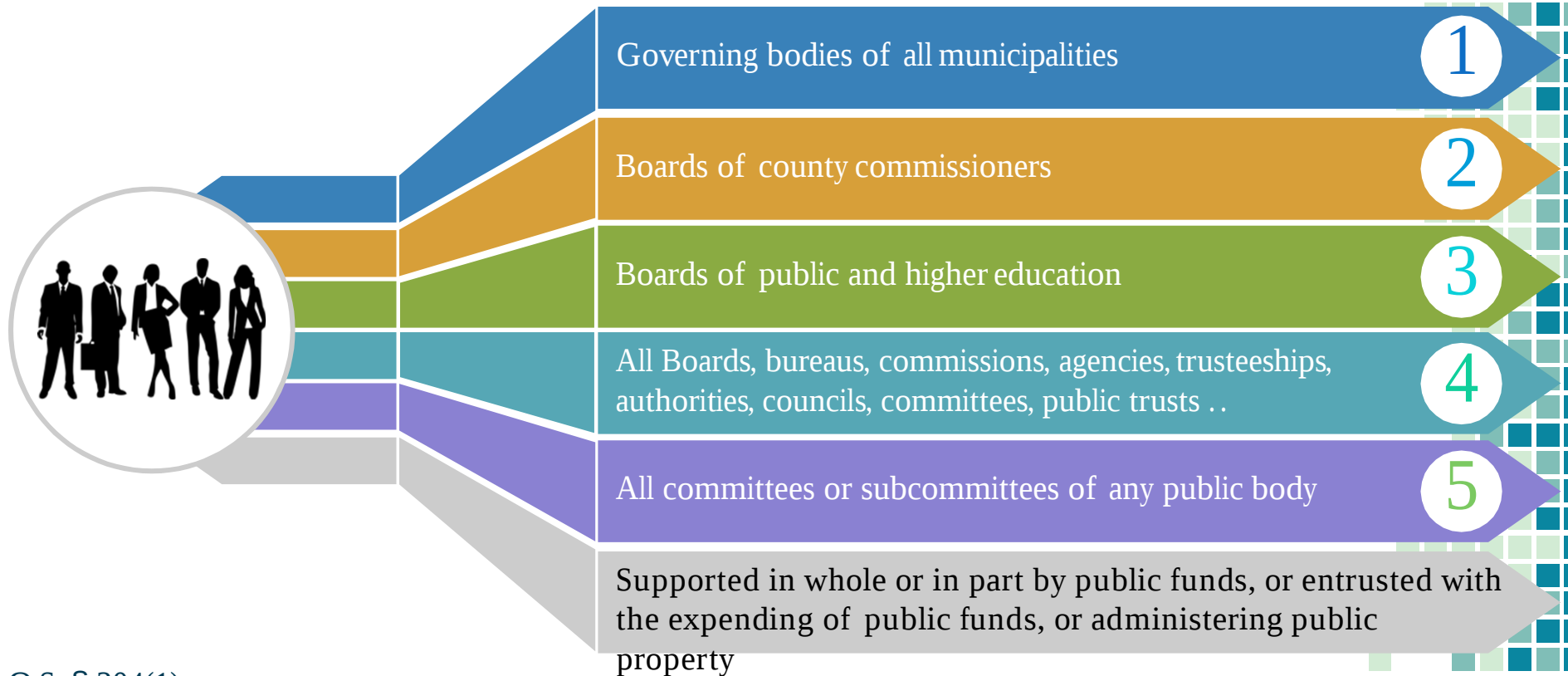


When is the OMA triggered?

- Every regular, special, emergency, or reconvened *meeting* of a *public body* shall be open, except as provided by the Act.
- The Act applies when there is a:
 - majority of a public body together,
 - and that public body is conducting the business of the public body
- “Public body” and “meeting” are both defined by statute.



“Public Body” Defined



25 O.S. § 304(1)

“Meeting” Defined

- When conducting business of a public body
- By a majority of its members
- Being personally together, OR, by teleconference, as authorized by § 307.1
- *Note:* a “meeting” does not include informal gatherings of a majority of members when no business of the public body is being discussed. 25 O.S. § 304(2).

25 O.S. § 304(2)



Electronic and Telephonic Communications

- Prohibits deciding or taking action (voting) on any matter by phone or email
- Also prohibits deciding or taking action on any matter at an “informal gathering”
- *Caution!* Discussion in a group email/social media group can create a virtual meeting subject to the OMA.

25 O.S. § 306

Hypothetical: Post-Board Meeting Lunch

- Does the OMA apply?
- Best Practice: majority of body's members should not attend lunch together
- *Note:* If members insist on a group lunch, announce it at the end of the meeting, and invite everyone to join the public body.

25 O.S. § 306



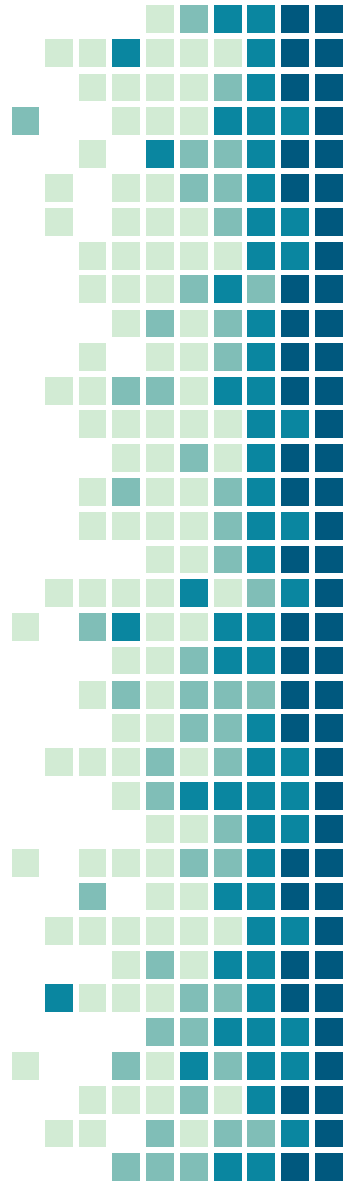
2.
What actions must
be taken before
meetings?



Required Pre-Meeting Actions

☒ Provide Notice

☒ Post Agenda



Four Types of Meetings



Regularly
Scheduled
Meetings



Special
Meetings



Emergency
Meetings



Continued
or
Reconvened
Meetings

25 O.S. § 304(3)-(6)

Provide Notice: Regular Meetings

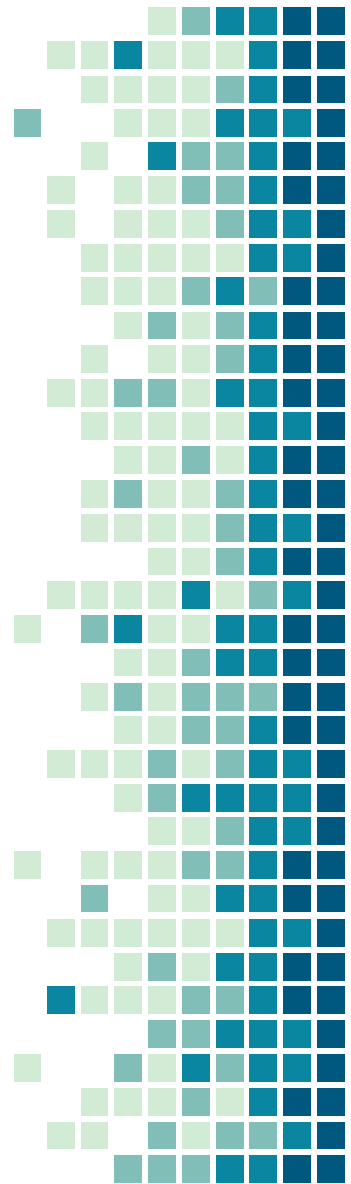
- *When?*
 - Annually by December 15 for the next calendar year
 - Include *date, time, and place* of meetings
 - Regular meetings can be changed with 10 days notice to the appropriate office, and limited new business is permitted

25 O.S. § 311

Provide Notice: Regular Meetings

- *To whom?*
 - State public bodies: Secretary of State
 - County public bodies: County Clerk of the county where the body is principally located
 - Municipal public bodies: municipal clerk

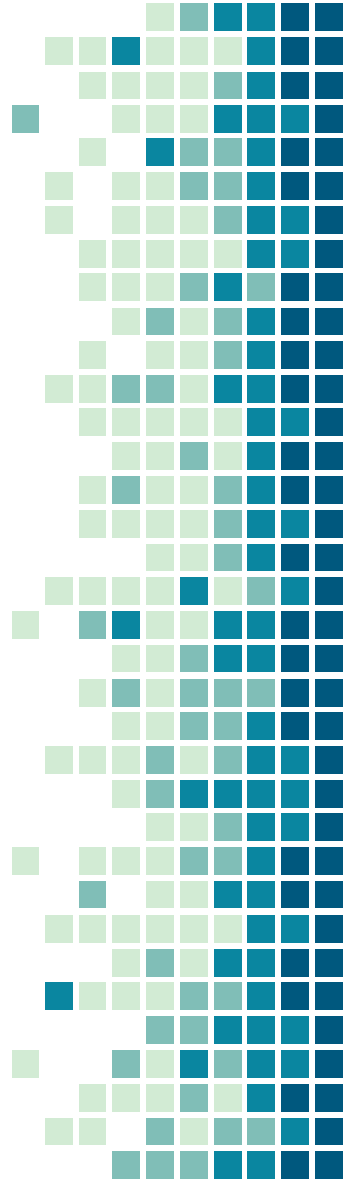
25 O.S. § 311



Provide Notice: Special Meetings

- *When:* 48 hours notice of date, time, and place
 - Excludes Saturdays, Sundays, and State holidays
- *Form:* includes notice
 - Notice: in writing, in person, or by telephonic means to the proper record keeping official (i.e. SOS, county clerk) AND to those who have filed written requests to receive notice of a meeting

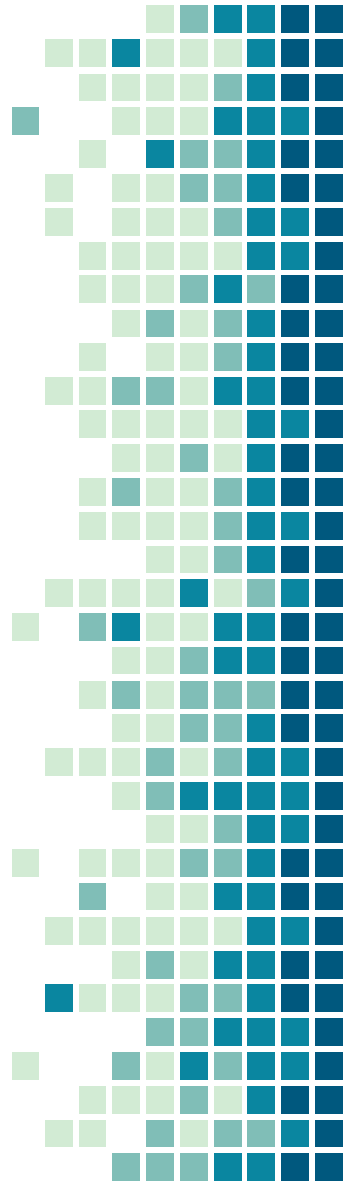
25 O.S. § 311(A)(12)



Provide Notice: Emergency Meetings

- *Defined:* “[A] situation involving injury to persons or injury and damages to public or personal property or immediate financial loss when the time requirements for public notice of a special meeting would make such procedure impractical and increase the likelihood of injury or damages or immediate financial loss”
- *When:* Give advance notice that is reasonable and possible under the circumstances.
- *Form:* Give notice as soon as possible, whether in person, by phone, or electronic means.

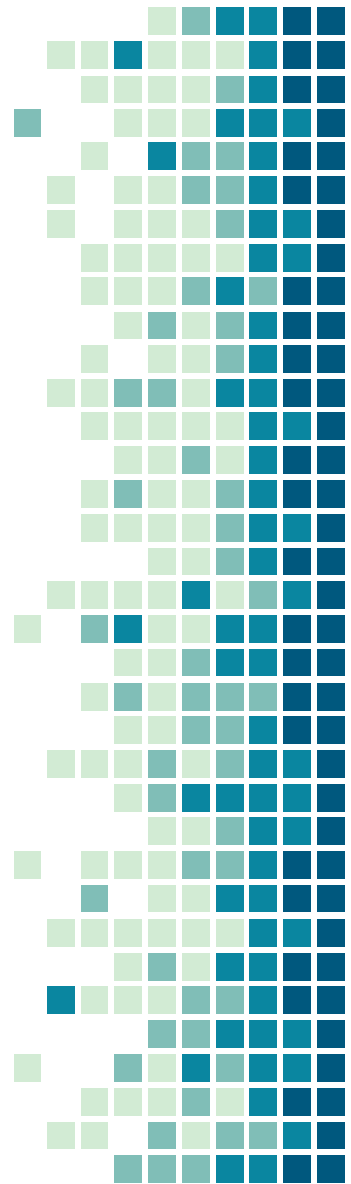
25 O.S. § 311(A)(13)



Provide Notice: Continued or Reconvened Meetings

- *When:* Announce date, time, and place of continued/reconvened meeting at original meeting

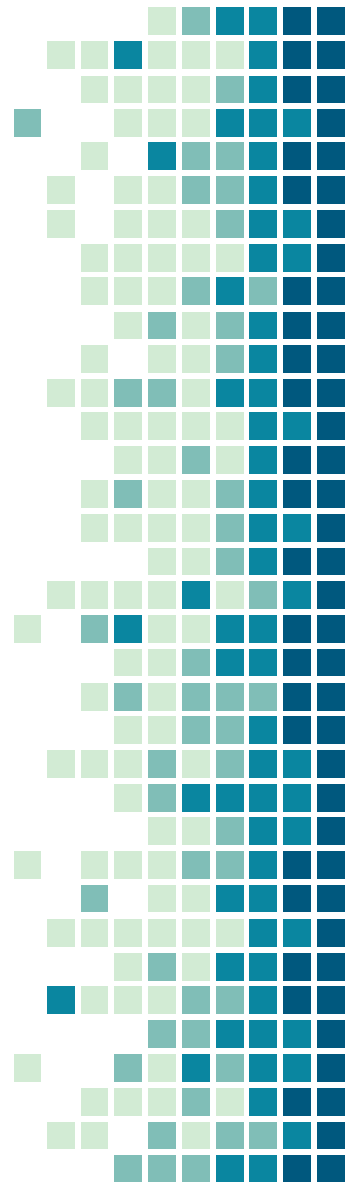
25 O.S. § 311(A)(11)



Post the Meeting's Agenda

- *When:*
 - Regular Meeting: Display agenda 24 hours prior to meeting, excluding Saturday, Sunday, and Oklahoma State holidays
 - *Ex: Meeting is at 10:00 a.m. on Monday, so agenda must be posted no later than 10:00 a.m. the Friday before.*
 - Special Meeting: Notice posted 48 hours in advance and agenda posted 24 hours prior to meeting

25 O.S. §§ 311(A)(9)-(10), (12)



Post the Meeting's Agenda

- *Where:*

1. Post notice and agenda at principal office (or location of meeting if no office exists)

- *Must be visible to the public the entire 24 hours before the meeting begins*

OR

2. Post on public body's website

- Must also maintain an email distribution system and send notice to this group no less than 24 hours in advance,
- *AND*, post notice and agenda at the principal office (or location of meeting) during normal business hours at least 24 hours in advance

25 O.S. §§ 311(A)(9)-(10), (12)



Post the Meeting's Agenda

- *What?*

Must contain sufficient information for the public to identify the items of business and the purpose. 25 O.S. § 311(B).

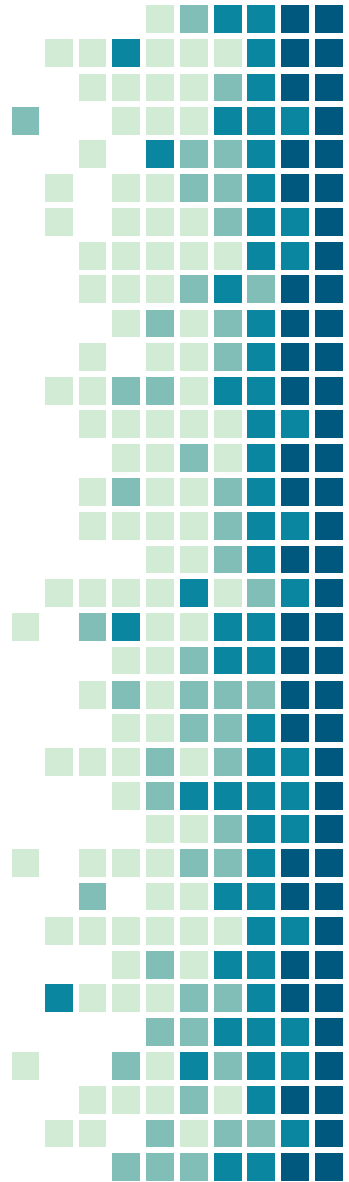
“Agendas [must] be worded in plain language, directly stating the purpose . . . The language used should be simple, direct and comprehensible to a person of ordinary education and intelligence.”

Haworth Bd. of Ed. v. Havens,
637 P.2d 902, 904 (Okla. Civ. App. 1981).

Agendas

- Cannot take action if the action is not on the agenda
- Cannot be vague
 - *Ex: “Executive Director’s Report”*
 - Needs more detail on what the report will cover.
- List *proposed* executive sessions
- New Business only permitted at regularly scheduled meetings

25 O.S. § 311(B)



New Business

- Defined: “Any matter not known about or which could not have been reasonably foreseen prior to the time of posting [the agenda].”
 - *New Business is NOT what someone forgot needed to be on the agenda.*
- To consider new business at a regular meeting, timely post an agenda containing an item called “new business.”
- New business is only allowed at a regular meeting
- Caution! Use sparingly, only when not reasonably foreseeable prior to posting the agenda.

25 O.S. § 311(A)(10)

3.
What actions must
be taken during
meetings?



When and Where to Hold Meetings

- Meetings “shall be held at specified times and places which are convenient to the public”
- Use good judgment
 - Not a locked courthouse on a public holiday.
Rogers v. Excise Bd., 1984 OK 95, 701 P.2d 754.

25 O.S. § 303

Recording Votes

- The vote of each member must be both:
 - Publicly cast, AND
 - Recorded
- Section 306's prohibition on informal gatherings ensures actions are taken publicly and recorded
- Caution! Failure to meet both requirements results in the action being invalid. *Oldham v. Drummond Bd. of Ed.*, 1975 OK 147, 542 P.2d 1309.

25 O.S. § 305



Recording Votes

- Must record the vote of each individual member at a meeting
- If vote is unanimous, it is sufficient to record “5-0 in favor of...” *Graybill v. Oklahoma State Bd. of Educ.*, 1978 OK 124, 585 P.2d 1358.
 - However, best practice is to record how each individual voted, including yes and no votes, and whether there were any abstentions.

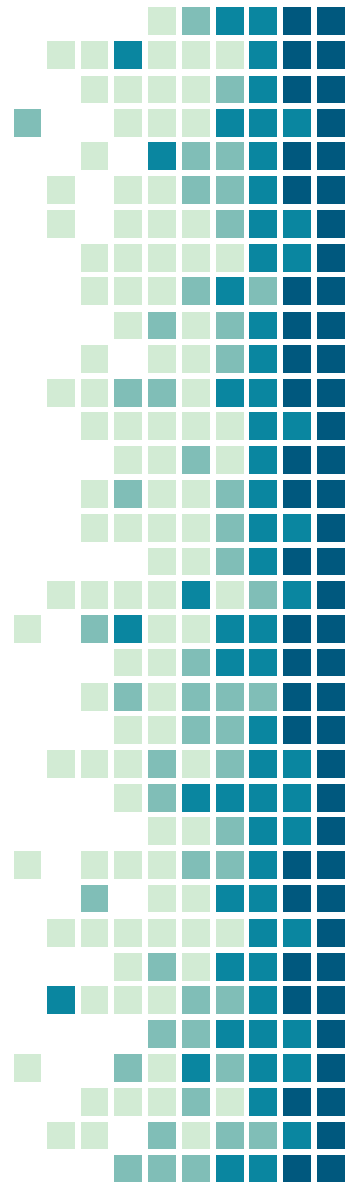
25 O.S. § 305

Minutes

Minutes must be written and include:

- Official *summary* of the proceeding
- Identification of:
 - all members present and absent (2012 OK AG 24)
 - all matters considered
 - all actions taken
- Should reflect manner and time notice was given
- Any person may record the meeting, provided it does not interfere with the meeting
- Note: Minutes of public meetings are open records.

25 O.S. § 312



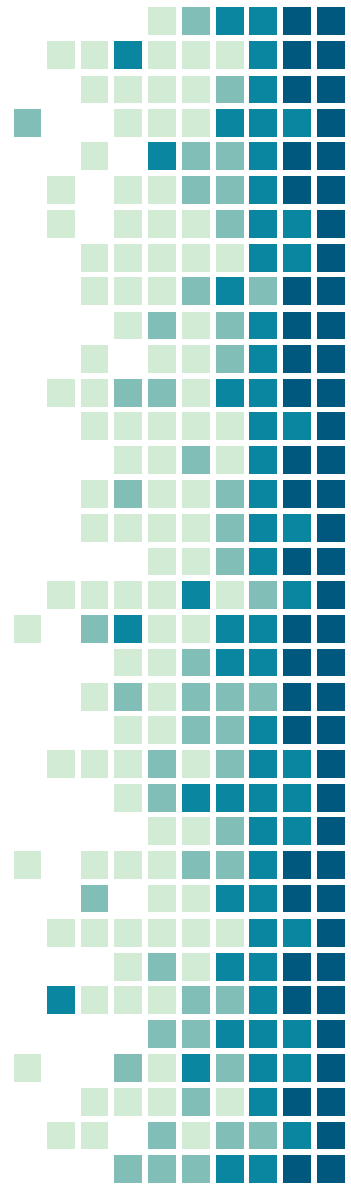
Minutes

- Minutes must be taken in Executive Session.
Berry v. Bd. of Gov. of Registered Dentists, 1980 OK 45, 611 P.2d 628.
 - However, minutes taken in Executive Session may be kept confidential under the Open Records Act.
51 O.S. § 24A.5(1)(b).
- Minutes for Emergency Meetings: § 312(B)
 - Must state nature of emergency
 - Must include reasons for declaring emergency meeting

25 O.S. § 312

Public Comment

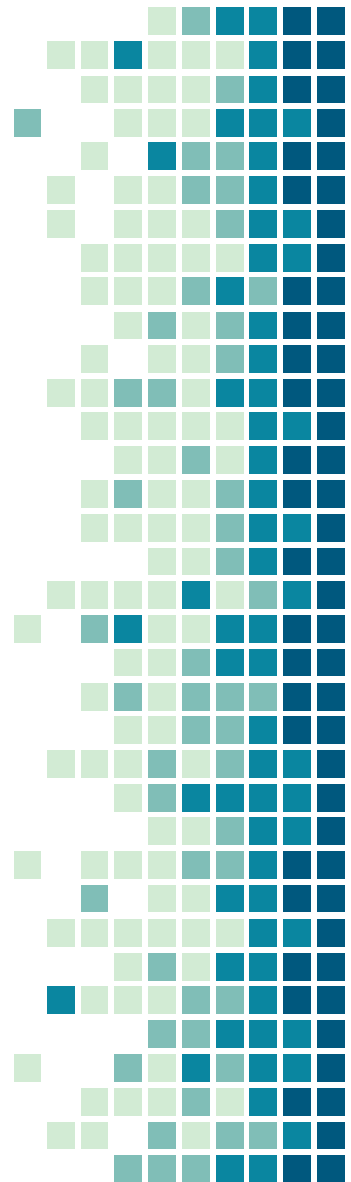
- Public Comment: A public body is not required to provide opportunity for citizens to speak (2002 OK AG 26; 1998 OK AG 45).
 - If public body chooses to allow public comment, it is advisable to set policy.
 - Could limit comments to agenda items only and/or set a time limit.
 - Public body should be careful not to discuss topics on the agenda during public comment portion of meeting.



Executive Sessions

- General Rule: No executive sessions unless specifically authorized in § 307 or another statute.
- Limited Permissible Purposes:
 - Personnel matters (25 O.S. § 307(B)(1))- construed narrowly
 - Not job openings (2006 OK AG 17)
 - Not hiring independent contractors (2005 OK AG 29)
 - Must identify individual or unique position (1997 OK AG 61)
 - Purchase or appraisal of real property (25 O.S. § 307(B)(3))
 - Confidential communications with attorney concerning pending investigation, claim or action (25 O.S. § 307(B)(4))
 - Other specific statutes
- Violation: Criminal liability and minutes and records of the executive session shall be made public

25 O.S. § 307



Executive Sessions

- Special Procedures-Convening Executive Session:
 - *Proposed* executive session must be noted on agenda.
(25 O.S. § 311(B) and 82 OK AG 114).
 - Include specific citation to which provision of § 307 authorizes
 - Must take vote at the meeting to go into executive session and have majority of quorum to convene executive session. (25 O.S. § 307(E)(2)).
 - No executive session by videoconference (25 O.S. § 307(B)).



Executive Sessions

- Special Procedures-Deliberation Only:
 - Votes cannot be taken in executive session.
 - Can discuss, but actions arising out of executive session must be taken in an open meeting.
 - Must take and keep minutes (i.e. what happened, who was there). *Berry v. Bd. of Gov. of Registered Dentists*, 1980 OK 45, 611 P.2d 628.
 - Must vote to come out of executive session and record those votes publicly

25 O.S. § 307(E)

4.

What consequences
may ensue from
violations of the
OMA?



Penalties and Remedies Under the OMA

Civil Implications

- ❖ Actions taken in willful violation are invalid. 25 O.S. § 313.
- ❖ Minutes of an Executive Session will be made public where the OMA is willfully violated. 25 O.S. § 307(F)(2).
- ❖ Any person can bring a civil action. 25 O.S. § 314(B).
- ❖ Successful party is entitled to reasonable attorney fees

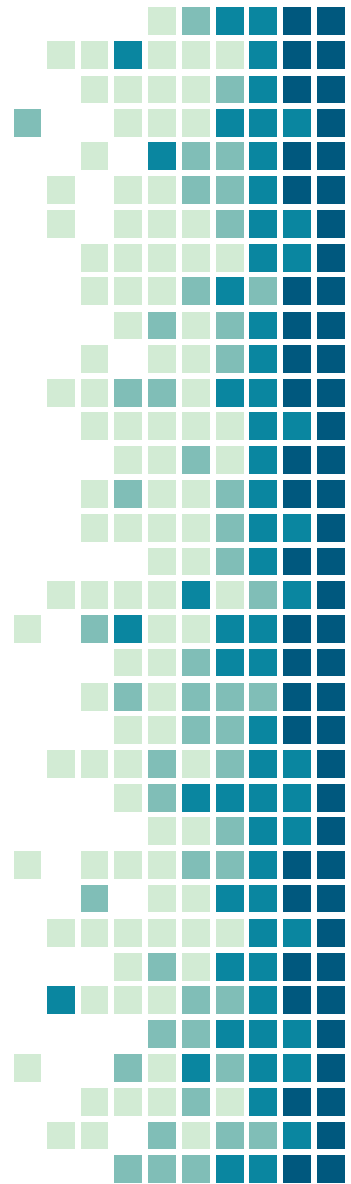
Criminal Penalties

- ❖ Any willful violation of the provisions of the Act are punishable
- ❖ Misdemeanor offense
- ❖ Fine up to \$500 and/or up to one (1) year in the county jail. 25 O.S. § 314.

Willful Violation

- “The Act provides that any action taken in willful violation shall be invalid. Willfulness does not require a showing of bad faith, malice, or wantonness, but rather, encompasses *conscious, purposeful violations of law or blatant or deliberate disregard of the law by those who know, or should know* . . . Notice of meetings of public bodies which are deceptively vague or likely to mislead constitute a willful violation.”

Rogers v. Excise Bd. of Greer County, 1984 OK 95, 701 P.2d 754.



How to Correct an OMA Mistake

- If not in compliance with OMA when an action is taken, the act will be invalid.
- The public body should redo its action in conformity with the OMA.
- How? Depends on the type of mistake.
 - Give proper public notice and put item on next meeting's agenda
 - Re-vote and record the decision in the public meeting



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-906

Agenda Date: 12/14/2022

Agenda No: 11.

ITEM TITLE:

Consider approving an invoice from Bedrock Nursery in the amount of \$1,835.61 for the replacement of pots on 2nd Street.

INITIATOR: Donalynn Blazek-Scherler, City Clerk's Office

INFORMATION SOURCE: Dennis Totte, Bedrock Nursery

BACKGROUND: Invoice #11450 has been received from Bedrock Nursery showing the removal of dead plants, the purchase and installation of 4 10-gallon Cone Boxwoods, 4 3-gallon Red Double Knockout Roses, and 27 bags of potting soil.

EXHIBIT: Bedrock Invoice 11450

KEY ISSUES: None

FUNDING SOURCE: 2nd Street Fund

RECOMMENDED ACTION: Approve an invoice from Bedrock Nursery in the amount of \$1,835.61 for the replacement of pots on 2nd Street.

Bedrock Nursery Inc.
 1802 NW 67th St.
 Lawton, OK 73505 US
 (580)248-6337
 www.bedrocknursery.com



INVOICE

RECEIVED

NOV 04 2022

BILL TO

City of Lawton (LETA)
 Attn: Susan Schlecht
 212 SW 9th St.
 Lawton, OK 73501

**CITY OF LAWTON
 CITY CLERK'S OFFICE**

INVOICE # 11450
DATE 11/01/2022
DUE DATE 11/16/2022
TERMS Net 15

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
2ND STREET POT REPLACEMENTS			
Labor	1	0.00	0.00
Remove Dead Plants / Haul Off - No Charge			
Shrubbery:10 gal CB	4	149.99	599.96
10 gal Cone Boxwood			
Shrub Labor:7 gal SL	4	50.00	200.00
10 gal Shrub Installation			
Shrubbery:3 gal DKO-R	4	39.99	159.96
3 gal Red Double Knockout Rose			
Shrub Labor:3 gal SL	4	29.99	119.96
3 gal Shrub Installation			
Potting soil lg	27	22.99	620.73
Large Bag Potting Soil			
Labor	27	5.00	135.00
Potting Soil Installation			

Annual Color Included In Maintenance Contract

We offer automatic debit so you don't have to write a check every month.
 If you are interested, please let us know and we will set you up.

BALANCE DUE

\$1,835.61

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL INVOICED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT

We appreciate your business!



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-907

Agenda Date: 12/14/2022

Agenda No: 12.

ITEM TITLE:

Consider approving the expenditure of \$1,659.00 to Bedrock Nursery for the purchase and installation of solar timers at 11th and Bishop.

INITIATOR: Donalynn Blazek-Scherler, City Clerk's Office

INFORMATION SOURCE: Dennis Totte, Bedrock Nursery

BACKGROUND: Estimate # 1933 has been received from Bedrock Nursery outlining the price of equipment and installation of solar timers for the irrigation system located at 11th and Bishop, particularly the Southeast Corner to Ranch Oaks.

EXHIBIT: Bedrock Estimate #1933

KEY ISSUES: N/A

FUNDING SOURCE: Beautification

RECOMMENDED ACTION: Approve the expenditure of \$1,659.00 to Bedrock Nursery for the purchase and installation of solar timers at 11th and Bishop.

Bedrock Irrigation
 1802 NW 67th St
 Lawton, OK 73505
 jason@bedrocknursery.com
 www.bedrocknursery.com



Estimate

ADDRESS

City of Lawton -LETA
 212 SW 9th St
 Lawton, OK 73501

ESTIMATE # 1933

DATE 12/05/2022

ACTIVITY	QTY	RATE	AMOUNT
11th and Bishop (SE Corner to Ranch Oaks)			
misc.:misc. parts Leit 8station solar timer	1	1,499.00	1,499.00
labor:labor first hour labor first hour	1	85.00	85.00
labor rate labor rate	1	75.00	75.00
TOTAL			\$1,659.00

Accepted By

Accepted Date



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-911

Agenda Date: 12/14/2022

Agenda No: 13.

ITEM TITLE:

Receive updates on the planning of the Eye Candy Gala and discuss and take action as necessary.

INITIATOR: Kerry Sweeney

STAFF INFORMATION SOURCE: Kerry Sweeney, Mary Ann Hankins, Katy Jackson-Seeley, Caitlin, Gatlin, & Jason Poudrier

BACKGROUND: The Eye Candy Gala Committee has continued planning the Eye Candy Gala scheduled for April 2023 and would like to provide updates and receive direction from LETA.

EXHIBIT: N/A

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED ACTION: Provide direction to the Eye Candy Gala Committee.