

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
DECEMBER 13, 2017

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Morford, Robert; Smith, Addie; Sweeney, Kerry; Tennis, Michael.

ABSENT: Dismuke, Bob.

OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Jack Hanna and Billie Whipp, Parks and Recreation; Kristin Huntley, Finance.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte stated we have planted all the bulbs. There was an area at Shepler Park where the grasses had died so we pulled it up and planted color. We will start trimming trees after Christmas to get ready for spring. In February we will start mulching the beds. I have set all the sprinkler timers for twice a week during the day. There is a solar powered head at 11th and Bishop that 4 of the 6 heads aren't working. There is a bad clock and they are expensive. To replace and install will be \$1175.

Burk stated I don't like the clocks.

Totte stated the pedestal had been hit and it was tilted. I like the fact that you can't steal them, cut the wires or control them unless you have a key.

Burk stated we need to start looking at other options. To replace them at \$2000 or \$3000 a head is expensive.

Morford asked what do the battery one cost.

Burk stated they are much cheaper but we would have to totally rewire and redo things.

Totte stated the problem with those you can only get them in either a 2 or 4 zones.

Sweeney stated I believe we need to pay for this one and by the time we start to replace them all there will be new technology.

Burk asked have you had an opportunity to look at the 2 locations coming off Fort Sill on Sheridan.

Totte stated I haven't walked it.

Burk stated I would like to get something going there. I wish we had done the wildflowers on the embankment on Rogers Lane.

Rogalski stated since they haven't planted yet I could get back with them to see if it is too late.

Burk stated if we did the 2 medians and those embankments that would make a big difference.

Morford stated we need to check with ODOT about this.

Burk stated there have been posts on Facebook asking if we have prepped the area for the seeds. They stated it needed to be prepped to treat the weeds. Do we know if this is true?

Morford stated wildflowers are weeds.

Rogalski stated I don't believe ODOT will be doing any prepping.

Morford stated this isn't ODOT's first time to plant so they should know what they are doing.

Rogalski stated they have a division that is dedicated to planting wildflowers. I'll email them and see what they say.

Burk stated McConnell has asked about an interview on the butterfly garden. I would like for Morford to do that interview since this was his project. Vrska, will you set the interview up. We had to remove 2 trees due to the shade structure. Part of the agreement with STOP was that we would never remove any of the trees from the playground. If the trees do not remain in the playground we will be disqualified to ever receive any more. They do come back from time to time to check on growth and to see how many have lived or died. Since we removed 2 of the trees they need to be replaced. Do you have an estimate on those?

Totte stated for 2 30 gallon bald cypress would be \$800. You also have bubblers there.

Burk asked do you have a cost for moving the bubblers.

Totte stated it depends on where we move them to.

Hanna stated it will be somewhere close in that proximity. The one by the archway could be within 8' and the other a little further.

Totte stated give or take a little somewhere around \$300.

Motion by Sweeney, **Second** by Hankins, to approve \$1100 for the trees in the playground and \$1100 for the irrigation system located at 11th & Bishop. **Aye:** Ezerski; Hampton; Hankins; Morford; Smith; Sweeney; Tennis; Burk. **Nay:** None. **Motion Passed.**

B. Receive Treasurer Report and take action if necessary.

Huntley stated at the end of November you had \$115,903.49 in the bank and \$36,826.40 in the custodial accounts. Fishing for Food is in the red.

Tennis asked what about the \$2500.

Huntley stated that brought you back to a positive amount but then I received more receipts.

Totte stated I'll take care of it.

Huntley stated under accounts payable you have \$441.74 for Fresh Paint Days supplies and \$644.50 for the butterfly garden sign. On the income statement you have interest for November of \$7.89 and municipal fine for June, August and September of \$14,634.00.

Burk asked why are we so far behind on receiving those payments.

Johnson asked is this related to the IT problems.

Huntley stated according to Magness that isn't the problem.

Johnson stated I'll have to check into it.

Burk stated I don't see any hotel/motel funds.

Huntley stated I will do those this month. I was told I wasn't able to request them and then found out that was incorrect.

Burk stated we are having issues with both of those funds. I want to talk to you one on one about this. I'm getting 14 different answers. I believe there is 1 cog in the wheel. We can go over that when we talk I would like to have the money in the bank ASAP. I'm sorry go ahead.

Huntley stated under expenses there was \$150 for the Eye Candy Banquet and \$441.74 for Fresh Paint Days.

Rogalski stated housing should be issuing a check for Fresh Paint Days next month.

Huntley stated under repairs and maintenance we have sprinkler repairs of \$833.43, \$4250 to remove and replace the Lee tree rings and \$657.35 for flower bed maintenance. In the custodial accounts Fishing For Food had income of \$500 for sponsorship and the sidewalk program had 2 brick orders. Under expenses Fishing For Food for \$2604 and the sidewalk expense was just an in and out expense. They sent us a check and we used Paypal to purchase the brick. Total income for November was \$4,670.24. On the income and expense track you see everything is on track. Municipal fines are through September and you will see hotel/motel next month.

Burk asked on the hotel/motel tax how many months will you be invoicing them for.

Huntley stated I will have to check with Susan to see what she has collected.

Burk stated okay.

Huntley stated on projects pending I added the library landscaping and the wildflower project. I didn't know an amount for the bulb planting and Ezell isn't available. I'll get with her to get that amount. There are no changes to the last page.

Sweeney asked are we \$11,000 in the hole on paper.

Huntley stated that is for the Playground. At this time we haven't spent anything. If we spend what we have projected we would be in the hole. In the budget we show \$400 coming in and have projected we will spend \$15,000.

Burk asked how many bricks have we sold. Are we at a point we can place an order.

Rogalski stated I don't think we are quite there.

Burk stated will you get with legal and have a release form done for the Veterans Center. The center is ready but I don't want to go out until we are ready to place an order. The north side of the Gore project is almost done. The Comanche Tribe has stated they will put sidewalks in from the Highway Patrol Station to the new pedestrian bridge and from the bridge to the new light. The east side of Lawton is growing. The Comanche Tribe is putting in a new building for their housing authority on 45th Street behind Country Mart, East Lake is adding another addition, and there may be an \$8,000,000 elderly facility on 45th behind Hop & Sack.

Motion by Tennis, Second by Hankins, to accept the treasurer's report. **AYE:** Ezerski; Hampton; Hankins; Morford; Smith; Sweeney; Tennis; Burk. **Nay:** None. **Motion Passed.**

C. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated we have 2 invoices for payment. One to Johnson's Seed for \$8,553.83 and Sherwin Williams for \$441.74. There are 4 to retroactively approve. One to Great Plains

Museum for \$150, Bedrock Irrigation \$833.43, Bedrock Nursery \$829.88 and Bedrock Nursery for \$350.

Motion by Ezerski, Second by Tennis, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Ezerski; Hampton; Hankins; Morford; Smith; Sweeney; Tennis; Burk. **Nay:** None. **Motion Passed.**

D. Receive report from Parks and Recreation, and take action if necessary

Hanna stated we have started our winter projects. They are trimming trees in front of the museum and have graded the walking trail at Pioneer Park. We hit 2 electrical lines while doing the shade structure so we are going to redo all the electrical lines at the playground.

Burk stated we need to contact ODOT about the fence being down on Rogers Lane. It needs to be removed because it is full of grass and looks terrible. Can we get a meeting with ODOT?

Rogalski stated I'll call them. If the fence is down they have an obligation to do something because it is a safety issue.

Burk stated there are several areas along Rogers Lane.

Hankins stated the fence has trees growing in it.

Burk stated at National League of Cities we saw a program called See Click Fix. When you see a problem this program allows you to go to the app and report the problem. Once they have fixed the issue it will notify you. The City of Lawton needs this program.

Rogalski stated Oklahoma City has a similar program. We need to contact them to see if they like the program.

Vrska stated Ihler and I spoke with someone from See Click Fix. We liked what they had to offer. The problem is money and IT.

Burk stated I believe this program will save the city money.

Rogalski stated it would be big for customer service.

Sweeney stated I agree.

Vrska stated it also allows everyone to see what we have going on.

E. Receive report from Public Relations Committee and take action if necessary.

Ezerski stated I spoke to a couple of civic groups and talked about LETA. The wildflower release was awesome and has had a lot of publicity. Getting the word out on Facebook has been great. I believe more people know about LETA than ever before.

F. Receive Monthly Ward Update and take action if necessary.

Hampton stated Councilman Tanner is going to talk with the schools about the Ron Stephens Stadium to see when they will begin working on the wall.

G. Receive report from Website and Facebook Committee and take action if necessary.

Hampton stated the webpage is now static like a business card. Our Facebook is getting a lot of hits from all types of people. We have become pretty popular on Facebook.

Burk stated our page is a positive page. If anyone makes a negative remark I delete them. We have control over the site and I want it to be a positive place.

H. Receive report from Neighborhood Services.

Burk stated they don't have a supervisor so if you need something call Tony Griffith.

I. Receive report from Eye Candy Banquet committee and take action if necessary.

Sweeney stated there is nothing new to report at this time. We haven't set a date yet but we will be meeting again in January.

2. New Business

A. Approve minutes of June 14, 2017 and August 9, 2017.

Motion by Sweeney, **Second** by Hampton, to approve the minutes of June 14, 2017 and August 9, 2017. **Aye:** Hampton; Hankins; Morford; Smith; Sweeney; Tennis; Burk; Ezerski. **Nay:** None. **Motion Passed.**

3. Old Business

Ezerski asked do we need to approve a dollar amount for the wildflowers on Sheridan Road and Rogers Lane.

Burk stated since we won't meet before they will be planting I would say yes. I think \$5000 should cover it.

Motion by Ezerski, **Second** by Morford, to approve up to \$5000 for wildflower seeds to be planted Sheridan Road and Rogers Lane. **Aye:** Hankins; Morford; Smith; Sweeney; Tennis; Burk; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

4. Announcements

Burk stated thank you all for being here today and have a Merry Christmas.

5. Adjournment

There being no further business the meeting adjourned at 4:15 p.m.

Motion by Ezerski, **Second** by Tennis, to adjourn. **Aye:** Morford; Smith; Sweeney; Tennis; Burk; Ezerski; Hampton; Hankins. **Nay:** None. **Motion Passed.**