



City of Lawton

Lawton Enhancement Trust Authority

Agenda

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Wednesday, December 7, 2022

3:00 PM

City Hall- 3rd Floor Conference Room

"Official action can be taken only on items which appear on the agenda. LETA may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Call To Order

Roll Call

Business

1. Consider approving a proposed Annual Meeting Notice for calendar year 2023. [22-816](#)

Attachments: [Annual Meeting Notice LETA 2023](#)

2. Review quotes from Bricks R Us, Gift Bricks, and Polar Engraving, and consider selecting a brick vendor for the Veteran Center Sidewalk Project. [22-817](#)

Attachments: [Price Comp Sheet](#)

3. Receive a request from the Parks and Rec Department in the amount of \$124,227.88 for the beautification of three recreational centers and take action if necessary. [22-735](#)

Attachments: [HC King Irrigation Estimate](#)
[HC King Landscape Estimate](#)
[Owens Center Irrigation Estimate](#)
[Owens Center Landscape Estimate](#)
[Patterson Center Irrigation Estimate](#)
[Patterson Center Landscape Estimate](#)

4. Consider approving an additional expenditure from the Beautification Fund in the amount of \$993.00 for two temporary signs to be placed in Shepler Park in order to assist with fundraising efforts for the redesign of Shepler Park [22-745](#)

Attachments: [Arrow Sign Quote](#)
[Shepler Park Site Sign Design](#)

5. Discuss the purchase of gift cards for the Holiday Yard of the Month winners for Halloween, Thanksgiving, and Christmas and consider approving the expenditure of \$300.00 from the Yard of the Month fund to purchase three \$100.00 gift cards from a business of the trustees' choice to be given to the winner for each holiday. [22-743](#)

Consider approving a request from the Communications & Marketing Department for up to \$450.00 to purchase 3 bicycles for the winners of the coloring contest for the Bag and Tie Campaign. [22-895](#)

Attachments: [Bag and Tie Campaign](#)

Adjournment



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-816

Agenda Date: 12/7/2022

Agenda No: 1.

ITEM TITLE:

Consider approving a proposed Annual Meeting Notice for calendar year 2023.

INITIATOR: Donalynn Blazek-Scherler, Recording Secretary

STAFF INFORMATION SOURCE: City Clerk's Office

BACKGROUND: Section 533.1 of the Oklahoma Open Meeting Act requires all public bodies to provide a written notice of all regularly scheduled meetings for the upcoming calendar year by December 15th. An Annual Meeting Notice for calendar year 2023 has been drafted and is awaiting approval of the trustees. Historically, LETA has met on the 2nd Wednesday of each month at 3:00 pm. The drafted Annual Meeting Notice for 2023 reflects this same schedule.

EXHIBIT: Proposed Annual Meeting Notice for 2023

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: Approve the proposed Annual Meeting Notice for calendar year 2023 with any necessary changes requested by the trustees.

ANNUAL MEETING NOTICE - 2023
NOTICE OF MEETING

LAWTON ENHANCEMENT TRUST AUTHORITY

TYPE OF MEETING

Regular Meeting	(X)	Rescheduled Regular Meeting	()
Special Meeting	()	Continued or Reconvened Meeting	()
Emergency Meeting	()		

DATE	TIME	PLACE OF MEETING
01/11/23	3:00 p.m.	City Hall
02/08/23		212 SW 9 th Street
03/08/23		
04/12/23		
05/10/23		
06/14/23		
07/12/23		
08/09/23		
09/13/23		
10/11/23		
11/08/23		
12/13/23		

To be completed by person filing notice:

Name: Donalynn Blazek-Scherler
Title: Recording Secretary
Address: 212 SW 9th Street
Phone: (580) 581-3305

Filed in the office of the municipal clerk at _____ a.m./p.m. on _____.

Signed: _____
City Clerk/Deputy Clerk



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-817

Agenda Date: 12/7/2022

Agenda No: 2.

ITEM TITLE:

Review quotes from Bricks R Us, Gift Bricks, and Polar Engraving, and consider selecting a brick vendor for the Veteran Center Sidewalk Project.

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: City Clerk's Office

BACKGROUND: 3 vendors have submitted quotes to provide custom engraved bricks and assistance with fundraising brochures and a fundraising website for the Veteran Center Sidewalk Project.

EXHIBIT: Pricing information from Bricks R Us, Gift Bricks, and Polar Engraving

KEY ISSUES: N/A

FUNDING SOURCE: N/A

STAFF RECOMMENDED COUNCIL ACTION: Select a brick vendor for the Veteran Center Sidewalk Project.

Brick Engraving Companies

Company Name	Price Per Brick		Additional Fees		Turn Around Time	Symbols Available					Warranty
	4x8	8x8	Shipping	Logos		Army	Navy	Marine	Air Force	Coast Guard	
Gift Bricks	\$19.50	\$39.10	100+ Bricks: Free	Minimum- \$75.00	60+ Days	✓	✓	✓	✓	✓	Lifetime Warranty
Bricks R Us	\$19.00	\$29.50	35+ Bricks: Free	\$50 or Free if Logo is formatted Stock Logos- \$5	1-2 Weeks	8x8	8x8	8x8	8x8	8x8	Lifetime Warranty
Polar Engraving	\$19.50	\$27.50	Free	\$6.00 for any logo or stock image	3-6 Weeks	✓	✓	✓	✓	✓	Lifetime Warranty



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-735

Agenda Date: 12/7/2022

Agenda No: 3.

ITEM TITLE:

Receive a request from the Parks and Rec Department in the amount of \$124,227.88 for the beautification of three recreational centers and take action if necessary.

INITIATOR: Christine James

STAFF INFORMATION SOURCE: Parks & Rec Department

BACKGROUND: City Council has approved a request from the Parks and Rec Department to contract out the mowing and exterior maintenance of the HC King Center, the Patterson Center, and the Owens Multipurpose Center. This request for funding would allow for the installation of an irrigation system and landscaping around each center. The Parks and Rec Department has received quotes from Bedrock Nursery that total as follows: \$35,691.35 for the installation of irrigation and landscaping at the HC King Center; \$48,159.01 for the installation of irrigation and landscaping at the Owens Multipurpose Center; and \$40,377.52 for the installation of irrigation and landscaping at the Patterson Center.

EXHIBIT: Quotes from Bedrock Nursery for the purchase and installation of an irrigation system and landscaping for the HC King Center, Owens Multipurpose Center, and Patterson Center.

KEY ISSUES: N/A

FUNDING SOURCE: Grants

STAFF RECOMMENDED ACTION: Approve a request from the Parks and Rec Department in the amount of \$124,227.88.

Bedrock Irrigation
 1802 NW 67th St
 Lawton, OK 73505
 jason@bedrocknursery.com
 www.bedrocknursery.com



Estimate

ADDRESS

City of Lawton
 C/O Water Distribution
 212 sw 9th
 Lawton, OK 73501

ESTIMATE # 1899

DATE 09/15/2022

ACTIVITY	QTY	RATE	AMOUNT
H.C King Center Irrigation			
pvb:1 double check 1 double check	1	349.00	349.00
valves:1 Ball Valve 1 Ball Valve	1	12.00	12.00
valves:1" valve 1" valve	17	29.00	493.00
heads:Rotor Rotor	27	20.00	540.00
heads:4 pop up 4 pop up	68	6.00	408.00
heads:12 pop up 12 pop up	23	22.00	506.00
heads:nozzle nozzle	91	3.00	273.00
controllers:Outdoor controller Outdoor controller	1	299.00	299.00
controllers:Pro C 9 st mod Pro C 9 st mod	1	225.00	225.00
controllers:3 station module 3 station module	1	75.00	75.00
controllers:Hunter wireless rain sensor Hunter wireless rain sensor	1	199.00	199.00
wire:wire 18/13 wire 18/13	500	1.50	750.00
wire:blue wire nut blue wire nut	34	2.00	68.00
pipe:1 class 200 pipe 1 class 200 pipe	2,400	0.80	1,920.00
fittings:1 fitting	368	3.00	1,104.00

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A NON CASH ADJUSTMENT FEE OF 3.5% TO THE TOTAL. ABOVE PRICE REFLECTS CASH PAYMENT. THANK YOU!

ACTIVITY	QTY	RATE	AMOUNT
1 fitting			
heads:flex line	200	0.50	100.00
flex line			
glue:glue and primer	1	45.00	45.00
glue and primer			
valve box 6"	18	12.00	216.00
valve box 6"			
valve box:standard 12 x 18 box	1	45.00	45.00
standard 12 x 18 box			
labor:labor Install	1	6,500.00	6,500.00
Bore Drives and Sidewalks			
labor:labor Install	1	6,000.00	6,000.00
Labor Install			

City to provide water meter for irrigation and electric outlet for controller.

TOTAL

\$20,127.00

Accepted By

Accepted Date

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A NON CASH ADJUSTMENT FEE OF 3.5% TO THE TOTAL. ABOVE PRICE REFLECTS CASH PAYMENT. THANK YOU!

Bedrock Nursery Inc.
1802 NW 67th St.
Lawton, OK 73505 US
(580)248-6337
www.bedrocknursery.com



Estimate

ESTIMATE # 2336
DATE 09/16/2022

ADDRESS

City of Lawton-Parks and
Grounds
1405 SW 11th St.
Lawton, OK 73501 USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
HC KING CENTER (North Side Inside Walk & Bed By Entry)			
Labor Remove All Existing Plant Material & Rotten Timbers to Prep for Installation	1	1,000.00	1,000.00
Haul Off:HO Haul Off / Dispose of Removals - Dump Truck or Dump Trailer	2	200.00	400.00
Labor Lower Grade & Remove All Soil w/ Skid Steer - Soil Level is Too High Causing a Need for Short Retaining Wall Near Sidewalk	1	1,500.00	1,500.00
Haul Off:HO Haul Off / Dispose of All Removed Soil - Dump Truck or Dump Trailer	5	200.00	1,000.00
Soil / Amendments / Mulch:Soil Conditioner 2cu Bag Happy Frog Soil Conditioner	20	24.99	499.80
Bed Prep:Till Till / Cultivate Amendments Into Existing Soil to Create Bedding Mix	1	250.00	250.00
Boulder / Rock:MB-L Large Moss Boulder	2	300.00	600.00
Boulder / Rock:MBI Boulder Install - Labor	2	100.00	200.00
Trees:12-14 BA 12-14' Blue Atlas Cedar	1	999.99	999.99
Tree Labor:45 gal TL Tree Installation / Stake & Strap	1	500.00	500.00
Trees:30 gal OH 30 gal Oakleaf Holly or Yaupon Holly	1	399.99	399.99
Trees:30 gal TP 30 gal Tanyosho Pine	1	399.99	399.99
Trees:25 gal CM 30 gal Grape Myrtle (North & South of Entry - Grass)	2	399.99	799.98
Tree Labor:30 gal TL 30 gal Tree Installation	4	200.00	800.00
Trees:15 gal DFG 15 gal Blue Global Spruce on Standard	1	299.99	299.99
Trees:15 gal WBM	1	399.99	399.99

We appreciate your business!

ACTIVITY	QTY	RATE	AMOUNT
15 gal Weeping Japanese Blood Maple			
Tree Labor:15 gal TL	2	150.00	300.00
15 gal Tree Installation			
Sales	40	39.99	1,599.60
3 gal Assorted Shrubbery			
Shrub Labor:3 gal SL	40	29.99	1,199.60
3 gal Shrub Installation			
Sales	10	14.99	149.90
1 gal Perennials			
Perennial:1 gal VL	35	14.99	524.65
1 gal Variegated Liriope Grass			
Shrub Labor:1 gal SL	45	9.99	449.55
1 gal Installation			
Soil / Amendments / Mulch:Mulch Grade A	68	13.99	951.32
Grade A Cedar Mulch			
Soil / Amendments / Mulch:MI	68	5.00	340.00
Mulch Install - Labor			

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

TOTAL

\$15,564.35

Accepted By

Accepted Date

Bedrock Irrigation
 1802 NW 67th St
 Lawton, OK 73505
 jason@bedrocknursery.com
 www.bedrocknursery.com



Estimate

ADDRESS

City of Lawton
 C/O Water Distribution
 212 sw 9th
 Lawton, OK 73501

ESTIMATE # 1901

DATE 09/15/2022

ACTIVITY	QTY	RATE	AMOUNT
Dr. E.A. Owens Multipurpose Center			
pvb:1 double check 1 double check	1	349.00	349.00
valves:1 Ball Valve 1 Ball Valve	1	12.00	12.00
valves:1" valve 1" valve	30	29.00	870.00
heads:Rotor Rotor	66	20.00	1,320.00
heads:4 pop up 4 pop up	87	6.00	522.00
heads:12 pop up 12 pop up	35	22.00	770.00
heads:nozzle nozzle	122	3.00	366.00
controllers:Outdoor controller Outdoor controller	1	949.00	949.00
controllers:Hunter wireless rain sensor Hunter wireless rain sensor	1	199.00	199.00
wire:wire 18/13 wire 18/13	750	1.50	1,125.00
wire:blue wire nut blue wire nut	60	2.00	120.00
pipe:1 class 200 pipe 1 class 200 pipe	4,500	0.80	3,600.00
fittings:1 fitting 1 fitting	486	3.00	1,458.00
heads:flex line flex line	300	0.50	150.00
glue:glue and primer	1	45.00	45.00

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ACTIVITY	QTY	RATE	AMOUNT
glue and primer			
valve box 6"	31	12.00	372.00
valve box 6"			
valve box:standard 12 x 18 box	1	45.00	45.00
standard 12 x 18 box			
labor:labor Install	1	6,500.00	6,500.00
Bore Drives and Sidewalks			
labor:labor Install	1	9,500.00	9,500.00
Labor Install			

City to provide water meter for irrigation and electric outlet for controller.

TOTAL	\$28,272.00
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Accepted By

Accepted Date

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A NON CASH ADJUSTMENT FEE OF 3.5% TO THE TOTAL. ABOVE PRICE REFLECTS CASH PAYMENT. THANK YOU!

Bedrock Nursery Inc.
1802 NW 67th St.
Lawton, OK 73505 US
(580)248-6337
www.bedrocknursery.com



Estimate

ESTIMATE # 2337
DATE 09/16/2022

ADDRESS

City of Lawton-Parks and
Grounds
1405 SW 11th St.
Lawton, OK 73501 USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
OWENS CENTER			
MAIN ENTRY			
Labor Remove 2 Raised Beds, All Border Block, Excess Soil, & Prep for New Landscape	1	650.00	650.00
Haul Off:HO Haul Off / Dispose of Removals - Dump Truck or Dump Trailer	1	200.00	200.00
Labor Transplant 2 Large Crape Myrtles w/ Mini Excavator to South End Grass	2	300.00	600.00
Dig Out:DO Dig Out Bed Area 12" w/ Mini Excavator to Prep For Flowerbed - Soil Change	1	2,500.00	2,500.00
Haul Off:HO Haul Off / Dispose of Dug Out Soil - Dump Truck or Dump Trailer	3	200.00	600.00
Soil / Amendments / Mulch:Top Soil Load Top Soil / Delivery	3	300.00	900.00
Soil Labor:Top Soil Back-fill Back-fill Top Soil Into New Bedding Area	3	250.00	750.00
Soil / Amendments / Mulch:Soil Conditioner 2cu Bag Happy Frog Soil Conditioner	15	24.99	374.85
Bed Prep:Till Till / Cultivate Amendments Into Existing Soil to Create Bedding Mix	1	200.00	200.00
Edging:ME Metal Edging Border	8	39.99	319.92
Edging:IME Installation of Metal Edging Border - Labor	8	25.00	200.00
misc Dry Creek Bed From Gutter Downspout to Sidewalk	1	500.00	500.00
Boulder / Rock:MB-L Large Moss Boulder	2	300.00	600.00
Boulder / Rock:MBI Boulder Install - Labor	2	100.00	200.00
Trees:12-14 BA 12-14' Blue Atlas Cedar	2	999.99	1,999.98

We appreciate your business!

ACTIVITY	QTY	RATE	AMOUNT
Tree Labor:45 gal TL	2	500.00	1,000.00
Tree Installation / Stake & Strap			
Sales	1	799.99	799.99
45 gal Little Gem Magnolia			
Tree Labor:45 gal TL	1	400.00	400.00
45 gal Tree Installation / Stake & Strap			
Sales	30	39.99	1,199.70
3 gal Assorted Shrubbery			
Shrub Labor:3 gal SL	30	29.99	899.70
3 gal Shrub Installation			
Sales	6	14.99	89.94
1 gal Perennials			
Perennial:1 gal VL	35	14.99	524.65
1 gal Variegated Liriope Grass			
Shrub Labor:1 gal SL	41	9.99	409.59
1 gal Installation			
Soil / Amendments / Mulch:Mulch Grade A	60	13.99	839.40
Grade A Cedar Mulch			
Soil / Amendments / Mulch:MI	60	5.00	300.00
Mulch Install - Labor			
EXISTING BED SOUTH SIDE - REDO			
Labor	1	150.00	150.00
Remove Existing Shrubbery & Mulch & Prep for New Landscape / Haul Off			
Edging:ME	5	39.99	199.95
Metal Edging Border			
Edging:IME	5	25.00	125.00
Installation of Metal Edging Border - Labor			
Boulder / Rock:FL	1	200.00	200.00
Patio Flagstone to Faucet			
Soil / Amendments / Mulch:Soil Conditioner	5	24.99	124.95
2cu Bag Happy Frog Soil Conditioner			
Bed Prep:Till	1	150.00	150.00
Till / Cultivate Amendments Into Existing Soil to Create Bedding Mix			
Trees:25 gal CM	1	349.99	349.99
30 gal Crape Myrtle			
Tree Labor:30 gal TL	1	200.00	200.00
30 gal Tree Installation			
Sales	10	39.99	399.90
3 gal Assorted Shrubbery			
Shrub Labor:3 gal SL	10	29.99	299.90
3 gal Shrub Installation			
Perennial:1 gal VL	10	14.99	149.90
1 gal Variegated Liriope Grass			
Shrub Labor:1 gal SL	10	9.99	99.90
1 gal Installation			
Soil / Amendments / Mulch:Mulch Grade A	20	13.99	279.80
Grade A Cedar Mulch			
Soil / Amendments / Mulch:MI	20	5.00	100.00
Mulch Install - Labor			

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A SERVICE FEE OF 3.5% ADDED TO THE TOTAL DUE. ALL ESTIMATED PRICING ABOVE REFLECTS CASH OR CHECK PAYMENT.

TOTAL

\$19,887.01

We appreciate your business!

Accepted By

Accepted Date

Bedrock Irrigation
 1802 NW 67th St
 Lawton, OK 73505
 jason@bedrocknursery.com
 www.bedrocknursery.com



Estimate

ADDRESS

City of Lawton
 C/O Water Distribution
 212 sw 9th
 Lawton, OK 73501

ESTIMATE # 1900

DATE 09/15/2022

ACTIVITY	QTY	RATE	AMOUNT
Patterson Community Center			
pvb:1 double check 1 double check	1	349.00	349.00
valves:1 Ball Valve 1 Ball Valve	1	12.00	12.00
valves:1" valve 1" valve	21	29.00	609.00
heads:Rotor Rotor	33	20.00	660.00
heads:4 pop up 4 pop up	86	6.00	516.00
heads:12 pop up 12 pop up	26	22.00	572.00
heads:nozzle nozzle	112	3.00	336.00
controllers:Outdoor controller Outdoor controller	1	849.00	849.00
controllers:Hunter wireless rain sensor Hunter wireless rain sensor	1	199.00	199.00
wire:wire 18/13 wire 18/13	500	1.50	750.00
wire:blue wire nut blue wire nut	42	2.00	84.00
pipe:1 class 200 pipe 1 class 200 pipe	3,300	0.80	2,640.00
fittings:1 fitting 1 fitting	412	3.00	1,236.00
heads:flex line flex line	300	0.50	150.00
glue:glue and primer	1	45.00	45.00

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ACTIVITY	QTY	RATE	AMOUNT
glue and primer			
valve box 6"	22	12.00	264.00
valve box 6"			
valve box:standard 12 x 18 box	1	45.00	45.00
standard 12 x 18 box			
labor:labor Install	1	1,000.00	1,000.00
Bore Walk at Entry and Sidewalks			
labor:labor Install	1	7,500.00	7,500.00
Labor Install			

City to provide water meter for irrigation and electric outlet for controller.

TOTAL \$17,816.00

Accepted By

Accepted Date

*ALL PAYMENTS MADE WITH A CREDIT CARD OR DEBIT CARD WILL BE SUBJECT TO A NON CASH ADJUSTMENT FEE OF 3.5% TO THE TOTAL. ABOVE PRICE REFLECTS CASH PAYMENT. THANK YOU!

Bedrock Nursery Inc.
1802 NW 67th St.
Lawton, OK 73505 US
(580)248-6337
www.bedrocknursery.com



Estimate

ESTIMATE # 2338
DATE 09/19/2022

ADDRESS

City of Lawton-Parks and
Grounds
1405 SW 11th St.
Lawton, OK 73501 USA

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

ACTIVITY	QTY	RATE	AMOUNT
PATTERSON CENTER			
(Each Side of Main Entry Extending Across South Wall Under Sign & Tie Into Existing Bed on East Side. Bed on West Side (South Wall Will Tie Into Bed Left of Entry)			
Labor Remove 2 Large Dead Hollies, All Undesired Shrubbery, Existing Bed Border, Etc	1	1,850.00	1,850.00
Haul Off:HO Haul Off / Dispose of Removals - Dump Truck or Dump Trailer	2	200.00	400.00
Dig Out:DO Dig Out Bed Area 12" w/ Mini Excavator to Prep For Flowerbed - Soil Change	1	2,500.00	2,500.00
Haul Off:HO Haul Off / Dispose of Dug Out Soil - Dump Truck or Dump Trailer	3	200.00	600.00
Soil / Amendments / Mulch:Top Soil Load Top Soil / Delivery	3	300.00	900.00
Soil Labor:Top Soil Back-fill Back-fill Top Soil Into New Bedding Area	3	250.00	750.00
Edging:ME Metal Edging Border	20	39.99	799.80
Edging:IME Installation of Metal Edging Border - Labor	18	25.00	450.00
Soil / Amendments / Mulch:Soil Conditioner 2cu Bag Happy Frog Soil Conditioner	18	24.99	449.82
Bed Prep:Till Till / Cultivate Amendments Into Existing Soil to Create Bedding Mix	1	250.00	250.00
Boulder / Rock:MB-L Large Moss Boulder	4	300.00	1,200.00
Boulder / Rock:MBI Boulder Install - Labor	4	100.00	400.00
Trees:12-14 BA 12-14' Blue Atlas Cedar	2	999.99	1,999.98
Tree Labor:45 gal TL Tree Installation / Stake & Strap	2	500.00	1,000.00
Trees:15 gal DFG	1	299.99	299.99

We appreciate your business!

ACTIVITY	QTY	RATE	AMOUNT
15 gal Daub's Frosted Juniper on Standard			
Trees:15 gal WBM	2	399.99	799.98
15 gal Weeping Japanese Blood Maple			
Trees:15 gal OH	1	250.00	250.00
15 gal Oakleaf Holly			
Tree Labor:15 gal TL	4	150.00	600.00
15 gal Tree Installation			
Sales	60	39.99	2,399.40
3 gal Assorted Shrubbery			
Shrub Labor:3 gal SL	60	29.99	1,799.40
3 gal Shrub Installation			
Sales	10	14.99	149.90
1 gal Perennials			
Perennial:1 gal VL	40	14.99	599.60
1 gal Variegated Liriope Grass			
Shrub Labor:1 gal SL	50	9.99	499.50
1 gal Installation			
Soil / Amendments / Mulch:Mulch Grade A	85	13.99	1,189.15
Grade A Cedar Mulch			
Soil / Amendments / Mulch:MI	85	5.00	425.00
Mulch Install - Labor			

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TOTAL

\$22,561.52

Accepted By

Accepted Date



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-745

Agenda Date: 11/17/2022

Agenda No: 4.

ITEM TITLE:

Consider approving an additional expenditure from the Beautification Fund in the amount of \$993.00 for two temporary signs to be placed in Shepler Park in order to assist with fundraising efforts for the redesign of Shepler Park

INITIATOR: Jay Burk, Chairman

STAFF INFORMATION SOURCE: Donalynn Blazek-Scherler, Recording Secretary

BACKGROUND: On August 10, 2022, LETA approved the expenditure of \$755.00 for Arrow Sign to design and install a 4' x 8' fundraising sign in Shepler Park. The design of the sign has been completed, and Arrow Sign has advised that a larger sign is needed for the most effective presentation. It is also believed that two single sided signs would be more effective than one double sided sign. This way, one sign can be placed facing South to be visible from the Farmer's Market and one can be placed facing West to be visible from Gore Blvd. The total price for both signs and installation is \$1,748.00.

EXHIBIT: Final Design Concept for Sign and Quote from Arrow Sign for two single-sided signs.

KEY ISSUES: N/A

FUNDING SOURCE: Beautification Fund

STAFF RECOMMENDED COUNCIL ACTION: Approve an additional expenditure of \$993.00 from the Beautification Fund for two fundraising signs in Shepler Park.



ARROW SIGN COMPANY

1344 S.E. First Street • Lawton, OK 73501 • Phone 580-353-2227 • Fax 580-353-2228

www.arrowsign.com

DATE 10/27/2022
PROPOSAL 102722-2J

LOCATION	City of Lawton	INVOICE TO	
STREET	Shepler Park	STREET	
CITY / STATE	Lawton, OK	CITY / STATE	
CONTACT	Donna Lynn	CONTACT	
PHONE / FAX	581-3305	PHONE / FAX	
EMAIL	Donalynn.blazek@lawtonok.gov	EMAIL	

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

-2 each 60" x 108" x 3mm sign panels per sketch B220926-1, \$510.00 each	1020.00
-4 each 4" x 4" x 10' posts, \$42.00 each	168.00
-Concrete	60.00
-Set posts. Install signs lone facing Farmers Market and one facing Gore.....	500.00
Sub-Total	1748.00
(9.0% Lawton) Tax	0.00
Total	1748.00

Unless otherwise stated, Arrow Sign Company, Inc. is not responsible for primary electrical service to sign or final hook-up.

UNDERGROUND UTILITIES AND STRUCTURES

State law requires us to call an 800# whenever we excavate. This service only applies to major utility company main line equipment and will not locate many of the things that may be buried on your property. We are only able to make a surface visual check for things that are commonly found on a typical property without charging for the time and services to do so. It can be a very expensive undertaking. We have found a shared responsibility in this area is the reasonable way to proceed. The owner assumes responsibility for informing the contractor of all underground pipes, conduits, cables, wires, tanks, drainage systems and structures, and agrees to hold the contractor harmless in the event of loss or liability incurred, as well as any expense resulting from incorrect or incomplete information provided to the contractor.

Required down payment is one half of total cost, with balance due upon completion of work One Half
Balance 1748.00

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I/We understand and agree that any credit granted shall be paid promptly in accordance with terms and agreements. I/We understand the credit grantor may add one and one half percent (1 ½%) per month to any balance owed, and in the event of default, I/we will be responsible to pay reasonable collection charges and/or attorney fees.

ACCEPTED _____ **DATE** _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by workman's compensation insurance. All materials and workmanship guaranteed for 24 months against defects.

Authorized Signature _____
Bryan Jester



Scale: $\frac{3}{4}" = 1'$

sketch number: B220926 - #1

file name: B220926 - LETA Shepler Park Site Sign.CDR

stored under SIGNFILE\MISC subdirectory



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-743

Agenda Date: 12/7/2022

Agenda No: 5.

ITEM TITLE:

Discuss the purchase of gift cards for the Holiday Yard of the Month winners for Halloween, Thanksgiving, and Christmas and consider approving the expenditure of \$300.00 from the Yard of the Month fund to purchase three \$100.00 gift cards from a business of the trustees' choice to be given to the winner for each holiday.

INITIATOR: Jay Burk, LETA Chairman

STAFF INFORMATION SOURCE: Jay Burk, LETA Chairman

BACKGROUND: At the September 14, 2022 meeting, the trustees determined there was a need for a community activity similar to Yard of the Month for the Winter months and elected to start LETA's Holiday Yard of the Month for Halloween, Thanksgiving, and Christmas. As customary with Yard of the Month, the trustees determined that the Holiday Yard of the Month winner would receive a yard sign and a \$100.00 gift card as their prize. Yard of the Month winners during the Spring and Summer months receive a gift card from Bedrock Nursery, but, since a plant nursery isn't necessarily relevant to yard decorations during the Winter months, Chairman Burk would like for the trustees to discuss and possibly select a different business to award gift cards from.

EXHIBIT: None.

KEY ISSUES: N/A

FUNDING SOURCE: Yard of the Month Fund

STAFF RECOMMENDED COUNCIL ACTION: Approve the expenditure of \$300.00 from the Yard of the Month fund to purchase three \$100.00 gift cards from a business of the trustees' choice.



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Commentary

File #: 22-895

Agenda Date: 12/7/2022

Agenda No:

ITEM TITLE:

Consider approving a request from the Communications & Marketing Department for up to \$450.00 to purchase 3 bicycles for the winners of the coloring contest for the Bag and Tie Campaign.

INITIATOR: Caitlin Gatlin, Communications & Marketing Director

STAFF INFORMATION SOURCE: Communications & Marketing Department

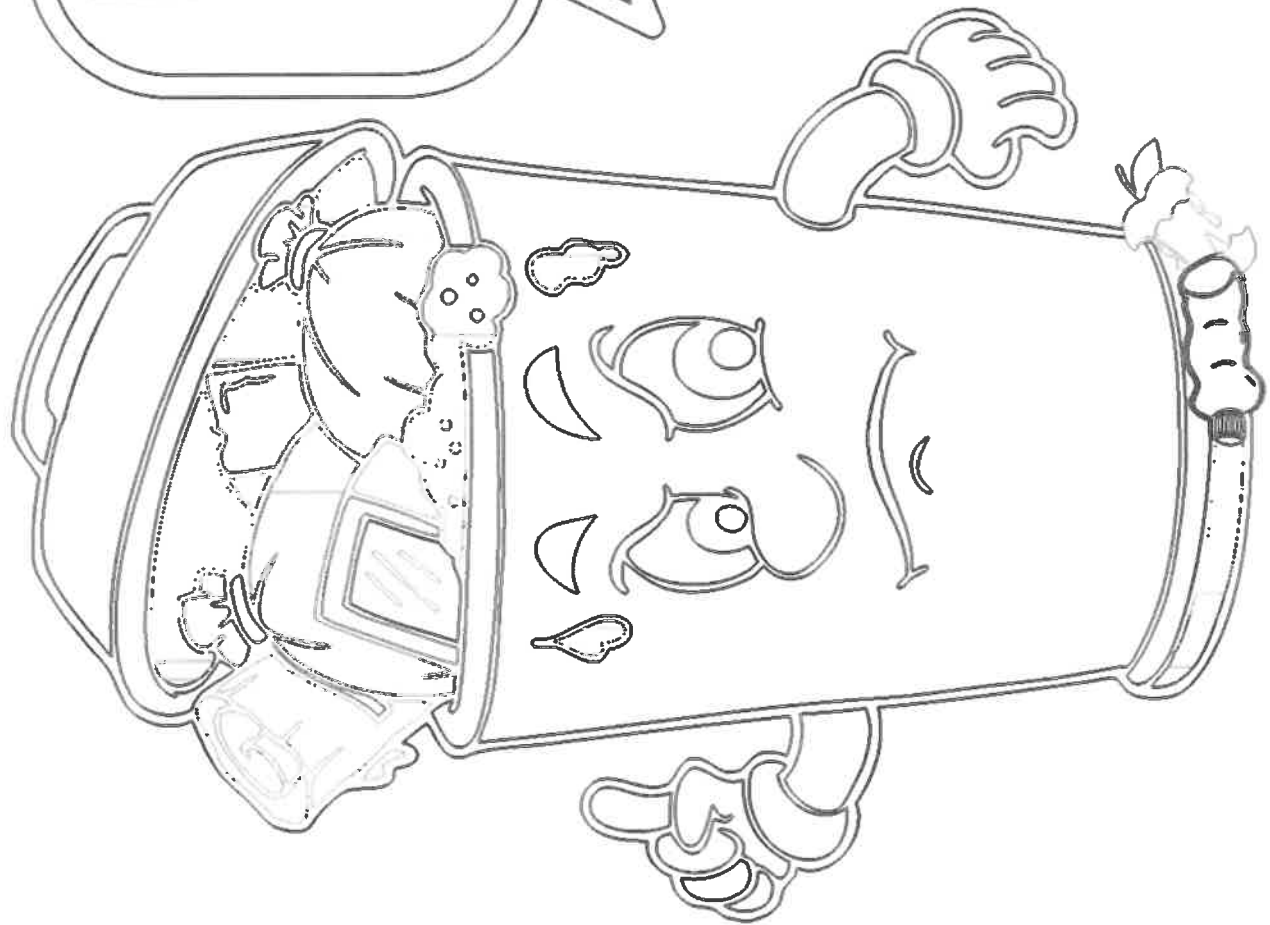
BACKGROUND: A coloring contest will take place as part of this year's Bag and Tie Campaign. Three winners will be selected: one from First Grade, one from Second Grade, and one for Third Grade. The winner from each of the three age categories will have to opportunity to select a new bicycle priced up to \$150.00.

EXHIBIT: Coloring Sheets for Bag and Tie Campaign and Bicycle Pricing Info

KEY ISSUES: None

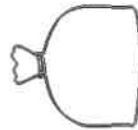
FUNDING SOURCE: Grants

STAFF RECOMMENDED COUNCIL ACTION: Approve a request from the Communications & Marketing Department for up to \$450.00 to purchase 3 bicycles for the winners of the coloring contest for the Bag and Tie Campaign.



BAG & TIE

SO YOUR TRASH
WON'T FLY!



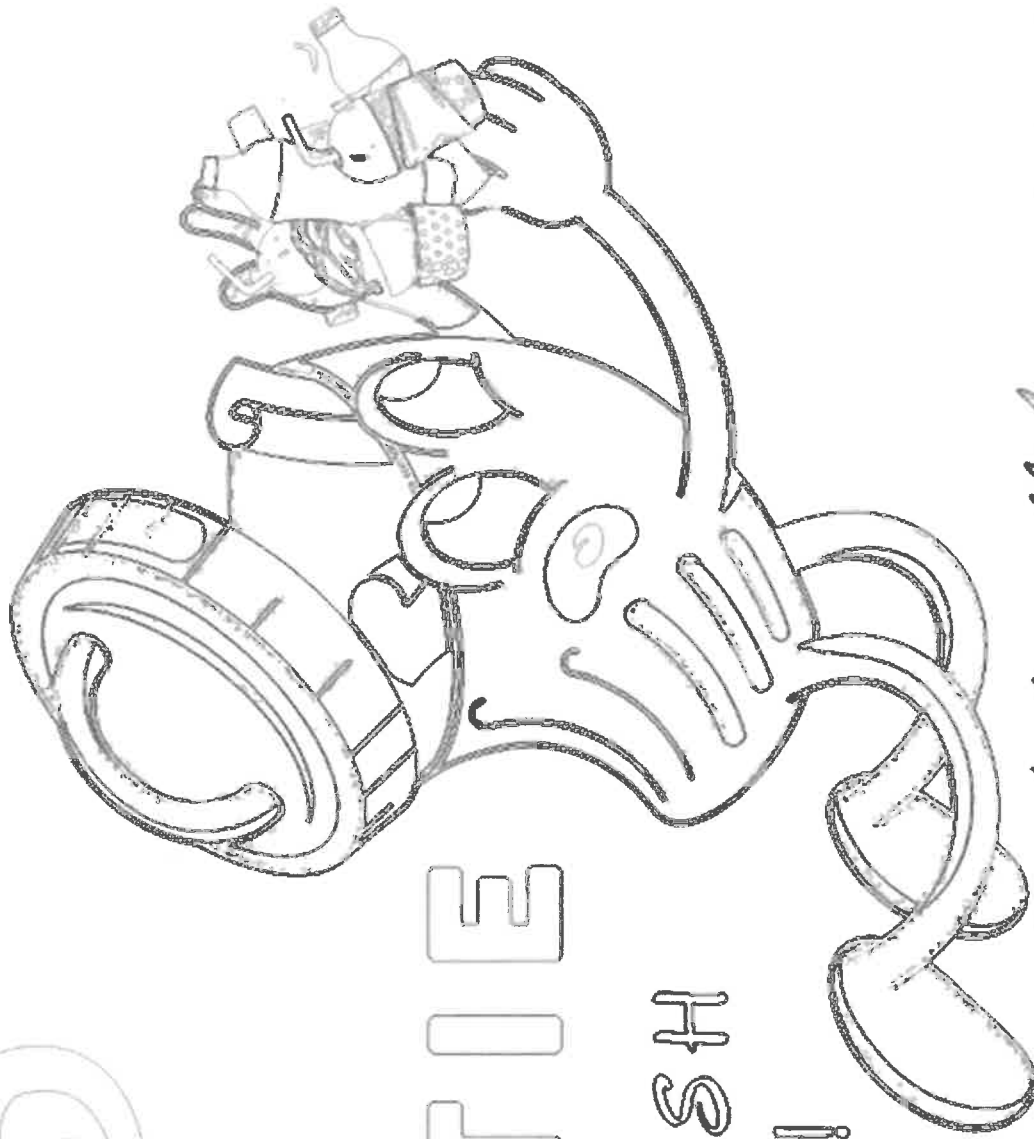
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