



City of Lawton

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Lawton Economic Development Authority

Agenda

Thursday, September 18, 2025

2:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Business Items

1. Consider approving the minutes of the August 21, 2025, meeting.
2. Consider approving the July 2025 Financial Report from Hatch, Croke and Associates.
3. Consider approving an Amended Lawton Community STEM Program Funding Agreement with the Friends of the Lawton Public Library to incorporate changes recommended by the Center for Economic Development Law.

Reports

1. Receive a report from the LEDA Executive Director

Executive Session

1. Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in executive session to discuss the status of a pending investigation / claim concerning a fraudulent wire transfer and other related matters, and if necessary, take appropriate action in open session.
2. Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, consider convening in executive session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, and the creation of a proposal to entice a business to locate within their jurisdiction if

the public disclosure of which would violate the confidentiality of prospective business entities.

Adjournment

The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48 hour rule if interpreters for the deaf (signing) is not the necessary accommodation."



City of Lawton
**Lawton Economic
Development Authority**

Lawton City Hall
212 SW 9th Street
Lawton, Oklahoma
73501-3944

Minutes

Thursday, August 21, 2025

2:00 PM

Lawton City Hall
3rd Floor Conference Room

Meeting Called to Order and Roll Call

"Official action can be taken only on items which appear on the agenda. The Authority may adopt, approve, ratify, deny, defer, recommend, or continue any agenda item. The Authority may also propose and enact floor amendments to any matter presented before them. When more information is needed to act on an item, the Authority may refer the matter to City Staff. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

Chairman Fitch called the meeting to order at 2:00 PM in the 3rd floor conference room of City Hall.

ROLL CALL:

PRESENT: Fred Fitch, David Madigan, Brandie Page, George Gill, Ron Nance

ABSENT: Jason Hensley (excused), Randy Warren (excused), David Means (excused), Larry Neal (excused)

OTHERS PRESENT: Richard Rogalski, LEDA Executive Director; John Ratliff, City Manager; Garrett Lam, Assistant City Attorney; Tammy Branstetter, City Clerk's Office; Kristin Herr, Lawton Public Library Director; Rusty Whisenhunt, Public Utilities Director; Kirby Brown, Ward 3 Candidate; Tiffiney Dimery, Ward 4 Candidate; Matthew Modeste, Hatch, Croke & Associates; Kim McConnell, Lawton Constitution

Statement of Compliance with Oklahoma Open Meeting Act, 25 O.S. 301-314

Chairman Fitch confirmed with Branstetter that the meeting notice and agenda were posted by the City Clerk's Office as required by State Law.

Business Items

1. Consider approving the minutes of the June 26, 2025, and July 31, 2025, meetings.

A copy of the minutes from the June 26, 2025, and July 31, 2025, meetings may be obtained from the City Clerk's Office upon request.

Motion by Gill, **Second** by Nance, to approve the minutes from the June 26, 2025, and July 31, 2025, meetings as presented. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

2. Consider approving the June 2025 Financial Report from Hatch, Croke and Associates.

Matthew Modeste, Hatch Croke and Associates, presented the June 2025 Financial Report. A copy of the June 2025 Financial Report may be obtained from the City Clerk's Office upon request.

Modeste said the financials will start on page 23 of your packets, with the statement of net position. Of course, June is your year-end, but there are several pieces of information we're still waiting on in order to provide a complete set of financials for the year ended. So, this is really just a snapshot based on the information we have at present. I will mention a few of the items we are still waiting for as we go along. We'll start with current assets. You have balances across six bank accounts, totaling \$6.675 million. This gives you total current assets for the year of \$8.372 million. That total includes your cash, accounts receivable for BOK, which was fully collected in July, and hotel/motel tax from the City of Lawton, which has also been collected. Regarding your sales tax receivable, this reflects April sales tax, which was received in July. We are still waiting on figures for May and June, so that number will increase when we prepare the final statements. We will add those amounts as soon as we get that information. The same applies to the state matching funds for the current year. Regarding prior year state matching, Richard informed me that payments were received from the Oklahoma Tax Commission in August. I don't have the bank statement for these yet — obviously they have not been prepared. So, I can't tell you the exact number that they received, but I think a substantial portion of that was received in August.

Modeste said on your fixed assets, the land, the only change was an increase of \$15,572, which was a fair market value adjustment for Lot 8, which is under contract. There was no change in the notes receivable for Westwin Elements. Regarding state matching funds, of the \$1 million for the current year, \$628,993 was received. Of course, after the June sales tax is prepared, another request will be made with the Oklahoma Tax Commission to get that remaining balance. So, total assets at the bottom of the page are \$12.869 million.

Modeste said page 24 is your liabilities and net position. Total current liabilities are \$237,630, made up of accounts payable, accrued interest, and TIF distributions of \$32,598—these checks were written in July. There has been no change in long-term liabilities. So your assets, less your liabilities, will give you your net position of negative 15.832 million.

Modeste said page 25 is the combined statement of revenue and expenses. The details of all the items that are included in the combined will be found on pages 27 to 32. Total

revenues are \$879,917.20. As mentioned earlier, we are still missing sales tax for May and June, which will also affect the state matching funds numbers for those months. So, that will change with the financial statements issued for the audit. Total operating expenses are \$219,412, leaving a change in net position of \$668,205.75.

Modeste said page 26 is the statement of cash flows, which shows an increase in cash of \$559,245.72 for the period. When we add the cash at the beginning of the period of \$6.116 million, we end up with cash at the end of the period of \$6.675 million. As mentioned, pages 27 to 32 contain the breakdown of expenses and income—these were reviewed earlier on page 25.

With regard to the hotel motel tax listed on page 25 under revenue and expenses, Madigan asked if this figure is for 12 months, and he asked if \$94,000 is a good number.

Modeste said the formula for the hotel motel tax that you were keeping changed as compared to last year. Now, you are keeping two thirds of that amount, so it's significantly more than what last year was.

Rogalski said that the prior year, we were basically obligated to provide all the hotel motel tax back to the re-developer, and now we only do two thirds, so we keep a third. Two-thirds go back to the hotel re-developer that was part of the operational agreement for the convention center, and we do get some benefits from that investment and those benefits generally are conferred on the Chamber of Commerce. I've already spoken to the new Chamber President about that, to get him a copy of the agreement and let him know that this needs to be utilized.

Motion by Madigan, **Second** by Gill, to accept the June 2025 Financial Report as presented. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

3. Consider approving a Lawton Community STEM Program Funding Agreement with Friends of the Lawton Public Library in an amount not to exceed \$12,000.00.

Kristin Herr, Library Director, provided background information on this item. A copy of the Lawton Community STEM Program Funding Agreement with the Friends of the Lawton Public Library may be obtained from the City Clerk's Office upon request.

Herr said I'll give you a little bit of an overview of the library and how it fits into the LEGO team, and then we'll talk about the procedure part of this. The Lawton Public Library is involved in a lot of different activities, including STEM, and we provide STEM activities throughout the month for kids, teens, and adults. As we were talking to our STEM coordinator—who we contract with to do a lot of our STEM education—we asked, "What's next? What's the next step?" Within the STEM Consortium and the STEM Board, there's a plan of different initiatives, and one of the biggest ones is FIRST LEGO League. So we talked about it, and in May, we put together a proposal to have

our team for the Lawton Public Library this fall.

Herr said FIRST LEGO League is like soccer, and it's international. You have practice, and then you have a tournament, and there are a lot of aspects to it — sportsmanship, presentation and research being some of the things you get through this. What you do is register your team, build robotic LEGOs, and then you have a campaign to do different tasks. It's an eight-foot by four-foot board, and you have this competition, and you're trying to do different things. It starts now. They are shipping the supplies next week across the United States. We're forming a team for kids ages 9 to 14. While there are younger leagues, our focus is specifically on this age group. Lawton Public Schools already have FIRST LEGO League teams throughout their schools, but this effort is meant to supplement that. It will serve homeschoolers, kids who couldn't join a team through LPS, or other kids in the community who are interested. We're holding informational meetings this week. The competition has a different theme every year. This year's theme is "Unearthed," which is all about archaeology. The tasks involve digging, building — it's all centered around archaeology. It's a very competitive and multifaceted experience.

Herr said the Lawton Public Library is a part of the City of Lawton, but we also have a 501(c)(3)—the Friends of the Lawton Public Library. We submitted our application through the Friends of the Library, and we submitted it to Donalynn in the Clerk's Office, and she got it to the STEM Board.

Herr asked Rogalski to further explain the process.

Rogalski said as you are all aware, 10% of all TIF revenue goes toward STEM. However, there wasn't enough revenue to really do a decent program. So the city, and you all asked me to kind of front load it a little bit on the idea that we'll get more revenue 10 years from now. I came up with a number that we could fund over a ten-year period, based on current income and the fact that we had already been earning some of it. We currently have half a million dollars in the bank, so we were already earning this before the STEM program even started. At any rate, that amount was about \$260,000 a year - I can confidently say we can fund \$260,000 per year for ten years.

Then Quest submitted their proposal for this year, and it was about \$216,000 to get that done. That meant we actually had some money left over, which we hadn't really anticipated. When the Friends of the Library submitted their application, what delayed it a bit was that we had a policy put together for the STEM Board on how they review these things. The policy, what it says very simply, is that a public or quasi-public entity comes directly to the STEM Board and to this body, and a community agency goes through Quest. That's kind of how that policy lays out. Friends of the Library, being quasi-public, comes directly to the STEM Board. And so they went to the STEM Board, and the STEM Board approved their proposal in July. Now, it's coming before you as a funding agreement. As you know, LEDA holds the money. LEDA provides the funding, but it has to be in accordance with the STEM policy, and it runs through the STEM Board. The STEM Board is in charge of making sure it meets STEM policy, and in this

case, our agreement says you have to meet STEM policy.

Now, I will say that while this agreement was being reviewed in the last three days, some comments came in suggesting we could clean up the language a little. However, we didn't have time to make those changes before this meeting. I would recommend that you get the money to the Friends of the Library. We could always amend the agreement — I'm sure they would be happy to. It doesn't change the value. It doesn't change the numbers or the scope of services — it's just some legal language. So I would hope that we don't hold them up, but that's my recommendation. It is in accordance with the STEM policy. It's just overly wordy and not as consistent as it could be, but it's the same agreement we have a lot of places, but we're going to clean it up in the future for sure. I believe that it is fine to go forward, and in fact, the attorney that reviewed it said, "It's fine to go forward, but I redlined it anyway because I couldn't help it."

Gill said I would think that we would need the final agreement.

Rogalski said this is the final agreement. The attorney said this final agreement works, but they offered some additional language.

Gill said whatever my attorney tells me, I always check it. I think we need the final version that we're actually going to use in order to appropriate those funds.

Rogalski said I'm saying that this version can be your final version. It's just that they suggested some changes, and in fact, they said, "you probably want to incorporate these in your next version, because the version you have works, but I can't help but offer a couple of suggestions."

Chairman Fitch asked if the agreement is for this fiscal year.

Rogalski said yes. We would have to completely redo it next year, and next year would be a new agreement.

Chairman Fitch said I could see why we could go ahead and approve this.

Gill asked is this something that has a deadline on it that we need to get done by a certain time?

Herr said the Lego League starts next week. We did not realize there was a secondary board that we needed to go to. We started the process in May, but it's been a bumpy road. We're flexible in how we get it across the finish line, but we need to know whether to go forward, and so we do need a decision today. This is the kind of event that the library does when we get the grant money. This is not part of our normal operations because we don't have the budget.

Gill said I still would like our legal department to look at it.

Garrett Lam, City Attorney's Office, said the agreement was sent to Lisa Harden (CEDL). Lisa is the one who came back with the changes. They were recommended changes — they weren't something that she said had to be done, like Richard said. She just received the agreement late.

John Ratliff, City Manager, asked Lam if there were any showstoppers within the agreement.

Lam said not that I know of.

Gill said I would like to review it and see what those changes were and evaluate them and then go forward, even if that means that we have to meet again to make the deadline, or we can do that at the next meeting.

Chairman Fitch said the next meeting would be the third Thursday in September.

Nance said we could take it just the way it is, couldn't we?

Ratliff said yes, we could, or we could take a brief recess and review it.

Lam said what Richard is also saying is that you could approve it for funding, and then get an amended version of the agreement with the library afterward - that way the funding goes now.

Gill said that's suitable. We can approve it for funding purposes, do a review, and then have a final opinion by legal to continue.

Chairman Fitch said he agrees.

Ratliff said you could approve it, contingent upon a favorable legal review.

Gill said as long as we can get a review from our attorney that things are fine, I'm fine with that. So, if we need to do it from a timeline right now, that's good, as long as we have that right to come back after we review it, and it will be reviewed.

Madigan asked Herr what type of participation they are anticipating.

Herr said this is the first year, so we really don't know, but a league that actually competes typically has four to ten students. However, you can have more participants, just like in soccer practice—some kids might come who don't end up competing. We may need to have a second team. We already have one kid identified who may be competing through Lawton Public Schools, so he wouldn't compete through the library. We're working with his teacher to figure that out. So, while we don't have all the details yet, we do know there's interest. I believe we mentioned that about 30 families are connected with this. Since it's our first year, there's a learning curve. This is an

expensive sport, but it's very, very educational. We took it on because it is so expensive, and it's the goal of the STEM Consortium to get more kids involved in this.

Chairman Fitch inquired about what all the \$12,000 will cover.

Herr said the \$12,000 included several different purchases. It's not an event at the library. We would be going someplace. We do expect to take our library kids to a lot of public schools to have some competitions between different schools for practice, that sort of thing. Lawton Public Schools only sends a handful of teams to regionals because it's so expensive.

Motion by Gill, **Second** by Madigan, to approve the funding agreement on conditional approval, based on a favorable legal opinion. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

4. Receive a report from Rusty Whisenhunt, Director of Public Utilities for the City of Lawton, and consider approving Pay Application 005 from Fisher59 Properties in the amount of \$48,280.04 for the cost of public improvements associated with the construction of a new warehouse and distribution center made in accordance with the First Amended Redevelopment Agreement between LEDA and Fisher59 Properties, approved on January 14, 2025.

Rusty Whisenhunt, Public Utilities Director, provided background information on this item. A copy of Pay Application 005 from Fisher59 Properties in the amount of \$48,280.04 may be obtained from the City Clerk's Office upon request.

Whisenhunt said the total submitted request was \$53,644.49. After removing retainage, the total payment comes to \$48,280.04. All the necessary documents were provided to support the payments for this. The water and sewer system improvements are basically 100% complete. The majority of the remaining work involves the concrete pavement for the road.

Motion by Gill, **Second** by Page, to approve Pay Application 005 from Fisher59 Properties. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

Gill asked if this payment has anything to do with the payment that's in question.

Rogalski said no — that was number 3.

Gill asked if this is the pay request that is currently due.

Rogalski said yes.

Gill said my motion stands, as stated then.

5. Consider approving a distribution of TIF 4 funds received by LEDA in accordance with the STEDI Project Plan, to the City of Lawton and the Lawton Economic Development in proportion to the funding provided by those entities pursuant to the PepsiCo Redevelopment Agreement.

Rogalski provided background information on this item. He provided Authority members with a TIF 4 Distributions Tracker sheet. A copy of the TIF 4 Distributions Tracker sheet may be obtained from the City Clerk's Office upon request.

Rogalski said as you can see, we've received \$334,550.51. Basically, you can see the amount we got each year. At the top of the page, it's very important to note that when we receive a dollar of TIF4 funds and STEDI funds, I have to distribute a portion of it to the taxing entities. So, we get a check in, then we distribute it. In fact, we just received a check this week. It's actually TIF3, but it's not shown here yet because I haven't distributed it yet. But that's the first thing we do: get it distributed. The top part of the page shows those distributions that have already been made. We've already done all of that. Then, moving down to the next section, items A through I represent the funding categories in the project plan. They're listed exactly as A through I in the project plan. Categories A through I are all the categories that can be funded with TIF revenue. Some categories have specific percentages assigned, and some do not. I normally group A and B together depending on the project and what we're trying to fund with it. But in this particular project, because we provided around \$735,000 of assistance in development financing, even though it's for public infrastructure, I'm paying it back to the city and to the LEDC as assistance in development financing, because we ended up giving it to the redeveloper to build those things. You can see that our ability to fund assistance in development financing so far is \$196,820.85 if we let everything flow normally through TIF revenue. It's important to note—and I've included this at the bottom—that the way our project plan is set up, categories A, B, D, G, H, and I can be combined or moved around by this body. So, if we needed to pay for something sooner, we can use that revenue to do so. It just so happens you all have done a little of that. At the bottom of the page, under TIF4 direct obligations, you can see that originally the City of Lawton provided \$570,339.98 toward the project, and the LEDC provided \$160,000. That \$160,000 came from the proceeds of the sale of land, which was put back into the project. This is reflected in your obligations in your financials. Back in September of last year, we paid the city \$244,793.65, so that amount has already been repaid to the city. That's why the current financials show a remaining balance of \$325,546.33 as remaining to the city on this project. We kind of did that for a reason—there was an issue with funding, so it was treated like an emergency. However, we did not pay LEDC any of their proportionate share. We do have the money in TIF4 to make this payment. So, I'm asking you to put the LEDC back to parity with what we've already paid the city by paying them \$68,673.05, and then it reduces that \$160,000 to a little less than \$100,000. I think it's probably the correct thing to do.

Motion by Gill, **Second** by Page, to approve the distribution of TIF 4 funds to the LEDC in the amount of \$68,673.05. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None.

MOTION PASSED.

6. Consider a distribution of TIF 3 funds received by LEDA in accordance with the STEDI Project Plan to Republic Paperboard Company in accordance to the Public Assistance included in Economic Development Agreement approved in December 2019.

Rogalski provided background information on this item. He provided Authority members with a TIF 3 Funding and Distributions Tracker sheet and a Memorandum of Legal Opinion from the Center for Economic Development Law. A copy of the TIF 3 Funding and Distributions Tracker sheet and the Memorandum of Legal Opinion may be obtained from the City Clerk's Office upon request.

Rogalski said back in 2019, when we approved our very first TIF district for the STEDI Project Plan under TIF 3 with Republic Paper, what we agreed to do was repay them twice the value tied to their employment. There was a certain value based on the number of jobs they were adding—it was \$2.1 million based on their employment levels. So, twice that amount came to \$4.2 million. Actually, the total amount you're obligated to is \$4,320,240. They weren't in any hurry to get it, so it's spread over 20 years, but it starts in year six. The reason it starts in year six is because they received a tax exemption for years one through five, meaning they weren't paying property taxes during that time. So we agreed not to pay them during those years either. Paying them isn't an option but how you pay them is because the agreement wasn't really verbose on it, so I had Lisa give us this memorandum that says you have considerable discretion in how you do it. I felt the cleanest way to handle it—and I've presented this before—is to treat it like an annuity: divide the \$4.32 million over 20 years and pay them that fixed amount annually. The agreement was executed around November, which is why I'm bringing this up now in case there's any additional discussion. It's not due next week or anything, but this is what I'd recommend. Again, paying them is mandatory under the agreement, but how you structure the payments is up to LEDA. If you look at the TIF 3 revenue sheet, you'll see this has been a good TIF district. So far, we've received \$3.49 million—not including the \$700,000 we just got this week. So now, we're over \$4 million in TIF 3 so far.

Rogalski said I would like you to take action to direct me to pay it in an annuity at \$216,012 a year for the next 20 years.

Gill asked if this will be the first payment.

Rogalski said yes. Technically, I think it's due by December 1st.

Ratliff asked Rogalski why the \$700,000 wasn't factored into the annuity.

Rogalski said the amount that we've received so far isn't the issue. The \$4.2 is based on a calculation in the agreement that was based on the numbers of their employees. It just didn't say exactly how they receive it.

Nance asked when you say annuity, are you just saying it's going to be equal payments — not a financial instrument?

Rogalski said it's just going to be equal payments over 20 years.

Motion by Nance, **Second** by Gill, to approve the distribution of TIF 3 funds as presented. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

Reports

1. Receive a report from the LEDA Executive Director

Rogalski provided Authority members with a Long Term Liability Report. A copy of this report may be obtained from the City Clerk's Office upon request.

Rogalski said you can see where we are and all the payments we've made on these long-term liabilities, and I'll keep this updated. This report does not include the Truist note. The Truist note is for the downtown project—it's part of the downtown project plan under TIF 2. There's a payment due on 9/1/25 in the amount of \$2,083,492.50. Anyone who's been on the board for a while knows it's typically been a bit of a struggle to make those payments. But this year, it's not so bad. If you looked at the income statement, you saw we have \$467,400 in the BOK TIF 2 account already. And with the two payments we received this month, we actually now have \$3.3 million available to pay the note. What that means is that TIF 2—after 13 years—could now actually begin funding some economic development in the downtown. We could now have a program of some substance. So we'll start looking at that a little bit. Another thing we could do, and this ties back to the long-term liability sheet I mentioned, is one more of our long-term liabilities. You'll recall that in April of this year, we paid LURA \$466,392—paying off what was more or less an unpaid note for 12 years. We also have one outstanding to the City of Lawton for \$414,322. That's also been sitting for a long time—I believe it dates back to around 2010. What happened was, the City paid interest on the original \$12 million note for the downtown project. It's been on the books for as long as I've been around—back when Larry Mitchell was the executive director. So, we could consider paying that off now. I'm not saying we do it today—but if you like, I could bring it back next month for your consideration. For now, I want to get the Truist note paid, let the dust settle, and make sure there aren't any other obligations. I also need to prepare the program for next year's note—I'll do the math on that to ensure we can make the March and other payments. But likely, I'll bring that City of Lawton item to you at the next meeting for consideration to get that off our books.

Rogalski said we have received all of our state match payments — everything we've applied for we've received. Probably in a month or two we'll have all the sales tax numbers from the sixth month period that just passed — January through June. We will then submit another request. So right now we're back on track with the state match funds.

Executive Session

Motion by Gill, **Second** by Madigan, to convene in executive session. **AYE:** Page, Fitch, Gill, Madigan, Nance. **NAY:** None. **MOTION PASSED.**

The Authority convened in executive session at 2:55 PM and remained in executive session until 3:23 PM.

Motion by Gill, **Second** by Nance, to return to open session. **AYE:** Page, Fitch, Gill, Madigan, Nance. **NAY:** None. **MOTION PASSED.**

1. Pursuant to Section 307C.11, Title 25, Oklahoma Statutes, consider convening in executive session for the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, and the creation of a proposal to entice a business to locate within their jurisdiction if the public disclosure of which would violate the confidentiality of prospective business entities, and if necessary, take appropriate action in open session, to include providing direction to the Executive Director, to either pursue or not to pursue further negotiations with any economic development prospects so discussed, and/or authorization to apply for grant funding in support of the project.

No action was taken on this item.

Adjournment

Motion by Madigan, **Second** by Page, to adjourn the August 21, 2025, meeting. **AYE:** Gill, Madigan, Nance, Page, Fitch. **NAY:** None. **MOTION PASSED.**

There being no further business to discuss, the meeting adjourned at 3:24 PM.

Financial Statements

**of
LAWTON ECONOMIC DEVELOPMENT AUTHORITY
For the Periods Ended July 31, 2025 and 2024**

See Accountant's Compilation Report



Hatch, Croke & Associates, P.C.

417 SW C Avenue
Lawton, OK 73501

Certified Public Accountants
(580) 353-2122
Fax: (580) 353-2178

To Board of Directors
LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Lawton, Oklahoma

Management is responsible for the accompanying financial statements of LAWTON ECONOMIC DEVELOPMENT AUTHORITY (an Oklahoma Public Trust), component unit of the City of Lawton, Oklahoma, which comprise the statement of net position as of July 31, 2025, and the related statement of revenue and expenses for the 1 month ended July 31, 2025 and July 31, 2024, and the related statement of cash flows for the 1 month ended July 31, 2025 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with the Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all the disclosures, management discussion and analysis (MD&A), statement of changes in net assets, and required supplementary information required by accounting principles generally accepted in the United States of America. If the omitted disclosures and statements were included in the financial statements, they might influence the user's conclusions about the Organization's net position, changes in net assets, and cash flows. Accordingly, the financials statements are not designed for those who are not informed about such matters.

Supplementary Information

The supplementary information contained in the departmental statements of revenue and expenses for the 1 month ended July 31, 2025 and July 31, 2024 is presented for purposes of additional analysis and is not a required part of the basic financial statements. This information is the representation of management. The information was subject to our compilation engagement, however, we have not audited or reviewed the supplementary information and, accordingly, do not express an opinion, a conclusion, nor provide any form of assurance on such supplementary information.

Other Matters

While the financial statements are compiled in accordance with accounting principles generally accepted in the United States of America, their presentation is not.

We are not independent with respect to LAWTON ECONOMIC DEVELOPMENT AUTHORITY.

Hatch, Croke & Associates, P.C.

Hatch, Croke & Associates, P.C.
Lawton, Oklahoma
September 16, 2025

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Net Position
July 31, 2025

ASSETS

Current Assets

Cash-IBC Downtown TIF #5500	\$	511,321.92
Cash-IBC TIF 2 #0944		1,691,612.39
Cash-CNB STEDI TIF #7680		3,521,967.63
Cash-BOK TIF2 #58-1 Restricted		534,278.64
Cash - CNB STEM #769		470,054.97
Cash-BOK 2019 Interest #58.2		152.01
Interest Receivable - BOK		1,681.53
Sales & Use Tax Receivable		133,935.41
Property Tax Receivable TIF 1		18,679.50
Property Tax Receivable TIF 3		757,978.21
A/R-State Matching Pr Yrs		<u>1,773,200.42</u>

Total Current Assets \$ 9,414,862.63

Fixed Assets

Land - Town Center Lot 3 & 8		1,391,760.65
Land - SW Bishop Rd 40 Acres		<u>405,500.00</u>

Total Fixed Assets 1,797,260.65

Other Assets

N/R - Westwin Elements		<u>2,700,000.00</u>
------------------------	--	---------------------

Total Other Assets 2,700,000.00

Total Assets \$ 13,912,123.28

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Net Position
July 31, 2025

LIABILITIES AND NET POSITION

Current Liabilities

Accounts Payable	\$	19,181.08
Accrued Interest Payable		<u>232,077.10</u>

Total Current Liabilities \$ 251,258.18

Long Term Liabilities

N/P - CCIDA Westwin Project		2,000,000.00
N/P - Truist Financial		22,550,000.00
Payable to LEDC-TIF5 Incentive		243,535.00
Payable to LEDC-TIF4 Incentive		160,000.00
Payable to COL-TIF4 Incentives		325,543.33
Payable to COL - downtown plan		414,322.00
Payable to COL-Westwin Project		1,000,000.00
Payable to COL-Fisher59(TIF 5)		<u>1,770,310.30</u>

Total Long Term Liabilities 28,463,710.63

Net Position

Invested in Capital Assets		1,797,260.65
Net Position-Rest(BOK Cash)		534,430.65
Net Position-Restr(TIF 3 STEM)		347,515.71
Net Position - Unrestricted		(18,177,255.56)
Change in Net Position		<u>695,203.02</u>

Total Net Position (14,802,845.53)

Total Liabilities & Net Position \$ 13,912,123.28

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses - Combined
For the Periods Ended July 31, 2025 and 2024

	1 Month Ended <u>Jul. 31, 2025</u>	<u>Pct</u>	1 Month Ended <u>Jul. 31, 2024</u>	<u>Pct</u>
Revenue				
Property Tax Income	\$ <u>776,657.71</u>	<u>100.00</u>	\$ <u>145,874.74</u>	<u>100.00</u>
Total Revenue	776,657.71	100.00	145,874.74	100.00
Operating Expenses				
Interest Expense	46,415.42	5.98	50,038.08	34.30
License Fee - Lawton Lodging	22,366.00	2.88	0.00	0.00
Mowing/Debris Removal	1,600.00	0.21	0.00	0.00
Professional Fees - Accounting	0.00	0.00	740.00	0.51
Professional Fees - Legal	12,532.08	1.61	1,890.00	1.30
Professional Fees - Other	6,649.00	0.86	6,420.00	4.40
STEM Community Events	5,695.24	0.73	0.00	0.00
TIF-Cache Public Schools	0.00	0.00	6,190.97	4.24
TIF-Comanche Cty Commissioners	0.00	0.00	6,149.76	4.22
TIF-Comanche County Hlth Dept	0.00	0.00	1,538.94	1.05
TIF-Great Plains Tech Center	<u>0.00</u>	<u>0.00</u>	<u>9,167.53</u>	<u>6.28</u>
Total Operating Expenses	<u>95,257.74</u>	<u>12.27</u>	<u>82,135.28</u>	<u>56.31</u>
Operating Income	681,399.97	87.73	63,739.46	43.69
Interest Income	<u>13,803.05</u>	<u>1.78</u>	<u>9,063.40</u>	<u>6.21</u>
Total Other Income	<u>13,803.05</u>	<u>1.78</u>	<u>9,063.40</u>	<u>6.21</u>
Change in Net Position	\$ <u><u>695,203.02</u></u>	<u><u>89.51</u></u>	\$ <u><u>72,802.86</u></u>	<u><u>49.91</u></u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Cash Flows
For the Period Ended July 31, 2025
INCREASE (DECREASE) IN CASH OR CASH EQUIVALENTS

Cash Flow from Operating Activities		
Net Income (Loss)	\$	695,203.02
Adjustments to Reconcile Cash Flow		
Decrease (Increase) in Current Assets		
Interest Receivable - BOK	(453.72)	
A/R COL - Hotel/Motel Tax	33,549.00	
Sales & Use Tax Receivable	65,637.60	
Property Tax Receivable TIF 1	4,612.33	
Property Tax Receivable TIF 3	(757,978.21)	
A/R-State Matching Curr Yr	1,215,988.01	
A/R-State Matching Pr Yrs	(1,215,988.01)	
Increase (Decrease) in Current Liabilities		
Accounts Payable	(192.68)	
Accrued Interest Payable	46,415.42	
TIF 3 Distributions Payable	(32,598.02)	
Total Adjustments		<u>(641,008.28)</u>
Cash Provided (Used) by Operations		54,194.74
Cash Flow From Investing Activities		
Sales (Purchases) of Assets		
Cash Flow From Financing Activities		
Cash (Used) or provided by:		
Net Increase (Decrease) in Cash		54,194.74
Cash at Beginning of Period		<u>6,675,192.82</u>
Cash at End of Period	\$	<u><u>6,729,387.56</u></u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses - Operations
For the Periods Ended July 31, 2025 and 2024

	1 Month Ended <u>Jul. 31, 2025</u>	<u>Pct</u>	1 Month Ended <u>Jul. 31, 2024</u>	<u>Pct</u>
Revenue				
Operating Expenses				
Interest Expense	46,415.42	0.00	50,038.08	0.00
Mowing/Debris Removal	1,600.00	0.00	0.00	0.00
Professional Fees - Accounting	0.00	0.00	740.00	0.00
Professional Fees - Legal	12,532.08	0.00	1,890.00	0.00
Professional Fees - Other	6,649.00	0.00	6,420.00	0.00
STEM Community Events	<u>5,695.24</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Operating Expenses	<u>72,891.74</u>	<u>0.00</u>	<u>59,088.08</u>	<u>0.00</u>
Operating Income	(72,891.74)	0.00	(59,088.08)	0.00
Interest Income	<u>13,803.05</u>	<u>0.00</u>	<u>9,063.40</u>	<u>0.00</u>
Total Other Income	<u>13,803.05</u>	<u>0.00</u>	<u>9,063.40</u>	<u>0.00</u>
Change in Net Position	\$ <u><u>(59,088.69)</u></u>	<u>0.00</u>	\$ <u><u>(50,024.68)</u></u>	<u>0.00</u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 1
For the Periods Ended July 31, 2025 and 2024

	1 Month Ended Jul. 31, 2025	Pct	1 Month Ended Jul. 31, 2024	Pct
Revenue				
Property Tax Income	\$ <u>18,679.50</u>	<u>100.00</u>	\$ <u>34,976.00</u>	<u>100.00</u>
Total Revenue	18,679.50	100.00	34,976.00	100.00
Operating Expenses				
Operating Income	<u>18,679.50</u>	<u>100.00</u>	<u>34,976.00</u>	<u>100.00</u>
Change in Net Position	\$ <u><u>18,679.50</u></u>	<u><u>100.00</u></u>	\$ <u><u>34,976.00</u></u>	<u><u>100.00</u></u>

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 2
For the Periods Ended July 31, 2025 and 2024

	1 Month Ended Jul. 31, 2025	Pct	1 Month Ended Jul. 31, 2024	Pct
Revenue				
Operating Expenses				
License Fee - Lawton Lodging	22,366.00	0.00	0.00	0.00
Total Operating Expenses	22,366.00	0.00	0.00	0.00
Operating Income	(22,366.00)	0.00	0.00	0.00
Change in Net Position	\$ (22,366.00)	0.00	\$ 0.00	0.00

LAWTON ECONOMIC DEVELOPMENT AUTHORITY
Statement of Revenue and Expenses-TIF District 3
For the Periods Ended July 31, 2025 and 2024

	<u>1 Month Ended</u> <u>Jul. 31, 2025</u>	<u>Pct</u>	<u>1 Month Ended</u> <u>Jul. 31, 2024</u>	<u>Pct</u>
Revenue				
Property Tax Income	\$ <u>757,978.21</u>	<u>100.00</u>	\$ <u>110,898.74</u>	<u>100.00</u>
Total Revenue	<u>757,978.21</u>	<u>100.00</u>	<u>110,898.74</u>	<u>100.00</u>
Operating Expenses				
TIF-Cache Public Schools	0.00	0.00	6,190.97	5.58
TIF-Comanche Cty Commissioners	0.00	0.00	6,149.76	5.55
TIF-Comanche County Hlth Dept	0.00	0.00	1,538.94	1.39
TIF-Great Plains Tech Center	<u>0.00</u>	<u>0.00</u>	<u>9,167.53</u>	<u>8.27</u>
Total Operating Expenses	<u>0.00</u>	<u>0.00</u>	<u>23,047.20</u>	<u>20.78</u>
Operating Income	<u>757,978.21</u>	<u>100.00</u>	<u>87,851.54</u>	<u>79.22</u>
Change in Net Position	\$ <u><u>757,978.21</u></u>	<u><u>100.00</u></u>	\$ <u><u>87,851.54</u></u>	<u><u>79.22</u></u>

Lawton Community STEM Program FUNDING AGREEMENT

This ~~Professional Services~~Funding Agreement (this “Agreement”) is made by and between Lawton Economic Development Authority, a public trust (“LEDA” or “Grantor”) and Friends of the Lawton Public Library (“Grantee”). Funding has been approved to provide financial support to the Grantee for the implementation and operation of the Lawton Community STEM Program (the “Program”), which shall consist of activities designed to assist students in developing STEM-related skills and career opportunities in the amount listed below for use during the period beginning on July 18, 2025, and ending December 31, 2025.

A. Funding Conditions ~~(amount of funding)~~ is conditioned upon the following:

1. Execution of this Agreement by the Grantee and ~~the LEDA (Grantor)~~.
2. ~~Grantee's acknowledgment, b~~By execution of this Agreement, ~~that~~ Grantee, ~~its agents, successors, and assigns,~~ acknowledges and agrees that as a condition to receiving receipt of funds hereunder is conditioned upon Grantee’s ~~to~~ performance of the terms of this Agreement. The Grantor shall provide financial support to the Grantee for the implementation and operation of the Pprograms that aims to assist students in developing STEM-related skills and career opportunities. The primary focus of the Pprogram ~~shall be~~ is on academic and hands-on learning activities related to science, technology, engineering, and mathematics. The funding of this Pprogram by ~~the~~ LEDA is explicitly recognized as a contribution to the betterment of the community, and the activities supported by this funding are hereby acknowledged to serve a public purpose and provide significant benefits to the citizens of Lawton.
3. LEDA agrees to provide funds to Grantee in ~~an~~ the amount not to exceed Twelve Thousand Dollars (\$12,000.00), consistent with the specified in their approved budget (Exhibit B) in exchange for the services to be performed under this Agreement and as indicated in the attached STEM Funding Request Form (Exhibit A). Payment to Grantee is subject to LEDA’s receipt of from the proceeds of the designated STEM funding authorized by from the Skills Training, Education, Development and Investment (STEDI) Project Plan adopted by the City Council of the City Lawton on December 10, 2019, as thereafter amended from time to time (“STEDI Project Plan”) and received by LEDA and allocated through this Agreement, the funds provided to GRANTEE under this Agreement shall not exceed Twelve Thousand Dollars (\$12,000.00) The Grantee's receipt of such funds shall be subject to LEDA's collection of sufficient designated STEM funding from the STEDI Project Plan to cover this agreement. All claims submitted to LEDA must be presented in writing. No account or claim may be paid by LEDA unless it has been reviewed and

approved by ~~LEDA's~~ the Executive Director and properly recorded in LEDA's financial records~~an entry of the account or claim made in the proper books kept for that purpose~~. Only expenditures included in the approved ~~as a part of the~~ budget ~~shall~~will be paid, and only upon submission of~~based on~~ properly documented claims. Funds shall be used solely for the purposes and activities described in Exhibits A and B and shall not be expended for any other purpose.

4. The Executive Director will be responsible for monitoring compliance with the requirements for claims for payment submitted under this Agreement and will promptly report in writing possible non-compliance to the Grantee.
 5. Grantee shall submit a Monthly Report to the Executive Director together with an invoice ~~for services rendered during the prior month~~. The Executive Director shall forthwith review the Monthly Report and invoice to verify work performed and activities set forth therein meet the requirements of this Agreement. The Executive Director may request any additional information needed to fully document Grantee's work in furtherance of the objectives set forth in this Agreement and the Scope of Work (as described in Exhibits A and B). The Executive Director shall complete his or her review within ten (10) business days of the submission of the Monthly Report and invoice by Grantee and, if found to be satisfactory, shall submit the Monthly Report to LEDA and the invoice will be processed for payment; provided, if the Executive Director reasonably finds that the Monthly Report or invoice are not satisfactory, he or she may withhold such notification until any deficiencies in the Monthly Report or invoice have been corrected by Grantee.
 6. The Grantee understands and agrees that the payment of funds by LEDA to Grantee under this Agreement shall be limited to the amount of funds specified in this Agreement.
 7. Upon the expiration or termination of this Agreement, any portion of the approved budget that remains unused will remain with LEDA. LEDA reserves the right to reallocate any unused funds to other projects or initiatives that align with its objectives, and the Grantee shall have no claim or entitlement to any portion of said funds.
- B. Alignment with STEM Strategic Plan (Council Policy 0-3). The Grantee's implementation of the Program shall align with the STEM Strategic Plan (Council Policy 0-3) by~~as follows~~:
1. Creating a thriving hub for STEM education, innovation, and economic growth, setting the standard for excellence in these crucial fields and uplifting the community's economic status.

2. Fostering a collaborative and inclusive ecosystem that harnesses the collective efforts of community-based initiatives, organizations, and industry partners, with. ~~The primary~~ goals that include: advancing STEM education, increasing high school graduation rates, promoting post-secondary STEM training, growing the STEM workforce, and driving economic development in Lawton, OK and the broader Southwest region, including Comanche County.
- C. ~~Comply with the requirements of the~~ Innovation Nexus STEM Strategic Plan Requirements. The Grantee's implementation of the Program shall, including:
1. ~~Be f~~Focus ed on STEM education and career readiness.
 2. Provide opportunities for hands-on and experiential learning.
 3. Demonstrate how the Grantee's implementation of the Program will help youth succeed by: a. Increasing student proficiency in STEM subjects. b. Increasing participation in STEM-related extracurricular activities and mentorship programs. c. Providing career exploration opportunities in STEM fields.
 4. Include measurable criteria and provide measurable results.
- D. Reporting Requirements. Grantee shall mMaintain specific data and provide a detailed report ~~(as provided below)~~ to LEDA and the STEM Board established under the STEM Strategic Plan, as follows:
1. Annual Report. ~~Grantee shall submit~~will complete an annual report to ~~the~~ LEDA and the STEM Board by December 31, 2025. The report shall include data reflecting how funds were used, the results, the numbers served, and the outcomes achieved.
- E. Financial Audits. ~~Requirement~~—LEDA reserves the right to conduct a financial audit at any time during the term of this Agreement and for a period of five (5) years thereafter to ensure compliance. The audit may include an examination of financial records, statements, reports, contracts, receipts, and invoices. The Grantee agrees to maintain records for five (5) years and to cooperate fully with the audit process.
- F. Annual Application ~~Process.~~ Process. ~~Funds must be applied for annually. Continued funding is contingent upon approval by the LEDA, the STEM Board, and funding availability of funds. This Agreement does not obligate LEDA to provide funding beyond the term specified. Grantee may apply for future funding through the annual application process.~~
- G. Additional Requirements. ~~LEDA may impose set~~—LEDA may impose set additional requirements, including revisions ~~to e~~of measurement methods or incremental funding based on progress.

H. Termination. LEDA reserves the right to terminate this Agreement and require the return of any unexpended funds if Grantee fails to comply with the terms of this Agreement.

Dated this ____ day of _____, 2025.

Lawton Economic Development Authority

Fred Fitch, Chairman

APPROVED as to form and legality this ____ day of _____, 2025.

CITY ATTORNEY

GRANTEE APPROVAL:

Name and Title of Authorized Representative (Please Print)

Signature of Authorized Representative

Date Signed

Lawton Community STEM Program FUNDING AGREEMENT Amended

This Funding Agreement (this “Agreement”) is made by and between Lawton Economic Development Authority, a public trust (“LEDA” or “Grantor”) and Friends of the Lawton Public Library (“Grantee”). Funding has been approved to provide financial support to the Grantee for the implementation and operation of the Lawton Community STEM Program (the “Program”), which shall consist of activities designed to assist students in developing STEM-related skills and career opportunities in the amount listed below for use during the period beginning on July 18, 2025, and ending December 31, 2025.

A. Funding Conditions.

1. Execution of this Agreement by the Grantee and LEDA.
2. By execution of this Agreement, Grantee acknowledges and agrees that receipt of funds hereunder is conditioned upon Grantee’s performance of the terms of this Agreement. The Grantor shall provide financial support to the Grantee for the implementation and operation of the Program that aims to assist students in developing STEM-related skills and career opportunities. The primary focus of the Program is on academic and hands-on learning activities related to science, technology, engineering, and mathematics. The funding of this Program by LEDA is explicitly recognized as a contribution to the betterment of the community, and the activities supported by this funding are hereby acknowledged to serve a public purpose and provide significant benefits to the citizens of Lawton.
3. LEDA agrees to provide funds to Grantee in an amount not to exceed Twelve Thousand Dollars (\$12,000.00), consistent with the approved budget (Exhibit B) in exchange for the services to be performed under this Agreement and as indicated in the attached STEM Funding Request Form (Exhibit A). Payment to Grantee is subject to LEDA’s receipt of the designated STEM funding authorized by the Skills Training, Education, Development and Investment (STEDI) Project Plan adopted by the City Council of the City Lawton on December 10, 2019, as thereafter amended from time to time (“STEDI Project Plan”). All claims submitted to LEDA must be presented in writing. No account or claim may be paid by LEDA unless it has been reviewed and approved by LEDA’s Executive Director and properly recorded in LEDA’s financial records. Only expenditures included in the approved budget will be paid, and only upon submission of properly documented claims. Funds shall be used solely for the purposes and activities described in Exhibits A and B and shall not be expended

for any other purpose.

4. The Executive Director will be responsible for monitoring compliance with the requirements for claims for payment submitted under this Agreement and will promptly report in writing possible non-compliance to the Grantee.
 5. Grantee shall submit a Monthly Report to the Executive Director together with an invoice for services rendered during the prior month. The Executive Director shall forthwith review the Monthly Report and invoice to verify work performed and activities set forth therein meet the requirements of this Agreement. The Executive Director may request any additional information needed to fully document Grantee's work in furtherance of the objectives set forth in this Agreement and the Scope of Work (as described in Exhibits A and B). The Executive Director shall complete his or her review within ten (10) business days of the submission of the Monthly Report and invoice by Grantee and, if found to be satisfactory, shall submit the Monthly Report to LEDA and the invoice will be processed for payment; provided, if the Executive Director reasonably finds that the Monthly Report or invoice are not satisfactory, he or she may withhold such notification until any deficiencies in the Monthly Report or invoice have been corrected by Grantee.
 6. The Grantee understands and agrees that the payment of funds by LEDA to Grantee under this Agreement shall be limited to the amount of funds specified in this Agreement.
 7. Upon the expiration or termination of this Agreement, any portion of the approved budget that remains unused will remain with LEDA. LEDA reserves the right to reallocate any unused funds to other projects or initiatives that align with its objectives, and the Grantee shall have no claim or entitlement to any portion of said funds.
- B. Alignment with STEM Strategic Plan (Council Policy 0-3). The Grantee's implementation of the Program shall align with the STEM Strategic Plan (Council Policy 0-3) by:
1. Creating a thriving hub for STEM education, innovation, and economic growth, setting the standard for excellence in these crucial fields and uplifting the community's economic status.
 2. Fostering a collaborative and inclusive ecosystem that harnesses the collective efforts of community-based initiatives, organizations, and industry partners, with goals that include: advancing STEM education, increasing high school graduation rates, promoting post-secondary STEM training, growing the STEM workforce, and driving

economic development in Lawton, OK and the broader Southwest region, including Comanche County.

C. Innovation Nexus STEM Strategic Plan Requirements. The Grantee's implementation of the Program shall:

1. Focus on STEM education and career readiness.
2. Provide opportunities for hands-on and experiential learning.
3. Demonstrate how the Grantee's implementation of the Program will help youth succeed by: a. Increasing student proficiency in STEM subjects. b. Increasing participation in STEM-related extracurricular activities and mentorship programs. c. Providing career exploration opportunities in STEM fields.
4. Include measurable criteria and provide measurable results.

D. Reporting Requirements. Grantee shall maintain specific data and provide a detailed report to LEDA and the STEM Board established under the STEM Strategic Plan, as follows:

1. Annual Report. Grantee shall submit an annual report to LEDA and the STEM Board by December 31, 2025. The report shall include data reflecting how funds were used, the results, the numbers served, and the outcomes achieved.

E. Financial Audits. LEDA reserves the right to conduct a financial audit at any time during the term of this Agreement and for a period of five (5) years thereafter to ensure compliance. The audit may include an examination of financial records, statements, reports, contracts, receipts, and invoices. The Grantee agrees to maintain records for five (5) years and to cooperate fully with the audit process.

F. Annual Application. Funds must be applied for annually. Continued funding is contingent upon approval by LEDA, the STEM Board, and availability of funds. This Agreement does not obligate LEDA to provide funding beyond the term specified. Grantee may apply for future funding through the annual application process.

G. Additional Requirements. LEDA may impose additional requirements, including revisions to measurement methods or incremental funding based on progress.

H. Termination. LEDA reserves the right to terminate this Agreement and require the return of any unexpended funds if Grantee fails to comply with the terms of this Agreement.

Dated this ____ day of _____, 2025.

Lawton Economic Development Authority

Fred Fitch, Chairman

APPROVED as to form and legality this ____ day of _____, 2025.

CITY ATTORNEY

GRANTEE APPROVAL:

Name and Title of Authorized Representative (Please Print)

Signature of Authorized Representative

Date Signed

Exhibit A

STEM FUNDING REQUEST FORM

Submitted to the Lawton/Fort Sill STEM Board

SECTION 1: APPLICANT INFORMATION

Applicant Name / Organization Name:

Point of Contact: Kristin Herr, Friends of the Lawton Public Library

Mailing Address: 110 SW 4th Street, Lawton, OK 73501

Email Address: kristin.herr@lawtonok.gov

Phone Number: 580-581-3450 ext. 1710

Type of Applicant (check one): Nonprofit Organization

SECTION 2: PROJECT INFORMATION

Project Title: FIRST LEGO robotics

Project Summary (briefly describe your project): This funding request is to support the creation of a LEGO robotics team at the Lawton Public Library. This initiative aims to provide an enriching STEM opportunity for year in our community, supplementing the existing school-based robotics programs. By hosting this team at the Lawton Public Library, this team will have a broader demographic of students who may not have access to similar programs through their schools.

Target Audience (e.g., K-12 students, teachers, veterans, workforce development):
Children aged 9 to 14

Geographic Area Served: Comanche County

Project Timeline (start and end date): August 2025 to May 2026

Total Amount Requested: \$15,000.00

Total Project Budget: \$15,000.00

Other Funding Sources (if any): The Friends of the Library support several STEM-related events and resources totally about \$10,000.00 annually. This LEGO team is an initiative above and beyond the Friends' support.

SECTION 3: PROJECT IMPACT

Describe how this project promotes STEM education, workforce development, or innovation:

Expected Outcomes (quantifiable, if possible):

1. **Increased STEM Engagement:** Participants will show a notable improvement in their understanding of basic coding and robotics concepts. We expect to see a **25% increase** in their demonstrated proficiency, evidenced by successful completion of coding challenges and robot missions throughout the season.
2. **Enhanced 21st-Century Skills:** The program will significantly boost participants' teamwork, communication, and critical thinking abilities. We anticipate a **40% improvement** in these collaborative skills, as observed and rated by coaches and through peer evaluations during team activities.
3. **Expanded Library Reach:** Offering FLL will draw new patrons to the library. We aim to attract **15-20 new families** who actively engage with the library beyond the FLL program, which we'll track through new library card registrations and sign-ups for other library events.
4. **Improved Problem-Solving:** Participants will develop stronger analytical and troubleshooting skills. Our goal is for teams to demonstrate a **50% increase** in their ability to independently identify and resolve robot malfunctions and adapt their strategies during practice sessions.

How will success be measured and reported?:

Success for each of these outcomes will be measured through a combination of qualitative and quantitative methods. **Coding and robotics proficiency** will be assessed by coaches using a rubric tied to project milestones and robot performance. **Teamwork and communication skills** will be evaluated through coach observations, a simple peer assessment rubric, and team project presentations. **Library reach** will be tracked by monitoring new library card registrations directly linked to FLL participants and their families, as well as cross-promotion sign-ups for other library programs. **Problem-solving abilities** will be gauged by coaches noting the frequency and independence of student-led troubleshooting during practice.

SECTION 4: ATTACHMENTS (REQUIRED)


- ✓ Project Budget (itemized)
- ✓ Timeline and Milestones
- ✓ IRS 501(c)(3) Determination Letter (if applicable)
- ✓ Letters of Support (optional)
- ✓ Additional Supporting Materials (optional)

SECTION 5: AUTHORIZATION

I certify that the information provided is accurate and complete to the best of my knowledge. I understand that submission of this form does not guarantee funding.

Name: Kristin Herr

Title: Library Director

Signature: 

Date: July 1, 2025

SUBMISSION INSTRUCTIONS:

Submit completed forms and attachments to: donalynn.blazek-scherler@lawtonok.gov and kobe.humble@lawtonok.gov

Questions may be directed to:

City Clerk's Office- City of Lawton

Phone: 580-581-3305 EXT 1033

212 SW 9th Street, Lawton, OK 73501

Exhibit B



Friends of the Lawton Public Library

Project Budget - Revised

Our anticipated expenses are as follows:

Classroom Pack:	\$850.00
LEGO Spike Prime Kits with Expansion (2 kits, \$556.90 each):	\$1,125.80
Team Registration:	\$289.00
Regional Event:	\$6,300.00
Team Supplies	\$1,000.00
Instructor Stipend	\$2,436.00
Total	\$12,000.00

We understand that this is a reimbursable grant, and we are prepared to provide all necessary documentation for expenditure reimbursement. We are requesting through the Friends of the Library with the library staff administering the grant.

The regional event is \$6,300.00 on November 18, 2025 and the additional regional event is \$3,000.00 on January 21, 2026.

We are requesting a total of \$12,000.00 to cover the core expenses of establishing and operating the team through the regional level. This funding will directly enable us to purchase necessary equipment, cover registration fees, and participate in competitive events.