

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
NEW CITY HALL AUDITORIUM
212 SW 9th STREET
OCTOBER 10, 2012

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the New City Hall Auditorium. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Dismuke, Bob; Godlove, Jane; Harbison, Jean; Hushbeck, Tim; Safi, Anika; Smith, Addie; Smith, Marilyn; Tennis, Michael.
ABSENT: Carter, Carol; Hankins, Mary Ann; Smith, Marilyn.
OTHER PRESENT: Denise Ezell, City Clerk's Office.

BUSINESS ITEMS

1. Reports

A. Receive report from 4-D Landscaping

Burk stated Elkouri will not be with us today. He stated the watering had been adjusted due to the growth season has slowed down. I have asked 4-D and Bedrock to give us some bids on landscaping the Municipal Court building. I made an agreement with the Judge if he gave us the fine money I would make his building more attractive. Once I have the estimates I'll bring them back to you. I did receive estimates for removing the evergreens in the pots on 2nd Street and replanting. They suggested a two tiered boxwood that would stay green year round. The estimate was \$4000 a pot and there are fifty-two pots. I feel like we should wait until after the first of the year and look at it again. Also I think we should wait to talk to the developer to see what their thoughts are so it will all be uniform. I know they have the pots so they will all be the same and I told them we didn't want to use the evergreen.

B. Receive report from Kim Shahan, Parks and Recreation Director

Burk stated Shahan will not be here today.

C. Treasurer Report

Burk stated we have paid the 4-D invoice in the amount of \$7205 and Parks and Recreation will reimburse us. We have received the court fees for July and August of about \$7400 and our balance is \$46,472. We still show an encumbrance for the high school projects and I would like to move that money to LETA YA. We told them to go ahead and purchase t-shirts and I know they have some expenses. We have an encumbrance of \$5000 for the East Side Dog Park which has been put on hold until after the first of the year. With the encumbrances we have a balance of \$39,972.19. Playground in the Park has a balance of

\$16,364.895 and I know they are selling more pickets. Fire Pac had some expenses to Caldwell Lawn. They still have to do the lighting and some signage.

Dismuke stated there are trees and shrubs that have died in the playground. There are also some big trees that are dead in the park.

Burk stated they removed five or six last month. We replaced five or six in the playground due to disease. A few were lost due to the clay soil. Stillwater says we need to change to a different type of tree. Parks and Recreation will be replacing those in November or December at their expense. LETA YA has \$100. They did a presentation to the Chamber of Commerce and did a good job. The Chamber has bought into helping them with the design elements for a flyer and in getting donations. They will also be helping with the banquet.

Motion by Tennis, Second by Godlove, to accept the treasurer's report. **Aye:** Dismuke; Godlove; Harbison; Hushbeck; Safi; Smith A; Tennis; Burk. **Nay:** None. **Motion Carried.**

D. LETA YA

No one present to give a report.

2. New Business

A. Approve minutes of April 11, 2012 and September 12, 2012.

Motion by Godlove, Second by Tennis, M, to approve the minutes of April 11, 2012 and September 12, 2012. **Aye:** Dismuke; Godlove; Harbison; Hushbeck; Safi; Smith A; Tennis; Burk. **Nay:** None. **Motion Carried.**

B. Discuss applying to the Oklahoma Secretary of State to have a d/b/a (doing business as) and take action if necessary.

Burk stated we discussed at the retreat in changing our doing business name to Keep Lawton Beautiful. We will always be LETA we will just have a d/b/a. This is a requirement to become an affiliate of Keep America Beautiful. We have to file a form with the Oklahoma Secretary of State and there is a charge of \$25.

Motion by Godlove, Second by Tennis, M, to apply to the Secretary of State for a d/b/a of Keep Lawton Beautiful. **Aye:** Godlove; Harbison; Hushbeck; Safi; Smith A; Tennis; Burk; Dismuke. **Nay:** None. **Motion Carried.**

C. Discuss purchasing 32 chairs at a cost of \$164.48 pre chair for the City of Lawton's banquet hall and take action if necessary.

Burk stated Council approved the City to purchase 120 chairs for the banquet hall. Any purchase over \$13,000 is required to go out to bid. This process takes sixty to ninety days. Anything under \$13,000 goes through the regular purchase order procedure. Seventy-eight

chairs cost right at \$13,000. So the City ordered seventy-eight and I agreed that LETA would purchase thirty-two and then the City would reimburse us. It maybe through them purchasing trees for us, but that was the way to get around it. It was legal as long as LETA actually purchased the chairs. The reason we did it was because we have to have the chairs by December 6th. I have already spent the money so I'm asking for your approval after the fact.

Smith A stated so this is like a trade off. You are just trading services with them.

Burk stated yes.

Hushbeck asked are we going to transfer the chairs to the City so we don't show an asset on our books.

Burk stated we need to ask finance about that.

Motion by Tennis, Second by Harbison, to ratify the actions of the Chairman and purchase 32 chairs at a cost of \$164.48 pre chair for the City of Lawton's banquet hall. **Aye:** Harbison; Hushbeck; Safi; Smith A; Tennis; Burk; Dismuke; Godlove. **Nay:** None. **Motion Carried.**

3. Old Business

A. Discuss Eye Candy Awards Banquet and take action if necessary.

Burk stated I hope we have found people that have made a difference in our community. Some have had issues of finding nominees in the past. We would like to have three nominees from each Ward. We can go back and use the finalist from last year. Let's start with Ward 1.

Ezell stated that is Hankins Ward and her only nominee is Holy Cross Lutheran Church. She had no photos.

Burk stated we need to use the finalist from last year plus the Lutheran church.

Dismuke stated they may not be deserving. I have the smallest Ward and I have had difficulty finding nominees. I went back to last years, such as Verizon, and it doesn't look that good. They have let some shrubs die and the grass doesn't look good. Just because they were previous nominees doesn't mean they deserve to come back.

Burk stated right but I think it gives us some options.

Dismuke stated I brought this up last time and we talked about it. I would like to see us reward past winners that keep up the good work. Anderson Pharmacy has won in the past and they do a great job keeping it up. They need to be rewarded. I would like to see us come up with a reward for the previous winners.

Burk stated I agree.

Dismuke asked at what point does a winner become eligible again.

Burk stated we talked about five years. We need a name for the award. We can go back to the first two years and look at those. Let's see the nominees for Ward 2.

Tenis stated Walgreen on the corner of Sheridan and Ferris.

Burk asked who was the finalist from last year.

Safi stated Stripes at the corner of Sheridan and Cache Road.

Burk stated knowing that some of us would not be ready today I would like to go to the Wards that are complete with three finalists and vote on those. What about Ward 3.

Godlove stated I do not have three because almost every business in my Ward has already received the award. I do have McDonald's on Cache Road. It is fantastic.

Burk stated Wards 1, 2, and 3 doesn't have enough nominees. Ward 4 we have Best Western and Legend Park.

Safi stated Ward 3 nominees for last year were Liberty National Bank on Gore, Lawton Country Club and City National Bank on Gore. The winner was Liberty National Bank.

Burk stated okay McDonald's on Cache Road, Lawton Country Club and City National Bank on Gore.

Safi stated Ward 2 was Red Oak Car Wash, Walgreens at Sheridan and Ferris and Stripes at Cache and Sheridan. The winner was Red Oak. Ward 1 was Pool Pro, BancFirst at 38th and Cache Road and LaQuinta.

Burk stated Ward 5.

Godlove stated Marilyn's nominees are City National Bank Downtown, Silver Spoon and Liberty National Bank Downtown.

Burk stated Ward 6.

Safi stated St. James Place Apartments, Outback and Taco Bell at 67th and Cache.

Burk stated Ward 7.

Smith A. stated Buffalo Bob's RV on Lee Blvd.

Burk asked who was the finalist from last year.

Safi stated The Allergy Ears Nose and Throat Institute, Sonic and Mattie Beal home.

Burk stated Ward 8.

Dismuke stated I have Sonic on Cache Road and Los Tres.

Burk stated Sonic and Los Tres. So you just have two.

Dismuke stated yes.

Burk asked who was the finalist from last year. One was Verizon.

Dismuke stated I have a picture of Verizon but I don't think they have kept their landscaping up.

Burk asked what about Milo Gordon Mazda.

Dismuke stated it doesn't look all that great either.

Burk stated we all want to try and have three nominees.

Dismuke stated okay but we don't want to just pick something just to have a winner. That isn't a good choice. My Ward is the smallest and I spent three or four hours driving and looking. I found several past winners such as Dr. Bridges and Anderson Pharmacy but the other choices are just not that great. I don't see nominating somebody just to say we have got X number of nominees if they don't fulfill the requirements.

Burk stated I think as a Trust we need to decide how we are going to handle this. We need to decide how many nominees per Ward.

Dismuke stated I don't think you can just pull a number out of a hat.

Burk stated Ward 2 only has two nominees.

Tenis stated all the others are past winners also. I just don't have that many businesses. I agree with Dismuke. I'm not going to take a picture of something just to have three nominees.

Motion by Dismuke, **Second** by Tennis, that each Ward may have up to three nominees for the commercial Eye Candy Awards, but it is not a requirement. **Nay:** Hushbeck; Safi; Smith A; Tennis; Burk; Dismuke; Godlove; Harbison. **Nay:** None. **Motion Passed.**

Burk stated okay we will have finalist for every Ward but no photos. What about the building that was redone at 18th and Cache Road. I think sometimes we get lost in the landscaping and that is not what the Eye Candy is all about. It is also for redoing a building like Liberty National Bank. That could be a finalist. We need to think outside the box. We are looking at landscaping instead of beautification.

Dismuke stated I still think landscaping must be a part of it.

Burk stated I disagree. I believe beautification is more than just a pot in front of a building. It is the whole aesthetic look. Most people who do nice landscaping already have a beautiful building. In my opinion we are trying to promote redoing those buildings and to be nominated for these awards for what they have done.

Dismuke stated those that are remodeling are doing it for a profit. They could care less about winning an award. I like to see those that want the City of Lawton to really look great and to encourage others to landscape. To me it is so much more than just a building.

Godlove stated Marilyn wanted me to speak on her behalf. She has nominated City National Bank Downtown and her argument is they have been consistent for many years in keeping their grounds and building attractive. She thought we should reward somebody like this before rewarding someone who had just started a business.

Burk stated I think they all become finalist. City National Bank is deserving with their buffalo and the other things they do year round. Thinking about it there is a building on 45th Street in my Ward that they have remodeled and looks great but they don't have the area to landscape.

Ezell stated Paradise. Also in Ward 2 you have the strip mall that has been remodeled.

Dismuke stated well luckily we all get to do what we want in our Wards. I want some landscaping.

Tenis stated I understand what you are saying but in my case you are happy if they remodel a building. I'm not going to ding them if they don't plant flowers. I don't think you can eliminate someone from the competition because it is not just about planting bushes, trees and flowers.

Burk asked who are the nominees in Ward 2.

Tenis stated Walgreens on the corner of Sheridan and Ferris.

Burk asked who was the finalist from last year.

Tenis stated Red Oak, Walgreen and Stripes.

Burk stated we have nominees for Ward 2 and in Ward 4 we will use Polynesian Paradise on 45th Street. Now we have all our finalist. Ward 1 is Holy Cross Lutheran Church, BancFirst and LaQuinta. Since we don't have pictures of Holy Cross and some of the other finalist why don't get take photos and meet next week to vote. Those that can't be here we will email you the finalist and photos and you can email your vote to Ezell. If you want to vote today without photos you can.

Harbison asked are there any Wards we could vote on today to get them off the table.

Godlove stated we could vote on three. Would you like us to say something about our nominees?

Burk stated I thought we could mention something.

Safi stated I think for the sake of organization and order we need to decide our nominees now and then come back and vote next week. I don't think we need to do some now and others later. We need to be organized.

Tenis stated let's have a raise of hands on who want to vote now.

Burk stated okay we will vote now. Ward 1 is Holy Cross Lutheran Church, BancFirst on Cache Road and LaQuinta. Write your name in on our ballot with one vote per Ward.

Safi asked how can we vote if we don't have pictures. You're asking someone to vote on an Oscar without seeing the movie.

Burk stated I don't know just take your chances. Ward 2 is Walgreens at Sheridan and Ferris, Stripes at Sheridan and Cache Road and Wichita Mortgage at 18th and Cache Road. Ward 3 Country Club, City National at 40th and Gore and McDonalds. Ward 4 Legend Park Apartments, Best Western or Paradise on 45th Street. Ward 5 Silver Spoon, City National Bank Downtown and Liberty National Bank Downtown. Ward 6 St. James Place and Taco Bell at 67th and Cache Road. Ward 7 Buffalo Bob's, Mattie Beal Home and Sonic on Lee. Ward 8 Sonic on Cache Road and Sonic on Cache Road. Next is Residential Yard of the Year. Our nominees are 718 NW 46th Street, 1120 NW Cherry, 606 Summit and 10 NW 35th Street. Next is the Great American Clean Up and I'm going to let Griffin tell us about the nominees.

Griffith stated I thought Shahan would have handled this. Ft. Sill provides a lot of volunteers not just for Trash-Off but throughout the year. They have been a partner for a lot of public events. The Forgotten Soldiers have adopted Elmer Thomas Lake and they continue to do a good job. Shahan has many groups that fall under this umbrella that provides a year round service to the community.

Burk stated we will put a hold on Great American Clean Up. Let move ahead to Trash-Off.

Griffith stated I know this is about quality and not number but numbers are very important. We need to encourage the biggest groups to keep coming back and to reward and recognize them. There needs to be an award for the biggest group along with those who pick up the most trash. Assurant had sixty volunteers and MacArthur Key Club had eighty.

Burk stated maybe we need to do a large and small group.

Griffith stated (was away from the mic and is uninterruptible)

Burk asked so for large group we have Assurant and who.

Griffith stated MacArthur Key Club and a Warrant Officer group that was going through school here.

Burk stated we will keep it to Assurant and MacArthur Key Club. What about the small group?

Griffith stated Cameron Upward Bound and there was another group of young people that painted in the park.

Burk stated LETA YA, Cameron Upward Bound, and MacArthur Key Club. They all worked together and so I don't know how we handled that.

Griffith stated with a small group you need to decide how they impacted the community. There are 100's of people that use the playground so it has a really big impact even though it was a small project. The Boys and Girls Club was impressive. They made and continue to make a ripple on the pond.

Burk stated ok Boys and Girls Club and I hope we will use LETA YA and their friends.

Godlove asked would it be inappropriate for us to reward a group that is a part of LETA.

Burk stated I don't think so. These kids need a pat on the back also. They were out there painting in the heat but that is up to Trust. I feel like they worked really hard and the group came together to work that day.

Dismuke stated we could put them in Fresh Paint Days and the Key Club in Youth Group Effort.

Burk stated we will put LETA YA under Fresh Paint Days. Under Youth Group Efforts I have Tate Bolin. He was a finalist last year and this year he and the Order of the Arrow painted and cleaned the playground equipment at Pioneer Park playground. They are looking for other projects to make a community impact.

Dismuke asked could they be part of the Community Project Award and the Key Club be part of the Youth Group Effort.

Burk stated we used the Community Project Award for the tree project that was at the museum last year. That is up to the Trust. We don't have to use this category.

Dismuke stated if we have youth that are doing things I would like to try to fit them in somehow. Is there a better category to put them in?

Burk stated I'm going to be honest. In my opinion Youth Group Effort seems to be where they would fit but they are in there with the MacArthur Key Club. The Key Club does lots of good stuff but they won last year. They are doing something every year. Not that they shouldn't be finalist and I believe we should say we appreciate what you are doing.

Dismuke stated I don't have a problem with that.

Burk stated under Youth Group Effort Order of the Arrow and MacArthur Key Club. Fresh Paint Days is LETA YA. Trash-Off Large Group is Assurant and MacArthur Key Club and Small Group is The Boys and Girls Club and Cameron Upward Bound. My opinion is if we only have one finalist we will send them...

Dismuke stated I thought we had to have three.

Burk stated it would be nice to have five. I don't want to turn them away. I would like to have at least one in the community groups where they are out killing themselves. Okay Community Project Awards other than the tree project I don't have anything.

Dismuke stated Playground In The Park.

Safi stated I have to say I'm so confused on the nomination process. You nominate and discuss and then come back to vote. This is hard to vote and nominated. I feel crossed eyed and lost.

Harbison stated it has been difficult to hear all the discussion so I'm very confused.

Dismuke stated it has.

Godlove asked if we gave this award to this group last year do we want to give it to them again or do we want to skip it.

Burk stated I don't know that we have to have a Community Project Award.

Dismuke asked what about the group that did the entrance to the park.

Tenis stated the Firefighters.

Ezell stated and Compassionate Friends.

Burk stated Compassionate Friends and Local 1882.

Griffith stated do you have to make a decision today.

Tenis asked why are you asking.

Griffith stated we have an Adopt A Street Program that has probably sixty or seventy groups involved. We have an Adopt A Park Program with thirty groups. Parks and Recreation administers all these programs and these folks go out and maintain a lot of public right of ways and parks. They all fall under a community project.

Dismuke stated they could fall under Great American Clean Up.

Griffith stated that is one area.

Burk stated I would like to call a meeting next week because I think we are at a point we don't have enough nominees. Griffith is right there are a lot of projects we are forgetting. We can finalize the top eight awards today and the rest we need to take some time to get the finalist together. Will you help me put together a list for the rest of these?

Griffith stated I apologize for not having this put together properly. A week will give me enough time to put a package together.

Burk stated that is what I would recommend. We will make this happen.

Godlove asked do you have nominees for the last three.

Burk stated yes. Before we move on is there anyone else.

Griffith stated we could do Print Media today.

Burk stated and for State and Local Government we have Fire Station on Cache Road. If you can't be here next week I'll email you the package so you can vote. For the LETA Trustee accommodations awards first we have Champion Volunteer. I nominate Max Sasseen and Betsy Parks for the Playground In The Park. Are there any other nominees? Hearing none for Visionary Leader we have Buddy Green and Keegan Ledford. Ledford has done an amazing job with his developments. Are there any others. For Lifetime Achievement I have Dr. Charles Graybill. Are there any others. Okay our Champion Volunteer will be Max Sasseen and Betsy Parks. Let's see a show of hands for Buddy Green. Now for Keegan Ledford. Our Visionary Leader is Keegan Ledford and our Lifetime Achievement Awards goes to Dr. Charles Graybill.

Godlove stated I would like to suggest we start this in July next year.

Burk stated I believe we need a nominating committee. Godlove would you chair that committee?

Godlove stated I mark my calendar for next July.

Burk stated we will meet again next Wednesday to finalize the awards. If you want to turn what you have in today you may do so.

4. Announcements

Burk stated we have been notified we are up for the Affiliate of the Year at the KOB. This is the first year for giving this award. Also two of our five nominations are finalist. Playground In The Park and our banquet. The banquet is November 1st and we have a few seats remaining. If you are interested in attending contact Ezell.

5. Adjournment

Motion by Tennis, **Second** by Dismuke, to adjourn. **Aye:** Dismuke; Godlove; Safi; Smith, A; Smith, M; Tennis; Burk; Carter. **Nay:** None. **Motion Carried.**