MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
SEPTEMBER 12, 2018

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:
PRESENT: Burk, Jay; Coody, Joshua; Ezerski, Barry; Hampton, Allen; Hankins, Mary Ann; Morford, Robert; Peters, Jo; Smith, Addie; Sweeney, Kerry; Tenis, Michael.
ABSENT: None
OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Keith Neitzke, Parks and Recreation; Brock Greenhill, Neighborhood Services; Kristin Huntley, Finance Department.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Burk stated Totte was unavailable today. The city did reach an agreement with T & G Construction on 2nd Street and they made a $10,000 donation to LETA. This money is to be placed in a special account of 2nd Street projects. Liability of this project fall back on the City and not the contractor. Totte has given us an estimate of $58,968 to replace the 12 corner beds and make them compatible with the other corners. The City has agreed to give LETA the remaining balance in the CIP to be used on nothing but the 2nd Street project.

<u>**Motion** by Tenis, **Second** by Ezerski</u>, to approve the estimate of $58,968 for the 12 corner flowerbeds on 2nd. **Aye**: Coody; Ezerski; Hampton; Hankins; Morford; Peters; Sweeney; Tenis. **Nay**: None. **Motion Passed.**

B. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated she had checks for the City of Lawton in the amount of $6.38, Bedrock Irrigation in the amount of $2,200.40, Keep Oklahoma Beautiful in the amount of $200 and Bedrock Nursery in the amount of $350.

<u>**Motion** by Sweeney, **Second** by Tenis</u>, to approve invoices, requisitions, and all other submitted materials for payment. **Aye**: Ezerski; Hampton; Hankins; Morford; Peters; Sweeney; Tenis; Burk; Coody. **Nay**: None. **Motion Passed**.

C. Receive Treasurer Report and take action if necessary.

Huntley stated as of August 31st there was $149,018.53 in the bank, LETA funds were $66,489.55, and committed funds of $37,029 and we have received $10,125 in municipal fines. LETA's income was $7,700.72, total expenses were $2,299.28, for a total net income for August of $7,700.72. We have collected about 6% of our income and have spent $41,470.23 of our budget. Projects pending are the Rogers Lane fence removal, library landscaping and 2nd Street pots.

Burk stated he wants to add a line item for the 2nd Street Project and to move from the Custodian accounts of LETA YA, Fire Pac and Project Graduation and all their funds to the 2nd Street line item.

<u>**Motion** by Sweeney, **Second** by Ezerski</u>, to accept the treasurer's report. **Aye**: Hampton; Hankins; Morford; Peters; Sweeney; Tenis; Burk; Coody; Ezerski. **Nay**: None. **Motion Passed**.

D. Receive report from Cultural Preservation Committee and take action if necessary.

No one present.

E. Receive report from Parks and Recreation, and take action if necessary.

Neitzke stated Hanna was off today but he wanted me to let you know we have ordered the light for the flag pole at Elmer Thomas and it should be here shortly. The windows for Carnegie Hall are on order and will be replaced as soon as they are in. Due to the rain we have had to start mowing a lot more.

F. Receive report from Public Relations Committee and take action if necessary.

Ezerski stated he and Vrska have met and they are going to work closely together to not duplicate efforts. They should have a press release ready before long.

G. Receive Monthly Ward Update and take action if necessary.

Nothing reported

H. Receive report from Website and Facebook Committee and take action if necessary.

Hampton stated both are doing well. Facebook has lots of likes and followers.

Burk stated I think we should combine the website, facebook and public relations committees. Coody will you become a member of this committee.

Coody stated yes.

I. Receive report from Neighborhood Services.

Greenhill stated due to the rains they have been very busy.

Burk asked what about the Stripes on Sheridan and the house on Smith.

Greenhill stated the Stripes is going to be difficult due to the Pae situation. This is a commercial business and the City Attorney's Office has encountered several situations with the last commercial business. We are working on the house on Smith.

J. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Rogalski stated the skate park is moving right along. The skateboarders will be painting the old park with the paint that LETA purchased.

Burk asked have we had received the $50,000 donation.

Rogalski stated not yet.

K. Receive report from Website Committee and take action if necessary.

Sweeney stated we are working on the logo design. They would like to ask LETA to approve them spending $75 to be able to get some logo designs.

Burk stated there are companies out there that will work with you until you get what you like. Some of them can cost up to $250.

Sweeney stated that would be great and they will continue to work on getting the website going.

<u>**Motion** by Ezerski, **Second** by Tenis</u>, to approve spending up to $250 on designing a logo. **Aye**: Hankins; Morford; Peters; Sweeney; Tenis; Burk; Coody; Ezerski; Hampton. **Nay**: None. **Motion Passed**.

2. Old Business

None

3. New Business

A. Approve minutes of August 8, 2018.

<u>**Motion** by Morford, **Second** by Coody</u>, to approve minutes of August 8, 2018. **Aye**: Morford; Peters; Sweeney; Burk; Coody; Ezerski; Hampton; Hankins. **Abstain**: Tenis. **Nay**: None. **Motion Passed**.

B. Nominate a yard of the month for July and take action if necessary.

Burk stated the yards for consideration are 802 NW Seaton Place; 1912 NW Elm; 1711 NW Elm; 7805 NW Brady Way; 1342 NW Ash Avenue; and 6712 SW Drakestone Boulevard.

All agreed on 1342 NW Ash for August and 6712 SW Drakestone for September.

C. Repair and replace 2nd Street pots and beds and take action if necessary.

This was discussed under Totte's report.

4. Announcements

5. Adjournment

There being no further business the meeting adjourned at 4:40 p.m.

Motion by Ezerski, **Second** by Tenis, to adjourn. **Aye**: Sweeney; Tenis; Burk; Coody; Ezerski; Hampton; Hankins; Morford; Peters;. **Abstain**: Tenis. **Nay**: None. **Motion Passed**.