

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
SEPTEMBER 9, 2015

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Morford, Bob; Rogers, Kyle; Sweeney, Kerry.

ABSENT: Dismuke, Bob; Duffy, Andrew; Smith, Addie; Tennis, Michael.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Kristin Huntley and Scott Powers, Finance; Richard Rogalski, Planning; Reggie Seaton, Park and Recreation.

BUSINESS ITEMS:

1. Reports

A. Receive Treasurer Report and take action if necessary.

Huntley stated your total liabilities are \$168,095.99. Income for the month was \$20 for Freedom Festival t-shirts. Expenses \$29 for advertising and promotion; \$14.95 for bank fees; \$2,975 for Eisenhower grant; and \$600 for billboard rent. You had interest of \$22.37 for net income of a negative \$3,765.58.

Burk asked when was the last time we have received Court funds.

Huntley stated not since January.

Burk stated would you let Magness know that I want that deposited. We have to set a fire underneath her to get this done.

Motion by Sweeney, **Second** by Ezerski, to accept the treasurer report. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Sweeney; Burk. **Nay:** None. **Motion Passed.**

B. Receive report from Dennis Totte and take action if necessary.

Totte stated here are the proposals broke into two (2) stages. I have also included proposals for color and bulb planting. 11th Street is a situation where we should have been replacing as we went but due to the drought we didn't do so. The perfect time to plant is when it cools off.

Hampton asked when would you plant.

Totte stated first of November.

Hampton asked will the cold affect it.

Totte stated not if you keep it moist. The crape myrtles will be dormant when we plant and if we get them established before spring they will be stronger.

Hankins stated the desire was to make the entry into Lawton from the airport a good first impression.

Morford stated it is pretty bare right now.

Rogalski stated the airport is starting to offer a fifth flight. There is a lot of traffic now and the fifth flight should make more.

Burk asked did you split the proposal in half.

Totte stated yes and used the same discounted rate.

Burk asked if we do it all at one time can we get a better rate.

Totte stated like I said I did discount this proposal but if we need to do a little more I'll see what I can do.

Burk asked you are not going to plant until November.

Totte stated the first three (3) weeks in November is color change and then I'll put you first on the list.

Hampton asked how long will it take you to plant this.

Totte stated about a week.

Morford stated I believe we need to do it all at the same time.

Totte stated I can discount it another \$2500.

Morford asked what happens to the appearance if we drop to 15 gallons instead of 30.

Totte stated I used some 15 gallons but I tried to match them as much as possible.

Motion by Ezerski, **Second** by Rogers, to approve \$42,500 for the proposal on 11th Street. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Sweeney; Burk. **Nay:** None.
Motion Passed.

Totte stated the color change proposal includes the 2nd Street Pot and the fifty-nine (59) Tree rings on Lee Blvd. Last year we used 1 flat per tree ring and I went to 2 this year. There are a total of seventy-five (75) pots on 2nd Street and fifty (50) have color. We use 1 flat per pot. The total for 2nd Street is \$3750 which includes removing the old color, ground cover, adding potting soil, 50 flats of new color, fertilizer and hand watering. The cost for the Lee Blvd. rings is \$5,506 for a total of \$9,256.

Burk asked can you do it all for \$9100.

Totte stated yes.

Burk asked what about the median at the McMahon Auditorium.

Totte stated there is an issue with the sprinkler and they were watering as needed.

Burk stated they are not watering. Can you get an estimate on repairing the sprinkler.

Totte stated there are two (2) beds up by the entry and we have been doing annuals and tulips there. We will plant this color in October.

Motion by Morford, **Second** by Hampton, to approve \$9,100 for the proposal for color on 2nd Street and the 59 tree rings on Lee Boulevard. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Sweeney; Burk. **Nay:** None. **Motion Passed.**

Totte stated the bulb proposal will plant in December and they come up around Easter. The proposal shows you where they will be planted and how many bulbs will be planted.

Ezerski asked are tulips an annual.

Totte stated yes and the daffodils are perennials.

Burk asked what about the pot in front of the Playground in the Park. Can you start taking care of it.

Totte asked does it have sprinklers.

Burk stated yes.

Totte stated sure.

Motion by Sweeney, **Second** by Rogers, to approve \$4,750 for the proposed bulb plantings at 11th & Gore, tree rings on Lee Boulevard, 2nd Street pots, Shepler Park, 2 Sheridan medians, 2 Gore medians, McMahon Auditorium and 11th and Cache median. **Aye:** Hampton; Hankins; Morford; Rogers; Sweeney; Burk; Ezerski. **Nay:** None. **Motion Passed.**

Totte asked do you have a limit on the sprinkler before needing approval.

Burk stated \$2500.

Rogalski asked are you going to coordinate 2nd Street with the irrigation corrections that are needed.

Totte stated all the pots are good except the one (1) grouping at the north end. The trees and flowers beds are the ones with issues. Are we still on hold with Rogers Lane?

Burk stated yes until we get with ODOT. There is a small area on the south side of Rogers Lane at the Sheridan exit that needs to be mowed. I would like to have that included in our contract so we are responsible for mowing it. It hasn't been mowed all year.

Rogalski stated I'll find out who owns the property and see that it gets mowed.

C. Receive report from Parks and Recreation, and take action if necessary

Seaton stated Hanna and Neitzke were unable to be here today. They wanted me to provide an update concerning the red tips. They did speak with the contractor and we will be monitoring their work. Neitzke is reviewing the contract and will make the appropriate changes necessary when it is renewed.

Burk stated would you tell them to add that the contractor will be responsible for replacing any damage made to plantings.

D. Receive report from Public Relations Committee and take action if necessary.

Ezerski stated after reading the minutes I noticed there were concerns about the billboard. I have spoke with Sasseen and he stated our ad was running regularly and if there was a way to improve the fonts he will do so.

Rogalski asked should we add our Facebook page and website.

Ezerski stated good idea.

Hankins stated we discussed allowing citizens to nominate a Yard of the Month. This needs to be added to our Facebook page. Maybe we would get some community involvement.

Rogers stated it also needs to be added to the website. The good thing about Facebook they can download pictures.

Ezerski stated I'll work on a press release that talks about what we have approved today.

E. Receive Monthly Ward Update and take action if necessary.

Hankins stated I had a complaint about the post office located at 67th and Gore.

Morford stated it does look bad.

Burk stated maybe we need to write a letter to the postmaster.

Hampton asked when they tear down old city hall are they going to make a park there.

Burk stated we hope.

Rogalski stated I'm hoping that LEDA and LETA might work together on this park. LEDA receives ad valorem funding and after next spring there might be funding available to help with the project.

Ezerski asked are you going to build a wall to divide it from the bus transfer.

Burk stated we hope to move it.

F. Receive report from Website Committee and take action if necessary.

Rogalski stated we are trying to keep it current but we still haven't got the PayPal issues worked out.

Hampton asked do we want the Yard of the Month more visible.

Ezerski stated I believe it should be front and center.

Burk stated yes and then when we start the Eye Candy Gala we will want it up front.

G. Receive report from Facebook Committee and take action if necessary.

Covered above

H. Receive report on ruts located at 38th and Rogers Lane and take action if necessary.

Rogalski stated we have a work order.

2. New Business

A. Consider approving invoices, requisitions, and other submitted materials for payment and take action if necessary.

Huntley stated we have one for Williams Landscaping in the amount of \$1,575 for the Eisenhower grant; Comanche Home Center for \$436.75 for Fresh Paint Days; and Bedrock Nursery for sprinkler repairs on 11th and McMahon Softball Complex for \$1,375.

Motion by Morford, **Second** by Ezerski, to approve invoices, requisitions, and other submitted materials for payment. **Aye:** Hankins; Morford; Rogers; Sweeney; Burk; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

B. Consider approving the minutes of August 12, 2015.

Motion by Hankins, **Second** by Sweeney, to approve minutes of August 12, 2015. **Aye:** Morford; Rogers; Sweeney; Burk; Hampton; Hankins. **Abstain:** Ezerski. **Nay:** None. **Motion Passed.**

C. Consider awarding a Yard of the Month for October.

Burk stated your choices are 310 Morford Drive, 101 Ft. Sill Blvd., and 916 NW Bell.

Motion by Hankins, **Second** by Sweeney, to approve 916 NW Bell Avenue as Yard of the Month for October. **Aye:** Morford; Rogers; Sweeney; Burk; Ezerski; Hampton; Hankins. **Nay:** None. **Motion Passed.**

D. Discuss tree removal on Gore Boulevard and take action if necessary.

Rogalski stated this property is located across the street from the police station. There are (2) giant trees that are dead about two (2) feet from the curb. At this point they are a safety issue.

Burk stated I don't know how these were missed when we did the citywide tree removal. The property owner is requesting help to remove them due to the cost. I'm afraid they are going to fall into Gore Boulevard.

Ezerski asked do we know what it will cost to remove them.

Rogalski stated Griffith has a quote for \$2,500 for both trees with the stump being removed to a foot below the ground.

Motion by Ezerski, **Second** by Hampton, to allow Griffith to have the trees removed on Gore Boulevard and not to spend more than \$2,500 for both trees. **Aye:** Rogers; Sweeney; Burk; Ezerski; Hampton; Hankins; Morford. **Nay:** None. **Motion Passed.**

E. Consider two requests for the use of funds collected by the City of Lawton as a fee in lieu of constructing sidewalks submitted by Centenary United Methodist Church and the City of Lawton Accessibility Committee, and take appropriate action.

Rogalski stated this will be the first time this action has been considered. According to Lawton City Code under certain situations contractors are allowed to pay a fee in lieu of building a sidewalk. We have allowed three (3) contractors at this time to do so. Red River Credit Union's fee was \$11,000, Jimmy's Eggs was \$2,000 and Walmart's was \$19,400. At this time there is \$32,622.30 in the account. Code also states that LETA will make an annual

recommendation to City Council as to how the money should be spent. Council will have the final approval. We have two (2) requests today to review. First is from Centenary United Methodist Church and Mr. Jarvis is here to answer any questions we might have. The church would like to replace the sidewalk on E Avenue between 7th and 8th Street. The sidewalk is 1464 square feet. They have a quote in the amount of \$10,600 and it includes 1375 square feet of asphalt removal. Is the asphalt part of the sidewalk or a drive.

Jarvis stated from the easement to the back of the curb there is asphalt that needs to be removed so that we can replace it with grass.

Rogers asked how wide will the sidewalk be.

Rogalski stated 4 foot.

Morford asked will this be handicap accessible.

Rogalski stated yes. On D Avenue they want to add an additional accessible ramp.

Burk stated help me get this straight. So there is an account set up for sidewalk accessibility issues and the money comes from a fee in lieu of sidewalks. At this time we have 3 different locations that has paid this fee to help with replacing sidewalks at another location that we deem necessary.

Rogalski stated yes.

Ezerski stated both of these projects clearly adhere to the qualifications.

Rogalski stated they are clearly building sidewalks in the public right-of-way.

Hankins stated this is not just for the church. There is a community building, a really big park for children, the labyrinth and the Delta Feeding Program that are all located there.

Rogalski stated I do believe some of these sidewalks are the original sidewalks.

Burk stated if that is what this is designed for I don't see any better project. This estimate also includes demolition and replacement of curb and gutter. Is that an additional cost at \$30 a foot.

Jarvis stated yes. There are some curb and gutters that are in pretty bad shape but we didn't go there due to the cost. This request is for \$10,600.

Rogalski stated there are two (2) parts to their request. On E Avenue they are requesting a ramp for a cost of \$3,300.

Rogers asked is this the only request.

Rogalski stated no we have another one from the Lawton Access Board.

Ezerski asked how much is that request.

Rogalski stated \$6,000. There is enough money to cover all 3 requests.

Rogers stated downtown has the oldest sidewalks and since we have discussed downtown being are focus I believe it is a good area to focus on revitalizing.

Rogalski stated and walking is a key to revitalization. These are all public improvements.

Motion by Ezerski, **Second** by Rogers, to recommend to City Council to approve \$10,600.00 in redoing the sidewalks located on E Avenue between 7th and 8th Street. **Aye:** Sweeney; Burk; Ezerski; Hampton; Hankins; Morford; Rogers. **Nay:** None. **Motion Passed.**

Motion by Ezerski, **Second** by Sweeney, to recommend to City Council to approve \$3,300.00 for the ramp located on E Avenue. **Aye:** Sweeney; Burk; Ezerski; Hampton; Hankins; Morford; Rogers. **Nay:** None. **Motion Passed.**

Rogalski stated this next request is a little different. If you recall there was an accessibility law suit against the City and part of the settlement was to have an accessibility board. This request is from that board. There are two (2) bus stops located on Smith Avenue between Sheridan and 20th with no sidewalks. This request was due to a complaint that was filed who needs accessibility. The board forwarded this request to LETA for approval of \$6,000 for the construction of a walkway and landing for these two (2) stops.

Morford stated I believe this lady came to Council with this complaint. She has a child in a wheelchair and they use this stop.

Ezerski stated it appears the Access Board has heard the complaint and deemed it necessary to move forward.

Rogalski stated we could move the signs closer to the corner so there isn't as much sidewalk needed.

Burk stated I like the sidewalk idea.

Rogers asked how wide is this one.

Rogalski stated 4 foot. They would be putting in a sidewalk from one corner to the bus stop.

Burk stated it doesn't need to stop in the middle of nowhere.

Rogalski stated to do the whole sidewalk would cost \$20,000 to \$30,000.

Burk asked how do we request the ADA money finish that.

Rogalski stated I wonder why a committee who has access to a million dollars was coming here to request funds.

Burk stated we need to get back with them on this. They need to understand if we approve this they need to go back and complete the sidewalk.

Ezell stated this committee's funding is CIP funding. They will not receive their funding until the CIP is collected and the first collections will go to the safety building.

Burk stated Morford and I will see that they receive their funding first.

Motion by Ezerski, Second by Hankins, to recommend to City Council to approve \$6,000.00 for the bus stops located on Smith between 24th and 23rd Street with the requirement that the Access Board continue the sidewalk at a later date. **Aye:** Burk; Ezerski; Hampton; Hankins; Morford; Rogers; Sweeney. **Nay:** None. **Motion Passed.**

3. Old Business

Morford stated the moss at Lake Helen is horrible and needs to be removed. I did speak with Ihler yesterday and he is suppose to be looking into the situation.

Ezerski stated most of it is due to stagnate water. You need to do something to generate movement in the water and it would dissipate it some.

Burk stated there is a fountain but sometimes it doesn't run. Where are we on getting the bollard lighting in the park from the \$160,000 grant?

Rogalski stated Parks and Recreation knows the money is in the account and that it has to be done by the end of the calendar year.

Burk stated some of the bollard lights are out on the east side of the park. The street lights need to be checked also. I went from Buffalo Wild Wings on Cache Road to my home on east Gore and I bet there were over a hundred street lights out.

Rogalski stated this should aggravate us because we pay monthly for those lights.

Burk stated we are suppose to do a maintenance check every three (3) months and report to PSO which lights are out. Within thirty (30) days the lights are to be fixed.

Morford stated we need to check more than every three (3) months.

Burk stated I agree. If any of you see any street lights out or flickering make note so we can contact PSO.

Rogalski stated there is an app that will allow people to report issues from their phones. It is called See-Click-Fix and it very reasonable. It allows the community to take a picture and send it to the City to be fixed.

Burk stated we need to look into doing this.

Rogalski stated I have two (2) things. First I believe the city needs a Master Plan for Elmer Thomas Park.

Burk stated Parks and Recreation has one.

Rogalski stated secondly I received a call from the City of Duncan Planner and they wanted to know what we were doing because we were doing such a great job. They wanted to mimic us. This is kudos's to you when people want to be like you.

Rogers stated I would like for us to see if Bedrock would be willing to do something for Open Streets. The family focus will be from 4:00 to 8:00 and then an evening event with beer, bands and eating.

Burk stated Oklahoma City strung lights back and forth across the area and it makes it very inviting.

Rogers stated that would be great. What do we need to do?

Burk stated we discussed LETA purchasing the lights. As a business owner I'm in to make this happen.

Rogalski stated License and Permits is working with Streets to get outlets put in.

Rogers stated we might be able to do something with the trees.

Burk stated we need to support this to make certain it continues.

Hankins stated our church has adopted Union Park and will be hosting an ice cream social there on the 20th. Could we put this on Facebook?

Rogers stated sure.

Burk asked can you tell me where we are with Loving Lawton.

Rogers stated it has been launched but we are waiting on PayPal.

Burk stated so they can't donate yet. Rogalski we need to get that fixed.

Hampton stated we will work on that.

4. Announcements

5. Adjournment

There being no further business the meeting adjourned at 4:50 p.m.

Motion by **Hankins**, **Second** by **Sweeney**, to adjourn. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Sweeney; Burk. **Nay:** None. **Motion Passed.**