

AGENDA
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 3rd FLOOR CONFERENCE ROOM
WEDNESDAY AUGUST 10, 2022– 3:00 P.M.

MEETING CALLED TO ORDER

ROLL CALL

BUSINESS ITEMS:

1. Reports
 - A. Receive report from Dennis Totte and take action if necessary.
 - B. Receive report from Neighborhood Services and take action if necessary.
 - C. Consider approving invoices, requisitions, and all other submitted materials for payment.
 - D. Receive Treasurer Report and take action if necessary
 - E. Receive report from Cultural Preservation Committee and take action if necessary.
 - F. Receive report from Children's United and take action if necessary.
 - G. Receive report from Parks and Recreation, and take action if necessary
 - H. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary
 - I. Receive Monthly Ward Update and take action if necessary.
 - J. Receive a report from staff regarding ongoing LETA projects and take action if necessary.
2. New Business
 - A. Consider approving the minutes of the July 13, 2022 meeting.
 - B. Consider approving a Limited Services Agreement and modified budget for FY 2022-2023.
 - C. Receive a request from the Parks and Rec Department in the amount of \$45,000.00 for the beautification of three recreational centers and take action if necessary.
 - D. Discuss the Eye Candy Gala and take action if necessary.
 - E. Consider accepting a grant from the McMahon Foundation in the amount of \$125,000.00 on behalf of Children United to assist in funding the building of a playground for developmentally disabled children and adults.
 - F. Consider accepting a grant from the McMahon Foundation in the amount of \$32,000.00 on behalf of Matthew Aguilar to assist in funding an Eagle Scout project to create a memorial display consisting of artifacts from the USS Oklahoma City, a US Naval Submarine, in Elmer Thomas Park.
 - G. Discuss the Shepler Park Project to include LETA's role in fundraising, purchasing a sign with the approved concept design to be placed in Shepler Park, and the formation of a fundraising subcommittee and take action if necessary.
 - H. Accept nominations and select Yard of the Month for August. (Previous winners in Wards 1, 6, and 7).

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

3. Discussion
4. Adjournment

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**MEETING OF THE
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM
CITY HALL
212 SW 9th STREET
JULY 13, 2022**

Executive Director Rogalski called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room of City Hall. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL

PRESENT: Barry Ezerski; Lou McConnell; Addie Smith; Kerry Sweeney; Ted Symuleski; Dwight Tanner

ABSENT: Jay Burk; Mary Ann Hankins; Katie Jackson-Seeley; Addie Smith; Kerry Sweeney; Annette Wiseman-Vaughan

OTHER PRESENT: Richard Rogalski, Deputy City Manager; Susan Schlecht, Financial Services; Keith Neitzke, Leisure Services; Jason Poudrier, Arts & Humanities; Dennis Totte, Bedrock Nursery; Dr. Krista Ratliff, Lawton/Ft Sill Chamber of Commerce; Greg Gibson, City Attorney's Office; Charlotte Brown, License & Permits; Christine James, Parks and Recreation; Corey Bowen, Neighborhood Services; Caitlin Gatlin, Communications and Marketing

NEW BUSINESS:

With both the Chair and Vice Chair absent from the meeting, Executive Director Rogalski asked for a motion to elect an acting Chair.

Motion by Sweeney, **Second** by McConnell, to elect Barry Ezerski as acting chair for the July 13, 2022 Lawton Enhancement Trust Authority Meeting. **AYE:** Ezerski, McConnell, Smith, Sweeney, Symuleski, Tanner **NAY:** None. ***Motion Passed.***

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte discussed vandalism issues on 2nd Street. He stated the drip lines are being cut, so he is constantly having to repair this and replace flowers that have died without water. He also asked about the pots by Nissan that were hit by a car.

James stated the last she knew, Totte was supposed to get quotes to replace the pots. She found some, but the freight was too expensive.

Blazek-Scherler stated she believed Chairman Burk wanted to meet with Totte to look at different colors and designs.

Totte asked James to send him specs on the current pots. He has a vendor in Dallas that can pour a mold. He will get quotes from him.

Rogalski asked if anything can be done to make the landscaping more vandal proof.

Totte stated he has racked his brain on this, but the biggest problem is that the drip lines are exposed.

Tanner asked if there is an area that is more prone to vandalism.

Totte stated it's mostly on the North end of Second Street, from Ferris to the entrance of Dick's Sporting Goods on the West side.

The board members discussed the possibility of using cameras and signs to deter destructive behavior in this area.

Totte asked if there was anything the board needs him to work on.

James asked if the timers at the Public Safety Facility were fixed.

Totte stated the rain sensor was cutting off the system in the middle of the night. He fixed that and increased the watering time to try to help with the grass that was burned up.

Totte stated he noticed some of the grates around the trees need to be cut out soon because the trees are outgrowing the grates. He stated he will ask around to find someone who can do that.

Schlecht stated we need to talk about a double payment that was made and asked that the board give staff direction on how to handle that. She stated the Farmer's Market ended up paying a bill that LETA had approved payment on last month. The bill was to repair damages in the amount of \$988.80.

Totte stated this damage was caused by someone driving through the landscaping prior to the grand opening of the Farmer's Market. Originally, he had billed LETA, but then was told the Farmer's Market would be paying it. Then, he billed the Farmer's Market and was told LETA would pay it, so he billed LETA again. He ended up receiving a payment from LETA and a payment from the Farmer's Market. He just needs to know which payment to refund.

Ezerski asked what the agreement was.

Schlecht stated LETA agreed to pay it. It was basically a grant from LETA to the Farmer's Market.

Totte stated this happened right after the initial installation before the grand opening, and they wanted it fixed before they opened.

Ezerski directed Totte to refund the Farmer's Market.

Totte stated he will get that out tomorrow.

Schlecht requested Totte send her a copy of the refund to the Farmer's Market for her records and for auditing purposes.

- B. Receive a report from Dr. Krista Ratliff regarding Holiday in the Park and take action if necessary.**

Dr. Ratliff gave a review of Holiday in the Park. She stated there were 70 sponsors, 47 new displays, 400 plus volunteers, 30,000 vehicles that drove through, and an estimated 100,000 visitors. With the help of the City, the West side power expansion was completed, and they are now working to complete the power expansion East of 6th Street and all the way down Ferris Avenue. Billboards were placed in both Wichita Falls and Chickasha. Using their software to track where money is coming from, the Chamber was able to determine Holiday in the Park had visitors come from Dallas, Wichita Falls, and Oklahoma City.

Dr. Ratliff stated Holiday in the Park received Special Event Revenue from the skating rink, hayrides, and petting zoo. Dr. Ratliff stated the tunnel of lights was a big hit this year, with several marriage proposals taking place in the tunnel. This is currently the longest pedestrian tunnel of lights in the state of Oklahoma, and Dr. Ratliff has been put on notice that Chickasha will be extending their tunnel to regain that title. She stated Holiday in the Park will also do an extension to their tunnel to ensure they remain the title holder.

Dr. Ratliff stated that in addition to paid events, Holiday in the Park also had free events, including the Frost Your Fanny 5k and Fun Run, the Holiday in the Park Parade, several movie nights with popcorn and water, stories with Santa and Mrs. Claus, Christmas crafts in the park, weekly hockey games with free instruction time with the hockey players, live musical performances, and the Living Nativity.

Dr. Ratliff reviewed the income and expenses for the 2021 season. She stated Holiday in the Park saw growth this year, which was the goal.

Rogalski questioned the expenditures for volunteers for the donation house.

Dr. Ratliff explained that 20% of all profits during a volunteer's shift at the donation house were allocated to a non-profit of the volunteer group's choice. If the volunteer group was a non-profit, the donation went directly to that group. If the group was for profit, they were able to select which non-profit they wanted the donation to go to. She

stated 100% of the expenditures shown under that expense line went back to a non-profit organization.

Ezerski asked how Holiday in the Park is covering the loss.

Dr. Ratliff stated there are donors that have committed those dollars as part of a 5-year program. For example, if someone wanted to donate \$20,000.00, but they wanted to do \$5,000.00 over 4 years, that was allowed. She stated the loss that is showing now is budgeted and accounted for in future donations they are expecting to receive.

Ezerski stated the display costs should be less for next year.

Dr. Ratliff stated you might assume that, but that won't be the case because we are going to continue to grow. We won't have the rink cost this year since we purchased that, but now we want to have a Ferris wheel. She stated we have already ordered around \$90,000.00 worth of displays, and we want to complete the power expansion up Ferris. This will allow people to drive by and see the displays, like the Boulevard of Lights. The strategic plan for next year is A Christmas from Around the World.

Rogalski asked the cost difference between renting a Ferris wheel and owning it.

The board discussed the possibility of the City purchasing a Ferris wheel to be placed in Elmer Thomas Park to be used not only during Holiday in the Park, but at other City sponsored events as well. It was noted that the Ferris wheel would still be an attractive feature for Elmer Thomas Park even on the days when it was not being operated.

Rogalski asked if next years balance sheet will have a parenthetical number at the bottom.

Dr. Ratliff stated she hopes not, but she also plans to continue growing Holiday in the Park, so it is possible. She stated just because there is a negative balance doesn't mean they didn't do a great job. It shows they've invested everything they earned. Last year, income was quadrupled in every single area, so we know this was a good year.

C. Receive report from Neighborhood Services and take action if necessary.

Bowen stated 700 correspondences went out last month. He has been understaffed, but has 2 new officers that just started, so the numbers should be going back up. The hot weather has helped a lot with keeping the mowing to a minimum.

Bowen stated he has 64 D&D's slated for the August Council meeting. A lot of homes have already been demo'd, and Charlotte has received a lot of demo permit applications from contractors.

Ezerski asked if anything is being done with the Lawtonian.

Bowen stated it is on his radar, but he's not quite ready to start on that yet. He has some other big projects to get done first. He stated once you start getting into the bigger projects, like the Lawtonian, the cost goes up for multiple reasons.

Smith stated there is a dilapidated trailer around 1709 or 1711 SW Jefferson that has been an issue. She stated there are people taking pieces off the trailer.

Bowen stated he will check on that.

Rogalski stated that Bowen and Brown should look into the process for remodeling the Lawtonian.

Brown stated one of the requirements to get a remodel permit is to get an engineer to do a life safety evaluation because we shut them down and evacuate all at the same time. This building has a lot of life safety issues.

- D.** Consider approving invoices, requisitions, and all other submitted materials for payment.

Schlecht presented the following invoices: Freedom Festival has \$100.00 to Journey Productions for the refund on their booth, \$5,811.00 to street performer Kelsey Philo, and two payments to performer Mikayla C Hankins for \$450.00 and \$540.00; Repairs and Maintenance has \$5,633.00 to Bedrock Nursery; Professional and Technical Services has \$1,000.00 to Hatch Croke, and Associates; LETA grants has \$988.80 to Bedrock Nursery for the repairs at the Farmer's Market and \$9,555.00 to Adventure Zip KC for the Freedom Festival zipline; Beautification has \$598.98 to Bedrock Nursery; and Sidewalk Projects has \$462.00 to EST.

Rogalski questioned why EST sent an invoice on the Sidewalk Project.

Schlecht stated they do the testing.

Ezerski asked if the \$5,633.00 from Bedrock was only for repairs.

Schlecht stated that invoice was for the solar timers the board approved at 11th and Bishop.

Motion by Symuleski, **Second** by Sweeney, to approve the submitted invoices. **AYE:** McConnell, Smith, Sweeney, Symuleski, Tanner, Ezerski **NAY:** None. ***Motion Passed.***

- E.** Receive Treasurer Report and take action if necessary

Schlecht presented the Balance Sheet, Profit and Loss Statement, Income and Expense Tracker, and LETA Projects Pending as of June 2022.

Rogalski stated LETA came within \$10,000.00 of what they intended to spend this year.

Motion by Sweeney, **Second** by Symuleski, to accept the June 2022 Treasurer Report. **AYE:** McConnell, Smith, Sweeney, Symuleski, Tanner, Ezerski **NAY:** None. **Motion Passed.**

F. Receive report from Cultural Preservation Committee and take action if necessary.

Poudrier stated Councilman Hampton and Rogalski have been working on the process of becoming a certified local government. The Cultural Preservation Committee held their last meeting at City Hall in order to discuss the City of Lawton's art collection. The board looked at different spaces within City Hall to potentially install temporary displays of artwork.

Rogalski gave an overview of the benefits of becoming a certified local government. He stated SHPO has annual federal funding from the Department of Interior that certified local governments are eligible to receive to help preserve and protect historical properties.

Rogalski stated it is difficult to become a certified local government, but the City of Lawton is a lot closer than we initially thought. One of the things we would like to do is set up the Cultural Preservation Committee as a trust so they can own and potentially purchase historical properties if the funding is available.

Ezerski asked if property meant land or something with historical relevance.

Rogalski stated he means historical buildings.

Rogalski stated in the past, they ran into a brick wall while trying to setup the overlay. SHPO wants to preserve historical properties, and an overlay is how that is done. Previously, if someone did not want their historical property in an overlay, the City accepted no as an answer. SHPO will be able to step in and help with that. Overlays would be treated like any other type of zoning district.

G. Receive report from Children's United and take action if necessary.

Ezerski stated Max Sasseen has taken over spearheading the construction. They completed a walk through of the site, and they are now working with Lester Seiger from Landmark Engineering to get a site map done. Ezerski stated they are just waiting for Lester Seiger to come up with different options about the location for them to review.

Ezerski stated Children United received a \$5,000.00 check from the City, but he wasn't sure what it was for.

Schlecht stated she will look into that.

H. Receive report from Parks and Recreation and take action if necessary.

James asked that Children United keep her in the loop on the playground so it can be incorporated into the Parks Master Plan.

Symuleski asked if there are any updates on the Highland Cemetery Arch.

James stated all the bids were rejected at yesterday's Council meeting, and it was put back out to bid late yesterday afternoon. She stated three bids were received, but all three were non-qualifying contractors. There are specification requiring the contractor to have worked on a historical structure in the last three years and be registered to work on historical structures. Council is very adamant about having a specialist do this job.

James stated a qualified company mailed in a bid, but it was lost in the mail and wasn't certified, so the City was unable to track it. This just goes to show that there are qualified companies out there to complete the work.

Rogalski asked if the bid requirements were changed at all for the rebid.

James stated no. The gentleman that put in his three bids still does not qualify.

James stated they will have another pre-bid conference at the cemetery and the bid opening will be scheduled for August 9th.

James stated the bid will include the gate as well. There are some plans in the works to help protect the arch in the future. There has been discussion about lowering the traffic light and putting it on a wrought iron fixtures to act as a low crossing warning and to match the gate on the arch. They have also talked about constructing a decorative wrought iron arch on the inside of the cemetery to act as a low crossing warning from the other side.

Moving on, James stated the pump at Lake Helen seems to be working great now. With the start of the new fiscal year, she will now focus on replacing the pump at Liberty Lake. The challenge here is that Liberty Lake is, for all intents and purposes, a detention pond that was never meant to be a recreational lake. This makes the water very mucky, and it tends to collect a lot of debris from the streets. Historically, there has been a vertical pump that the fountain sits on top of, but because of the amount of debris in that water, the pumps burn out very quickly. She is looking for a horizontal pump that doesn't suck up so much of the muck.

Ezerski asked if some of the cattails around Lake Helen are going to be cleaned up.

James stated they cleaned up what they could around the East side of the lake, but the cattails are actually holding the bank back and keeping the lake in place until improvements to the banks can be made. She stated it is staff's recommendation to eventually have the lake dredged and to put in concrete jetties to help hold the lake in place and provide easier access.

- I. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary**

Rogalski introduced Caitlin Gatlin, the City of Lawton's new Communications and Marketing Director.

Gatlin stated she is very excited to help LETA in any way that she can and asked what her new responsibilities will be.

Ezerski stated she will oversee yard of the month and make sure it is advertised well.

Gatlin asked if there is a specific time of the month that nominations need to be turned in and when awards should be presented.

Ezerski stated nominations should be turned in a week prior to each LETA meeting, which is the second Wednesday of every month.

Brown stated Gatlin should coordinate with the winner each month to establish a good time for them to have their gift card and yard sign delivered to their house.

Gatlin asked if she could have access to LETA's Facebook page.

Rogalski stated yes, he will give it to her.

- J. Receive Monthly Ward Update and take action if necessary.**

No updates at this time.

- K. Receive a report from staff regarding ongoing LETA projects and take action if necessary.**

Rogalski stated there will be a meeting scheduled with Scott Vaughn and the architect to discuss whether there is a need to engage the construction manager working on the City Hall renovations, or if the lighting project should be bid on its own. He stated he leans more towards involving the CM because they are already working on the other renovations, and it would be safer to have them included.

- L. Receive a report on sidewalk and accessibility projects and take action if necessary.**

Jones stated the Sheridan Road project is 99% completed. The only thing left to do is painting the crosswalks and stop bars. The pedestrian signals were finished yesterday. He stated everything looks great and he has received a lot of positive feedback on the work that was done.

Jones stated the Gore project the day after the actual sidewalk was completed on Sheridan. The good news is that the sidewalks will be past the school zone by the time school starts. AEP, PSO, and ATT have all been good to work with any time a problem

has come up, and MTZ is working like a well-oiled machine. He stated everything has been very smooth.

Symuleski asked what project will be started after Gore is done.

Jones stated the next work order is currently from 53rd from Gore to Cache, and plans are in the work that now.

2. New Business

A. Consider approving the minutes of the June 8, 2022 and July 6, 2022 meetings.

Motion by Symuleski, **Second** by Tanner, to approve the minutes of the June 8, 2022 and July 6, 2022 meeting. **AYE:** Smith, Sweeney, Symuleski, Tanner, McConnell. **NAY:** None. **ABSTAIN:** Ezerski. ***Motion Passed by a simple majority as allowable by the bylaws of LETA and confirmed by Legal.***

B. Discuss the Eye Candy Gala and take action if necessary.

Rogalski stated the first question is whether LETA wants to have their gala this year. He stated if LETA wishes to proceed with the gala this year, he suggests using the Farmer's Market building. The City has a certain number of free uses for the space each year, and it is right next to LETA's next big project, Shepler Park.

Sweeney stated she likes that idea. They have been looking for a way to change the gala up a bit, and this seems like a way to do that. She stated she and Hankins had discussed ways to change the focus of the event from patting ourselves on the back to more of a community event.

Ezerski stated it could be done on a Tuesday night when all the food trucks are at the Farmer's Market.

Rogalski stated that would make it more of an event than a gala.

Sweeney said exactly.

Jackson-Seeley stated they have vendors set up inside on Tuesday night.

Symuleski stated he believes Chairman Burk wanted to use the gala as a fundraising event for Shepler Park.

Sweeney asked Gatlin if she would be willing to meet with herself and Hankins to come up with some ideas and give some help with PR for the gala.

C. Discuss the budget and expenditures for Freedom Festival and take action as necessary.

Poudrier reviewed the budget for Freedom Festival. This document is available in the City Clerk's Office.

Poudrier stated the zipline vendor had a blow out on the way to the event and then had issues with the hydraulics once they arrived at the event. He stated the vendor is out a big expense for the trip that they made. The vendor has stated they can either issue a full refund or keep the funds to lock in the price and come back next year. Poudrier stated the vendor did test all their equipment prior to make the six-hour drive to Lawton. Poudrier stated the total amount of \$9,555.00 can either be refunded or used as payment for the zipline at next year's event.

Poudrier went on to review the revenues collected from water sales, bounce houses, light up toy sales, and parade entries. He explained that organizations that volunteered their time to assist with coordinating and supervising the bounce houses were each offered a \$500 donation to their organization. The parade float winners also received a monetary prize.

Poudrier stated the funds left over totaled \$5,945.00. Because the generators for the bounce houses were not used, the total after taking that expense is taken out of the budget is \$8,335.00. This does not include the \$9,555.00 for the zipline. The additional funds will be rolled over into the budget for next year.

Poudrier stated the Freedom Festival came in under budget even though it was changed from a one-day event to a two-day event. They also added bounce houses, a petting zoo, a headline performer, a parade, the stilt walkers and street performers, and the Disney princesses all for the first time this year. He stated they also increased the size of the fireworks shows and had more vendors than previous years.

Ezerski asked if the zipline company is offering the same deal for next year.

Poudrier stated they are leaving that decision up to us. They can hold the funds and do the same service next year, or they can issue a refund.

Tanner stated he prefers to get the refund. The same thing could happen next year, and just from a personal perspective, he prefers to hang on to his own money. If there is a price difference next year, then we just have to pay that difference. We need to keep in mind that they could go out of business or something like that in the next year.

Rogalski stated it is the best practice to ask for the refund and then put the deposit back down next year.

Rogalski explained that Freedom Festival's budget currently needs to go through LETA as they are the only entity available to oversee Freedom Festival. In the future, Freedom Festival may be big enough to establish their own 501-C3, but for now, they need LETA's approval for everything.

Motion by Sweeney, **Second** by Symuleski, to approve the budget and expenditures presented for Freedom Festival 2022. **AYE:** Smith, Sweeney, Symuleski, Tanner, Ezerski, McConnell **NAY:** None. ***Motion Passed.***

- D.** Discuss the Shepler Park Project to include LETA's role in fund raising and otherwise assisting in moving the project to completion and take action as necessary.

Rogalski stated the concept design for Shepler Park was approved by Council yesterday, and now LETA needs to decide the next step to take. He stated they had previously discussed putting a sign in the park to show the design and request donations.

Gatlin showed an example of a sign with a picture of the design and space for bullet points or donation information.

Rogalski stated staff will work on getting cost estimates from Arrow Sign, Comanche Nation, and Fast Signs. He stated he envisions a large 4'x6' horizontal sign.

Poudrier stated some of the sign companies will put the design together for you if you just send them the information.

Rogalski asked if the board would like to put together a subcommittee for fundraising. He stated they need to raise \$1.9 million. Once the board has raised enough funds that they feel comfortable, they can get the construction documents done and put this out to bid.

Ezerski asked if public funds will be available.

Rogalski stated that it hasn't been brought before City Council yet, but he believes public funds, grants, and community funds will all be needed to complete this project.

Sweeney asked if fundraising for Shepler Park and the Eye Candy Gala were meant to be tied together. If so, she requested that Poudrier to assist with that.

Rogalski stated that is an option, but not something that has been discussed. He stated they have talked about doing a casino night or a benefit concert.

Rogalski stated Poudrier has proven himself to be very good at coordinating and planning events. He thinks it is a good idea to include Poudrier in planning the gala and fundraising events.

Poudrier explained the process of holding a benefit concert.

- E.** Accept nominations and select Yard of the Month for July (Previous winners in Wards 1, 6, and 7).

No nominations were received.

3. Discussion

No discussion took place.

4. Adjournment

Motion by Symuleski, **Second** by Smith, to adjourn the meeting of July 13, 2022. **AYE:** Sweeney, Symuleski, Tanner, Ezerski, McConnell, Smith **NAY:** None. ***Motion Passed.***

With no further business, the meeting adjourned at 4:46 pm.

The McMahon Foundation

716 SW C Avenue • P O Box 2156
Lawton, Oklahoma 73502
Phone: 580-355-4622

Established In 1940
By Eugene D. McMahon &
Louise D. McMahon In
Memory of E.P. McMahon

Dana L. Parrish
Executive Director
dpmcmahon@theclaham

C. Todd Bridges, Chairman
Philip D. Kennedy, Vice-Chairman
Mark A. Henry, Secretary
Kenneth O. Bridges
Kenneth E. Easton
Michael C. Mayhall
David Madigan, Jr.

July 14, 2022

Mr. Richard Rogalski
Executive Director
Lawton Enhancement Trust Authority
202 SW 9th Street
Lawton, OK 73501

Dear Mr. Rogalski:

I am writing in regard to The McMahon Foundation to provide funding support for Children United SWOK, LLC and their efforts to build a playground for developmentally disabled children and adults.

I am pleased to inform you that our office has received documentation from Children United SWOK, LLC showing the requirements of this grant has been met for the playground. I am enclosing our check number 24911 in the amount of \$125,000.00 to Lawton Enhancement Trust Authority to satisfy our commitment to this project.

In order for our board to evaluate the value of grants made, a monthly report is required on the usage of the funds. The required reporting should be continued until the project is complete. Failure to do so may be considered in future grant making decisions.

The board must be notified if, for any reason, the project does not proceed and the funds cannot be used for their specifically intended purpose. Any changes to the intended purpose of the funds must be approved by the board of trustees.

The board is excited about this project and hopes for success in obtaining the needed funding to make the playground a reality.

Sincerely,



Dana L. Parrish
Executive Director

DLP

Cc: Jeannette Klein

PLEASE SIGN AND RETURN IN THE SELF ADDRESSED STAMPED
ENVELOPE PROVIDED:

Date: 7-19-2022

Check Number: 24911

Payee: Lawton Enhancement Trust Authority

Amount: \$125,000.00

Purpose: Children United SWOK, LLC Playground Project

I acknowledge receipt of the above mentioned check from The McMahon
Foundation.

Signature: _____

Print Name: Richard Rogalski

Title: LETA Executive Director

THE McMAHON FOUNDATIONP.O. Box 2156
Lawton, OK 73502Liberty National Bank
LNBOK.com
86-739/1031

024911

PAY One hundred twenty-five thousand dollars and no centsTO THE
ORDER OFDATE
07/14/2022**AMOUNT**
\$**125,000.00*

LAWTON ENHANCEMENT TRUST AUTHORITY

Mark Henry
Michael Mayhall

Authorized Signature



⑈024911⑈ ⑆103107392⑆

3022197⑈

THE McMAHON FOUNDATION - P.O. Box 2156 - Lawton, OK 73502
To: LAWTON ENHANCEMENT TRUST AU Vendor Code
LETACheck Date
07/14/2022Check Amount
\$125,000.00

024911

Invoice #	Invoice Amt
24911	125,000.00
CHILDREN UNITED SWOK, LLC PLAYGROUND	

THE McMAHON FOUNDATIONP.O. Box 2156
Lawton, OK 73502Liberty National Bank
LNBOK.com
86-739/1031

024886

PAY Thirty-two thousand dollars and no cents
TO THE
ORDER OF**DATE**
06/13/2022**AMOUNT**
\$**32,000.00*

LAWTON ENHANCEMENT TRUST AUTHORITY



Authorized Signature



⑈024886⑈ ⑆103107392⑆

3022197⑈

THE McMAHON FOUNDATION - P.O. Box 2156 - Lawton, OK 73502

To: LAWTON ENHANCEMENT TRUST AU Vendor Code
LETACheck Date
06/13/2022Check Amount
\$32,000.00

024886

Invoice #	Invoice Amt
24886	32,000.00
GRANT	
EAGLE SCOUT PROJECT	
NAVY MEMORIAL - USS OKLAHOMA CITY	
ANCHOR DISPLAY	

The McMahon Foundation

716 SW C Avenue • P O Box 2156
Lawton, Oklahoma 73502
Phone: 580-355-4622

Established In 1940
By Eugene D. McMahon &
Louise D. McMahon In
Memory of E.P. McMahon

Dana L. Parrish
Executive Director
dpmcmahon@sbcglobal.net

C. Todd Bridges, Chairman
Philip D. Kennedy, Vice-Chairman
Mark A. Henry, Secretary
Kenneth O. Bridges
Kenneth E. Easton
Michael C. Mayhall
David Madigan, Jr.

July 14, 2022

Mr. Richard Rogalski
Executive Director
Lawton Enhancement Trust Authority
212 SW 9th Street
Lawton, OK 73501

Dear Mr. Rogalski:

I am writing regarding The McMahon Foundation grant to fund the Eagle Scout project to create a memorial display consisting of artifacts from the USS Oklahoma City, a US Naval submarine, in Elmer Thomas Park.

I am pleased to inform you that our office has received documentation to verify that Mr. Aguilar has met the matching funds requirement for this grant. I am enclosing our check number 24886 in the amount of \$32,000.00 to Lawton Enhancement Trust Authority to satisfy our commitment to this project.

In order for our board to evaluate the value of grants made, a monthly report is required on the usage of the funds. The required reporting should be continued until the project is complete. Failure to do so may be considered in future grant making decisions.

The board must be notified if, for any reason, the project does not proceed and the funds cannot be used for their specifically intended purpose. Any changes to the intended purpose of the funds must be approved by the board of trustees.

The board is honored to collaborate with Mr. Aguilar and the City of Lawton to bring this memorial to Elmer Thomas Park.

Sincerely,



Dana L. Parrish
Executive Director

DLP

Cc: Matthew Aguilar

PLEASE SIGN AND RETURN IN THE SELF ADDRESSED STAMPED
ENVELOPE PROVIDED:

Date: 7-19-2022

Check Number: 24886

Payee: Lawton Enhancement Trust Authority

Amount: \$32,000.00

Purpose: Eagle Scout Project – USS Oklahoma City artifact display in Elmer
Thomas Park

I acknowledge receipt of the above mentioned check from The McMahon
Foundation.

Signature: 

Print Name: Richard Rogalski

Title: LETA Executive Director



ARROW SIGN COMPANY

1344 S.E. First Street • Lawton, OK 73501 • Phone 580-353-2227 • Fax 580-353-2228

www.arrowsign.com

DATE 8/8/2022
PROPOSAL 080822-1J

LOCATION	<u>City of Lawton</u>	INVOICE TO	<u></u>
STREET	<u>Shepler Park</u>	STREET	<u></u>
CITY / STATE	<u>Lawton, OK</u>	CITY / STATE	<u></u>
CONTACT	<u>Donna Lynn</u>	CONTACT	<u></u>
PHONE / FAX	<u>581-3305</u>	PHONE / FAX	<u></u>
EMAIL	<u>Donnalynn.bla2ck@lawtonok.gov</u>	EMAIL	<u></u>

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

-1 each 4' x 8' single sided, decorated MDO plywood sign face	375.00
-2 each 4" x 4" wood posts, \$35.00 each	70.00
-Concrete	35.00
-Set posts. Install sign	275.00
Sub-Total	755.00
(9.0% Lawton) Tax	0.00
Total	755.00

Unless otherwise stated, Arrow Sign Company, Inc. is not responsible for primary electrical service to sign or final hook-up.

UNDERGROUND UTILITIES AND STRUCTURES

State law requires us to call an 800# whenever we excavate. This service only applies to major utility company main line equipment and will not locate many of the things that may be buried on your property. We are only able to make a surface visual check for things that are commonly found on a typical property without charging for the time and services to do so. It can be a very expensive undertaking. We have found a shared responsibility in this area is the reasonable way to proceed. The owner assumes responsibility for informing the contractor of all underground pipes, conduits, cables, wires, tanks, drainage systems and structures, and agrees to hold the contractor harmless in the event of loss or liability incurred, as well as any expense resulting from incorrect or incomplete information provided to the contractor.

Required down payment is one half of total cost, with balance due upon completion of work One Half
Balance 755.00

The above price, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I/We understand and agree that any credit granted shall be paid promptly in accordance with terms and agreements. I/We understand the credit grantor may add one and one half percent (1 1/2%) per month to any balance owed, and in the event of default, I/we will be responsible to pay reasonable collection charges and/or attorney fees.

ACCEPTED _____ **DATE** _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents or delays beyond our control. Our workers are fully covered by workman's compensation insurance. All materials and workmanship guaranteed for 24 months against defects.

Authorized Signature _____
Bryan Jester

fastsigns.com/2227

Payment Terms: Payment Upon Completion

Created Date: 8/4/2022

DESCRIPTION: 6'x4' ScooterBoard with Digital Print Graphics with Install and 2x4

Bill To: City of Lawton
212 SW 9th St
Lawton, OK 73501
US

Pickup At: FASTSIGNS of Lawton
301 SE Wallock St
Lawton, OK 73501
US

Requested By: Donalynn Blazek-Scherler
Email: Donalynn.Blazek-Scherler@lawtonok.gov
Work Phone: (580) 581-3305

Salesperson: Elaina Bressman

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	6'x4' ScooterBoard with Digital Print Graphics with Install and 2x4	1	\$910.00	\$910.00
2	8'x4' ScooterBoard with Digital Print Graphics with Install and 2x4	1	\$1,055.00	\$1,055.00
Subtotal:				\$1,965.00
Taxes:				\$0.00
Grand Total:				\$1,965.00

Signature: _____ **Date:** _____

501 NW 40th Street- Ward 3

I want to nominate Felicia Farrell's yard at 501 NW 40th in Ward 3. Her phone number is [REDACTED].

I have been watching Mrs Farrell work each week on her yard. In speaking with her, I learned her husband had passed away this past year. She stated she needed to find a way to show love since her husband passed away & she decided to put her love to her yard. I hope LETA was consider awarding Mrs Farrell the Yard of the Month.



501 NW 40th Street- Ward 3



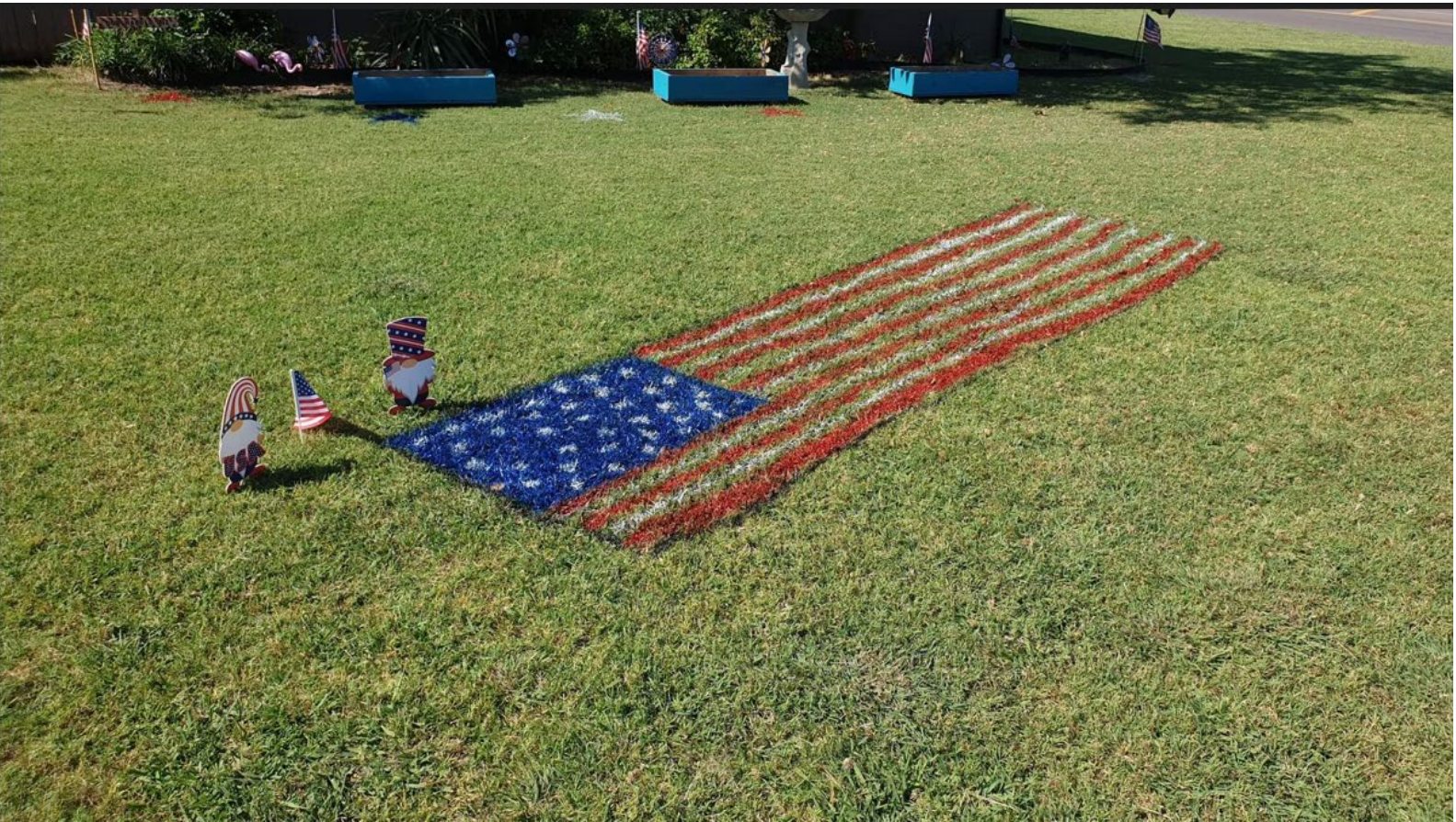
501 NW 40th Street- Ward 3



Yard of the Month Nomination

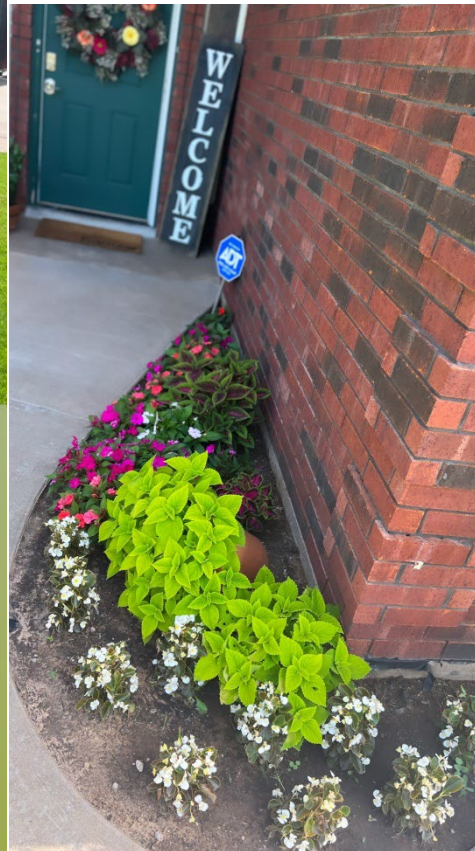
4501 SE Avalon Avenue- Ward 4







Yard of the Month Nomination



**6602 NW Euclid Avenue
Ward 6**

