

MINUTES
REGULAR MEETING
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 3rd FLOOR CONFERENCE ROOM
WEDNESDAY JULY 10, 2024– 3:00 P.M.

Chairman Burk called the meeting to order at 3:04 P.M. in the 3rd floor conference room of City Hall.

ROLL CALL

PRESENT: Jay Burk, Ted Symuleski, Addie Smith, Katy Jackson-Seeley, Barry Ezerski, Dwight Tanner

ABSENT: Mary Ann Hankins (excused), Chris Rabon (excused), Charles Owens (excused)

OTHERS PRESENT: DaLynna Wood, Communications & Marketing; Kobe Humble, City Clerk's Office; Ashton Wall, City Clerk's Office; Garrett Lam, City Attorney's Office; Joshua White, Neighborhood Services Supervisor; Charlotte Brown, LETA Executive Director; Jason Poudrier, Arts & Humanities; Dennis Totte, Bedrock Nursery

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

Notice of meeting and agenda were posted by the City Clerk's Office as required by law.

INTRODUCTION OF GUESTS

None

1. Reports

- A. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.

Totte said his staff has been working on the tree lights at City Hall. He advised that they've had to replace two of the transformers. The new transformers will be covered under a ten-year warranty. He noted that some of the tree lights will need to be replaced because they're damaged or missing. They will repair the tree lights after the transformers have arrived and are installed.

Totte said the flowerbeds at 2nd Street and Gore Boulevard and the raised flower bed in Elmer Thomas Park are now finished.

The Authority moved to item 2B.

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

- B. Consider approving an invoice from Bedrock Nursery in the amount of \$14,747.20 for rehabilitation of the flowerbeds at 2nd Street & Gore Boulevard and 3rd Street & Gore Boulevard and take action as deemed necessary.

Totte said this quote has increased from the previously quoted amount by approximately \$1,600.00.

Motion by Ezerski, Second by Symuleski, to approve an invoice from Bedrock Nursery in the amount of \$14,747.20 for rehabilitation of the flowerbeds at 2nd Street & Gore Boulevard and 3rd Street & Gore Boulevard. **AYE:** Jackson-Seeley, Smith, Symuleski, Tanner, Burk, Ezerski. **NAY:** None. **MOTION PASSED.**

- B. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.

White said for the month of June, his department sent out 1,495 code violation notices. Currently there are 648 work orders waiting abatement.

White noted that his department is currently caught up on boarding and securing work orders – they recently hired a new contractor that has helped get them caught up in this area.

White said they will be going out for bids soon to hire another abatement contractor. The most recent quotes they've received were too high.

Brown said staff is also looking at purchasing mowers so they can help with the abatement work orders.

- C. Receive a report from Children United regarding the accessibility playground in Elmer Thomas Park and take action as deemed necessary.

Ezerski said Children United will have a meeting on Friday to discuss fundraising efforts for fall. He said the Children United report can now be done quarterly.

Symuleski asked when the fence pickets will be installed.

Ezerski said the goal is to have the fence installed by Labor Day.

- D. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.

Jason Poudrier, Arts and Humanities, said he is filling in for Larry Parks, Parks and Recreation Director. The Parks and Recreation Department is anxiously awaiting an update on the new aquatics facility, as it is currently going through the bidding process.

Poudrier noted that new playground equipment has been installed at Fred Bently Park.

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- E. Receive a report from the Community Services Director regarding ongoing LETA projects and take action as deemed necessary.

Brown said she sent a response letter to the McMahon Foundation regarding the City Hall dome lighting project. This letter will be considered by their board members at an upcoming board meeting.

Chairman Burk said he has also spoken to David Madigan about this issue.

Brown said she will soon be working on the budget as well as the annual report that is due to be presented at City Council.

- F. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.

Jackson-Seeley said it would be nice to see beautification projects done in the area of Lee Boulevard just west of I-44.

- G. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

Wood said there has been an increase in nominations for the Yard of the Month contest on the Authority's website.

2. Business

- A. Consider approving the minutes of the May 8, 2024 meeting.

Motion by Symuleski, **Second** by Smith, to approve the minutes of the May 8, 2024 meeting.

AYE: Jackson-Seeley, Smith, Symuleski, Tanner, Burk, Ezerski. **NAY:** None. ***MOTION PASSED.***

- B. Consider approving an invoice from Bedrock Nursery in the amount of \$14,747.20 for rehabilitation of the flowerbeds at 2nd Street & Gore Boulevard and 3rd Street & Gore Boulevard and take action as deemed necessary.

This item was considered earlier in the meeting.

- C. Select a yard of the month winner for the month of June 2024.

Pictures of the yards submitted for the June Yard of the Month competition were provided to Authority members.

Jackson- Seeley said she likes the yard at 311 SW 72nd Street the best.

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Chairman Burk said the majority of the members like this yard as well - he's comfortable with selecting this yard as the winner for June 2024.

3. Adjournment

Motion by Ezerski, **Second** by Jackson-Seeley, to adjourn the July 10, 2024 meeting. **AYE:** Jackson-Seeley, Smith, Symuleski, Tanner, Burk, Ezerski. **NAY:** None. ***MOTION PASSED.***

There being no further business, the meeting adjourned at 3:37 P.M.

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