

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
JULY 08, 2015

Mary Ann Hankins, Vice-Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Dismuke, Bob; Duffy, Andrew; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Morford, Bob; Smith, Addie (enter late); Sweeney, Kerry.

ABSENT: Burk, Jay; Rogers, Kyle; Tennis, Michael.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Kristin Huntley, Finance; Richard Rogalski, Planning; Jack Hanna and Keith Neitzke Park and Recreation.

BUSINESS ITEMS:

1. Reports

A. Receive Treasurer Report and take action if necessary.

Huntley stated you have \$150,838.05 in the bank. I transferred \$5,000 to Fishing for Food which was approved last month. Looking at the Profit and Loss sheet you had income for the Freedom Festival and Project Graduation. You had expenses for advertising and promotion for the website fee, dues and subscriptions for the Keep Oklahoma Beautiful membership, there is a whole list for Freedom Festival and I have that available if you would like to see it, maintenance of flowerbeds for Bedrock, a few clean up items for Project Graduation, and gift cards from Bedrock for the Yard of the Month. You earned \$10.98 in interest this month.

Motion by Sweeney, **Second** by Morford, to accept the treasurer's report. **Aye:** Dismuke; Duffy; Ezerski; Hampton; Hankins; Morford; Sweeney. **Nay:** None. **Motion Passed.**

B. Receive report from Dennis Totte and take action if necessary.

Hankins stated we had asked Totte for some proposal on 11th Street but he isn't with us today.

Morford asked do we need to redo Rogers Lanes.

Ezerski stated the realtors did those plantings 10 years ago and they still haven't grown.

Dismuke stated we have talked about this ever since I was appointed to the Authority. I believe we do need to do something. We have the money. Places like the airport and Rogers Lane look terrible. Let's use our money to beautify Lawton.

Sweeney stated I believe there is a problem with the sprinkler system due to utility trucks.

Rogalski stated I think that is correct. I'll contact Totte and have him bring a proposal to the meeting next month.

Dismuke stated good.

Duffey asked what part of Rogers Lane are we referring to.

Morford stated 52nd to I-44.

Ezerski stated the realtors planted between 46th and 52nd. We wanted something that would grow about 20 feet to block the chain link fence.

Rogalski stated it is great to do new projects but it is important to keep up what we have done.

Morford asked do you think we could get the military to do the north side.

Rogalski stated I doubt it. We are going to talk to the State regarding the Strategic Military Commission funding and it is possible we could look at doing something with that funding.

C. Receive report from Parks and Recreation, and take action if necessary

Hanna stated it is on the agenda for Council to approve Bedrock's contract for one more year. Next year we will have to go out with another RFP.

Rogalski stated do you want to talk about some of the challenges you face with mowing.

Neitzke stated we have one contract that has problems performing. Not all contracts require fence to fence on the medians. We are holding the contractors feet to the fire. Once they have mowed we are walking the site to make certain everything has been done.

Rogalski asked is there a need to modify or amend the contracts?

Neitzke stated in some areas that would be difficult. It could really push up the cost. After you put the tree rings in on Lee that contract went up an additional \$900.

Dismuke stated by El Greco there is a median with 3 huge evergreens that have never been trimmed and they need to be.

Ezerski asked who takes care of the median in front of 5th and Gore.

Neitzke stated a contractor.

Ezerski stated they didn't edge and there are long strand of grass growing into the street.

Neitzke stated the waterfall effect is something I have been addressing with the contractors. We need a spraying program to spray the edges. It would save us money. With all the rain they are mowing more often. To mow every week we would need \$316,000 and in the budget last year we had \$195,000.

Sweeney stated a vehicle made some big ruts at 38th and Rogers Lane. Can those be filled?

Rogalski stated this is a Street Department issue.

Morford stated what she is referring to a wrecker had to pull someone out. Can we fine them?

Rogalski stated I believe they could have at the time of the incident because they damaged city property. Was this recent?

Morford stated within the last 2 weeks.

Duffy stated there are some more at Sheridan and Rogers Lane.

Rogalski stated I will talk to Street's and Legal to see what can be done.

Morford asked if we are reimbursed does the money go back to the department that did the work or just into the general fund.

Neitzke stated it goes into the general fund.

D. Receive report from Public Relations Committee and take action if necessary.

Ezerski asked when is Trash Off?

Ezell stated Griffith doesn't have a date certain yet.

Ezerski stated we need to the publicity at least a week before. I'm working with Sasseen on the billboard. He has done a good job with the Yard of the Month.

Hankins stated can we put something on Facebook where individuals can nominate Yard of the Month.

Rogalski stated all of you can write to this page. Rogers was unable to be here today but she has created the page and we have 170 likes. We would encourage everyone to send it to your friends. I think we need to post pictures of the Yard of the Month and mention the winners. We need to mention all our events such as Trash Off and Fresh Paint Days.

Hampton stated I posted information about the splash park.

Sweeney asked what is the name of the Facebook page.

Rogalski stated Lawton Enhancement Trust Authority. We need to decide if it should be LETA or Keep Lawton Beautiful.

Duffy stated their name could be LETA and Keep Lawton Beautiful their slogan.

Ezell stated I believe the reason for the change was to become an affiliate of Keep America Beautiful.

Hankins stated I like the Facebook page. Facebook drives so much.

Rogalski stated Facebook is how things are happening.

Ezerski stated can we get an update on Trash Off now that Griffith is here.

Griffith stated Fresh Paint Days is scheduled for August 6th. This was the only day we could get the 500 volunteers together. Everything is on track and we have purchased about 99.9% of everything we need. Trash Off may not happen this year. We are having trouble getting the parking lot. There are 2 weekends available and I have to see if all the vendors will be available on one of the two dates. The State has a competition for Fresh Paint Days and I hope we win the competition. The award is a power washer and I would like to receive that award.

Hankins stated thank you.

E. Receive Monthly Ward Update and take action if necessary.

Nothing

F. Receive report from Website Committee and take action if necessary.

Rogalski stated there is nothing new. We are working on donations and payments to be made online through Paypal. We have a meeting this week with Safi because she wanted to share some information that she has been working on.

Hankins stated the good news is it is up and running.

2. New Business

A. Consider approving invoices, requisitions, and other submitted materials for payment and take action if necessary.

Huntley stated we have 3 Freedom Festival expenses. One for tent rental in the amount of \$3,050, one for Starfire Electric LLC for \$826 and one for the Oklahoma Tax Commission for \$68.13. I have 2 expenses that need to be retroactively approved and both are Freedom Festival expenses. One for Art Work Ink in the amount of \$2,866.75 and Big Bob's Port-A-Potty for \$3,362.50.

Motion by Ezerski, **Second** by Morford, to approve invoices, requisitions, and other submitted materials for payment. **Aye:** Duffy; Ezerski; Hampton; Hankins; Morford; Smith; Sweeney; Dismuke. **Nay:** None. **Motion Passed.**

B. Consider approving the minutes of June 10, 2015.

Motion by Dismuke, **Second** by Ezerski, to approve the minutes of June 10, 2015 as written. **Aye:** Ezerski; Hampton; Hankins; Morford; Smith; Dismuke; Duffy. **Abstain:** Sweeney. **Nay:** None. **Motion Passed.**

E. Consider awarding a Yard of the Month for the Months of June and July.

Hankins stated we need a Yard of the Month for the months of June and July. I'll pass these photos around so everyone can look at them.

Morford asked could you email the photos to us before the meeting so we could have the chance to review.

Ezell stated yes.

Sweeney stated 7903 Micklegate is from Ward 6. This is an elderly gentleman and it looks great. He does all the work himself and does a beautiful job. It was nice to have a conservation with someone that takes a lot of pride in what he does. This is the reason I nominated this yard.

Morford stated I'm impressed by the picture on Ferris.

Hankins stated that one is in Ward 5.

Sweeney stated the one on Cherry is also nice.

Hampton stated Ferris kind of stuck out because there aren't many nice lawns in that area. I thought they should be commended for a good job of keeping it up.

Duffy stated I would like to second what Hampton just said. It is important that the homes in areas that are not the best areas be commended. They stand out and this will help encourage them to keep up their lawns. It is nice to see a good lawn in these neighborhoods.

Sweeney stated I think it is nice to spread it around to all Wards.

Hankins stated this is shaping behavior. I believe if someone in a real poor area realize that their work is noticed it is very valuable to them.

Duffy stated it certainly is.

Motion by Ezerski, **Second** by Sweeney, to nominate Micklegate and Ferris for the Yards of the Month for June and July. **Aye:** Hampton; Hankins; Morford; Sweeney; Dismuke; Duffy; Ezerski. **Nay:** None. **Motion Passed.**

3. Old Business

None

4. Announcements

Hankins stated we have received an invitation to Investing in Women put on by Arvest Bank and a thank you note from Ben Cooper in regards to Project Graduation.

5. Adjournment

There being no further business the meeting adjourned at 4:00 p.m.

Motion by Ezerski, **Second** by Dismuke, to adjourn. **Aye:** Hankins; Morford; Sweeney; Dismuke; Duffy; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

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