

AGENDA
REGULAR MEETING
LAWTON ENHANCEMENT TRUST AUTHORITY
CITY HALL- 3rd FLOOR CONFERENCE ROOM
WEDNESDAY JUNE 12, 2024— 3:00 P.M.



MEETING CALLED TO ORDER

ROLL CALL

STATEMENT OF COMPLIANCE WITH OKLAHOMA OPEN MEETING ACT, 25 O.S. 301-314

INTRODUCTION OF GUESTS

1. Reports

- A. Receive a report from Dennis Totte with Bedrock Nursery regarding current landscaping and irrigation projects, provide direction to Mr. Totte on current projects and take action as deemed necessary.
- B. Receive a report from Neighborhood Services regarding monthly updates on departmental activities and take action as deemed necessary.
- C. Consider approving submitted materials for payment.
- D. Consider approving the monthly Treasurer Report.
- E. Receive a report from the Cultural Preservation Committee and take action as deemed necessary.
- F. Receive a report from Children United regarding the accessibility playground in Elmer Thomas Park and take action as deemed necessary.
- G. Receive a report from Parks and Recreation regarding departmental projects and monthly updates and take action as deemed necessary.
- H. Receive a report from the Planning Department regarding ongoing LETA projects and take action as deemed necessary.
- I. Receive Monthly Ward Updates from Trustees and take action as deemed necessary.
- J. Receive a report from the Communications and Marketing Department regarding LETA's social media accounts and publicity projects, provide direction to staff on said projects and take action as deemed necessary.

2. Business

- A. Consider approving the minutes of the April 10, 2024 meeting.
- B. Consider approving a revised quote from Bedrock Nursery in the amount of \$4,936.89 for installation of an irrigation system for the flowerbeds at 2nd Street & Gore Boulevard and 3rd Street & Gore Boulevard and authorize payment of all applicable expenses incurred up to \$4,936.89.

"The City of Lawton encourages participation from all of its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at (580) 581-3305 at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if interpreters for the deaf (signing) is not the necessary accommodation."

- C. Consider approving a grant request from Holiday in the Park in the amount of \$115,602.00 for the purchase of four Market/Vendor Houses and a 3D Walk-Thru Santa Hat and take action as deemed necessary.
- D. Consider approving an invoice from Ft Sill Outdoor Adventure for rental of 20 bounce houses for the 2024 Freedom Festival and authorize payment in the amount of up to \$2,500.00.
- E. Discuss a streamlined invoice approval process to include granting authority to the Executive Director to authorize payment of invoices up to \$20,000.00 and take action as deemed necessary.
- F. Review and discuss letters received from the McMahon Foundation regarding grant funding and take action as necessary.
- G. Consider approving a Freedom Festival grant request in the amount of up to \$25,000.00 to help cover additional expenses in support of Lawton Fort Sill Freedom Festival and take action as deemed necessary.
- H. Select a yard of the month winner for the month of May 2024.
- I. Discuss the downtown lighting project on SW C Avenue and take action as deemed necessary.
- J. Discuss the annual report required by City Council and take action as deemed necessary.
- K. Elect a Chairman for the Authority and take action as deemed necessary.
- L. Elect a Vice-Chairman for the Authority and take action as deemed necessary.

3. Adjournment

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