

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
NEW CITY HALL 3rd FLOOR CONFERENCE ROOM
212 SW 9th STREET
JUNE 11, 2014

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the New City Hall 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Rosemary Bellino Hall (entered late); Jay Burk; Barry Ezerski (entered late); Bob Dismuke; Jane Godlove; Mary Ann Hankins; Jean Harbison; Maria Shahan; Kerry Sweeney.

ABSENT: Anika Safi; Addie Smith.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Brooks Mitchell and Kristen Duggins, Financial Services.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte.

Totte stated at this time they were doing nothing but the regular maintenance. There are a few dead crape myrtles and he will bring an exact number to the next meeting.

Burk stated there had been some issues with the sprinklers but it has all been worked out. He told Totte if there were ever problems again to call him directly.

E. Treasurer Report

Burk asked that this report be moved to the top of the report section.

Duggins stated they had not started with QuickBooks yet and until everything is inputted this would be the format she would be using. At the end of May LETA had \$119,729.38 cash in the bank with \$92,554.29 designated to LETA. Total deposits made were \$11,315.09 and total expenditures were \$12,397.15.

Motion by Sweeney, Second by Ezerski, to accept the treasurer's report. **Aye:** Dismuke; Ezerski; Godlove; Hankins; Harbison; Shahan; Sweeney; Bellino; Burk. **Nay:** None.
Motion Passed.

New Business

B. Consider Approving Invoices, Requisitions, And All Other Submitted Materials For Payment.

Burk stated we have one invoice to Bedrock Nursery and part of this invoices was approved at the last meeting.

Motion by Godlove, **Second** by Ezerski, to approve invoice to Bedrock Nursery in the amount of \$7,633.00. **Aye:** Burk; Dismuke; Ezerski; Godlove; Hankins; Harbison; Shahan; Sweeney; Bellino. **Nay:** None. **Motion Passed.**

C. Receive report from Public Relations Committee

Burk stated Max Sasseen ask if we wanted to continue the billboard on 82nd Street at a price of \$900 for three (3) months.

Ezerski stated he would get with Sasseen to see about running the Yard of the Month as advertising.

Motion by Godlove, **Second** by Sweeney, to approve paying \$900 for three (3) months of billboard rental. **Aye:** Ezerski; Godlove; Hankins; Harbison; Shahan; Sweeney; Bellino; Burk; Dismuke. **Nay:** None. **Motion Passed.**

D. Monthly Ward Update

None

F. Receive report from Website Committee

Sweeney stated she and Safi had been meeting and Friday was the deadline. We believe we are in a position to get the website up and running.

Ezell stated she had spoken with Bryan and there would be a monthly charge of \$30 and he would need the information from the bank card for this charge.

Motion by Ezerski, **Second** by Sweeney, to approve the monthly charge of \$30 for website maintenance. **Aye:** Godlove; Hankins; Harbison; Shahan; Sweeney; Bellino; Burk; Dismuke; Ezerski. **Nay:** None. **Motion Passed.**

G. Fresh Paint Days and Trash Off Report.

Nothing

B. Receive report from Kim Shahan, Parks and Recreation Director

Shahan stated he had been contacted by a gentleman that lives in a cul-de-sac with a median. There are several of these medians in town that the city is responsible for. This

gentleman would like for the city to plant trees in this median and he would be willing to water and take of them. The city is not in a position to plant trees in all of these medians so that is the reason for bringing this to this Authority.

Burk stated he would go out and look at the situation.

2. New Business

A. Consider Approving minutes of May 14, 2014.

Motion by Godlove, **Second** by Ezerski, to approve minutes of May 14, 2014 meeting as written. **Aye:** Hankins; Harbison; Shahan; Sweeney; Bellino; Burk; Dismuke; Ezerski; Godlove. **Nay:** None. **Motion Passed.**

C. Yard of the Month.

Burk passed around all the nominees for yard of the month. There was a 4 way tie so the committee decided to use these homes for the months of June, July, August and September. June is 615 N Micklegate; July is 4010 NW Meadow Brook Drive; August is 1008 SE Alta Lane and September is 4808 Floyd Avenue.

D. Elect a Chair to take office on July 1, 2014.

E. Elect a Vice Chair to take office on July 1, 2014.

F. Elect a Secretary to take office on July 1, 2014.

G. Elect a Treasurer to take office on July 1, 2014.

The Authority decided to vote on all the positions at one time. Since the treasure's report is being done by Financial Services they combined the position to Secretary/Treasurer. By a unanimous show of hands the Chair is Jay Burk, Vice Chair Mary Ann Hankins and Secretary/Treasurer Jane Godlove.

H. Consider making changes to the By-Laws and take action if necessary.

Burk stated at this time there were no changes to be made.

3. Old Business

A. Maintenance and Repairs and take action if necessary.

Nothing to report.

4. Announcements

5. Adjournment

With there being no further business the meeting adjourned at 4:15 p.m.

Motion by Godlove, **Second** by Sweeney, to adjourn. **Aye:** Harbison; Shahan; Sweeney; Bellino; Burk; Dismuke; Ezerski; Godlove; Hankins. **Nay:** None. **Motion Passed.**