

These minutes were amended on September 14, 2016 to approved the stated correction to the financial report.

**MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
JUNE 10, 2015**

Mary Ann Hankins, Vice-Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Dismuke, Bob; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Morford, Bob; Rogers, Kyle; Tennis, Michael.

ABSENT: Burk, Jay; Duffy, Andrew; Smith, Addie; Sweeney, Kerry.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Kristin Huntley, Finance; Richard Rogalski, Planning; Jack Hanna and Keith Neitzke Park and Recreation.

BUSINESS ITEMS:

1. Reports

A. Receive Treasurer Report and take action if necessary.

Huntley stated the first page is the Balance Sheet and we have \$170,051 in the Bank. Project Graduation is complete with a couple of expenses still outstanding. As of now we have a little under \$800 in the account. The next page is the Profit and Loss statement. Freedom Festival had another sponsorship from Arvest in the amount of \$2500 and \$50 for vendor's fee. In Project Graduation you can see the various sponsorships of \$4750. Your expenses are advertising and projection for the website hosting fee, credit card equipment, Freedom Festival t-shirts and trophies, Fresh Paint Day supplies, and Projection Graduation. I have all the Project Graduation expenses listed if you would like to see them. Rental expense is the billboard for April and May, and Trash Off expenses for t-shirts and date stickers. This month you received \$12 in interest. Are there any questions.

Motion by Tennis, Second by Morford, to accept the treasurer's report. **Aye:** Dismuke; Hampton; Hankins; Morford; Rogers; Tennis. **Nay:** None. **Motion Passed.**

B. Receive report from Dennis Totte and take action if necessary.

Totte stated all the color has been planted to include 2nd Street and Lee Blvd, sprinklers are going and we are doing our routine maintenance. We are still working on the sprinkler issues

on 11th Street. L & L got backed up due to the weather. We hope to have it working sometime next week.

Dismuke stated the color looks great especially the pots on 2nd Street. There is a bunch of shrubs dead on 11th Street.

Totte stated I brought a proposal to you last fall to replace those but due to the drought you didn't want to replace them. We might need to revisit this now that the drought is over.

Dismuke stated I wish we would because it sure looks bad.

Totte stated I'll start working on a proposal and then we can replant in the fall. I would like to make some improvements by changing some of the varieties. If you are going to replant now is the time to add some color and change it up.

Hankins stated I think we were trying to wait to see if the crape myrtles came back.

Totte stated some of them are. The same thing happened on Lee. Those were new crape myrtles and due to the City receiving calls about watering them you had me turn the sprinklers off. They became bone dry and with the cold winter they froze out. There were some little plants at the bottom so we lopper the canes and hauled them off because it looked bad. We have cleaned up the appearance for now and it is a waiting game to let them grow back to trees.

Hankins stated it looks nice.

Dismuke stated why don't you make us a proposal because I would like to see us do something.

Totte stated okay.

Hankins stated thank you.

C. Receive report from Parks and Recreation, and take action if necessary

Neitzke stated I've received calls about the sight triangle at Gore and 52nd. I haven't figured out what they are referring to. It is in regards to some trees so maybe we need to start considering the sight triangles when we plant.

Totte stated from 52nd to 38th would be the tree rings. I'll go check it out.

D. Receive report from Public Relations Committee and take action if necessary.

There was no discussion.

E. Receive Monthly Ward Update and take action if necessary.

Hankins asked does anyone have anything we need to discuss?

Hampton stated the flag poles at 11th and Gore really look good.

Hankins stated the rain has been a big help with making things look better. We do need to get somebody busy on 2nd Street.

Rogalski stated I have made the call to get them started.

F. Receive report from Website Committee and take action if necessary.

Rogalski stated it is live and running. We made a couple of adjustment due to Trash Off. I have a new staff member, Christy James, and she will be helping with the website.

Hampton stated let me know and I'll come help her.

Hankins asked do we have a Facebook yet?

Rogalski stated no.

Rogers stated if you want I can create one. I will need help with the content.

Rogalski stated I think you will drive more people through Facebook and then you can drive them to the website through Facebook.

Rogers stated I'll create one and share with you and then you can share with your friends.

Hampton stated you can also create an event for Yard of the Month and invite all your friends.

Hankins stated that will be great.

G. Receive report on bathroom construction in Elmer Thomas Park.

Neitzke stated this was put into the budget last year and we received additional funding from the McMahon Foundation in the amount of \$50,000. I purchased a pre-cast to go by the Playground in the Park.

Hampton asked is it like the one next to the concession stand.

Neitzke stated it isn't that big.

Rogers asked are the generally open?

Neitzke stated yes. Last year we had a fire started inside and caused a lot of damage.

Hankins stated it would have been nice to have some port-a-potties at the event last Saturday.

Rogers stated they were behind the food truck.

Dismuke stated I heard lots of good things about this event. How often do you plan on having this.

Rogalski stated we are looking to hold another one in September or October due to the heat.

Dismuke asked what about doing one in the evening.

Rogalski stated we talked about that.

Dismuke stated I think that is a great idea.

Rogalski stated this event was put together on a very short timeline. There was a committee that met ever week and none of us knew how it would turn out. This happened organically which means we didn't manage it. We hoped that it would happened and it did.

Hampton stated it was very organic. I volunteered and went around and talk to some of the booths. Even in the heat there were people doing yoga at noon. This was well received. You have a lot of momentum right now and people are really excited.

Hankins stated I thought it was great and certainly well organized.

Rogers stated it had a health kind of aspect but also supported the businesses downtown and brought some attention to downtown. If this board takes on downtown as a future project we will have the community on board. They realize they want people to come together for shopping, eating and playing downtown. This was a multi beneficial event and I think it has a lot of potential.

Dismuke stated it would be a shame not to have it more than once or twice a year.

Rogers stated it is a fine balance. You don't want to have it too much to burn people out but you don't want to not do it enough because people love it.

Rogalski stated we also need to expand our 3 Mile Thursday to maybe bring the food trucks out and at the end you could have a little party. Maybe have some musicians come out, or an art day. Councilwomen Phillips saw where you can rent sculptures for people to come out and that would generate traffic. We can't do the same thing over and over. The trick is to have new ideas and that is the hard part. That is how you generate real interest because you never know what is happening downtown. You want people to have the idea that something good is happening downtown but we don't know what it is. How long has it been since you heard someone say "let's go downtown and see what is going on".

Hampton stated three or four people talked about Open Streets in other communities. Sometime you can feed off their ideas.

Rogers stated we got lots of ideas from other towns.

Hampton stated we might add something to Facebook so people can give us ideas.

Hankins stated my home town has a “Friday Night” where families gather and they have done pretty well.

Rogers stated we talked about doing it at night like an adult side with bands and beer gardens. That would be a whole other atmosphere.

H. Receive report on 2nd Street tree replacement.

Rogalski stated I was told that these have been replaced.

Morford stated they replaced those about four days ago.

2. New Business

A. Consider approving invoices, requisitions, and other submitted materials for payment and take action if necessary.

Huntley stated from Project Graduation I have a reimbursement to Rogalski for \$91.23, one to Keep Oklahoma Beautiful for yearly dues of \$150 and to Bedrock for planting color for \$5,735.39. I also need retroactively approved to Comanche Home Center for Fresh Paint Days for ~~\$1500~~ \$1,814.19 and t-shirts for Freedom Festival for \$2,367.00.

Rogers asked are the t-shirts for volunteers or for selling.

Ezell stated selling.

Rogers asked will they make a profit.

Ezell stated a small profit. The cost is \$11 per shirt and they want to sell them for \$20.

Motion by Dismuke, **Second** by Ezerski, to approve invoices, requisitions, and other submitted materials for payment. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Tennis; Dismuke. **Nay:** None. **Motion Passed.**

B. Consider approving the minutes of May 13, 2015.

Motion by Ezerski, **Second** by Tennis, to approve the minutes of May 13, 2015. **Aye:** Ezerski; Hampton; Hankins; Morford; Rogers; Tennis; Dismuke. **Nay:** None. **Motion Passed.**

C. Consider approving a request to fund Fishing for Food.

Tenis stated I started this program in 2010. It is to stock trout in Lake Helen for kids to have something to do during the winter. The project has grown into a food drive for the Lawton Food Bank. For the last five years anyone can come out and fish for free without a license. If you bring a can of food or nonperishable item you get a raffle ticket. We started with giving away two bicycles and last year we gave away thirty. The City of Lawton has always paid to have the lake stocked but the funding was cut from the budget this year. I'm asking LETA for \$5000 to stock Lake Helen twice a year and a few t-shirts. We hold the event once a year in November.

Neitzke stated this stocks the lake with about a thousand trout.

Rogalski stated I have seen the coverage for this event and it is a really good event.

Hankins asked when is the event held.

Tenis stated traditionally we have held it the same day as the Christmas parade.

Motion by Dismuke, **Second** by Rogers, to approve up to \$5000 for Fishing For Food expenses. **Aye:** Hampton; Hankins; Morford; Rogers; Tennis; Dismuke; Ezerski. **Nay:** None.
Motion Passed.

D. Discuss the repairs for damaged lights in the new playground located in Elmer Thomas Park and take action if necessary.

Neitzke stated these lights were vandalized and need to be replaced.

Hanna stated I have to contact Max Sasseen to see if he remembers where the lights were purchased.

Rogers asked do we know the cost.

Hanna stated not at this time.

Dismuke asked isn't the city responsible for replacing those lights.

Ezell stated in your financial report you see a line item for Playground In The Park. The excess money raised was for repairs and upkeep to the playground.

Rogalski asked do you believe the cost could be as high as a \$1,000.

Hanna stated it could be.

Motion by Ezerski, **Second** by Dismuke, to approve up to \$2500 for repair of the lights located in the Playground In The Park. **Aye:** Hankins; Morford; Rogers; Tennis; Dismuke; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

E. Consider awarding a Yard of the Month for the Months of April, May and June.

Hankins stated our nominees are:

1324 NW Cherry

1912 NW Elm

406 Ferris

2408 SW A

2412 SW B

4741 SE 47th Street

724 SE 41st Street

3612 NW Julie Drive

For the month of April all agreed on 724 SE 41st Street

For the month of May all agreed on 3612 NW Julie Drive

For the month of June all agreed on 1327 NW Cherry

3. Old Business

A. Receive update on Fresh Paint Days and take action if necessary.

Rogalski stated this event will be rescheduled for August. Griffith is working with the volunteers from Fort Sill on a new date.

B. Receive update on Trash Off and take action if necessary.

Rogalski stated this is the same as Fresh Paint Days. Once the date is set for both events we will get it out on FB and let everyone know.

C. Receive update on Project Graduation and take action if necessary.

Rogalski stated the event was a success. We got great feedback. They weren't interested in the inflatable's, they loved the board games, they wanted more space to hang out, we had too much food, they loved the prizes but wanted more of the bigger prizes and less little ones, the hypnotist was a big hit, and we need to change the time for the pool. Principal Oates is moving from MacArthur to Eisenhower so that gives us an in next year. Next year parents from all three schools will have to carry the project. We will coach their leadership team on what worked and what didn't but they will have to do the work. This project is a lot of work.

Ezerski asked how many kids did you have.

Rogalski stated around a hundred. We had 140 applications but everyone didn't show. We thought it was very successful.

Morford asked is the goal to get all 3 schools next year.

Rogalski stated yes.

Ezerski asked will each school be separate.

Rogalski stated yes. Another good thing was the prizes went to students that really needed them. We gave away microwaves, mini-fridges, tablets, footlockers full of bedding, suitcases and gas cards. Milo Gordon also donated a 1997 Ford Escort. The kid that won was so excited. He didn't have his license because he didn't foresee getting a vehicle. He won several items. His mother was very emotional because this was a miracle for him.

Rogers stated this was another one of those successful first events.

Hankins stated I would have thought that the Area Prevention Resource Center could have helped you. They are a prevention program.

Rogers stated they did some big stuff around prom so they didn't have the time or ability to do so.

Morford stated we need to get this into the school when it starts.

Rogalski stated we plan on meeting with them right after school starts.

Morford asked is it possible to use the YMCA 3 different times.

Rogalski stated yes they are on board but the problem is some of the schools graduate on the same day so they can't use the facility at the same time.

Morford asked can you do something within the week and still be effective.

Rogalski stated no. We will approach the schools when they start and see where it goes. There will be funding issues. We had applied to McMahon and was turned down because all three schools weren't involved. I think next year with all three being involved we might have better luck.

Hankins stated since it is a substance abuse program you need to ask the Area Prevention Resource Center for help. I would ask early.

4. Announcements

Hampton stated I would like to see us incorporate landscaping into Fresh Paint Days. This is all about pride and we are trying to build pride. I thought landscaping would help us build that pride. Landscaping is like makeup because it helps to cover up. I mentioned this to the OSU Extension Office and they would like to be involved.

Ezerski asked you want this to go with Fresh Paint Days.

Rogalski stated we could incorporate it in with Fresh Paint Days or provide neighborhood grants that a neighborhood could apply for.

Hampton stated knowing the kind of plants to plant would help. The Extension Office could hold a class on the different plants. Knowledge is power.

Hankins stated there are some real simple plantings that look good without much trouble.

Rogers stated we could even redo neighborhood entrance signs. Some of them are old.

Rogalski stated I have heard discussion on the skate park that would be located in Elmer Thomas Park. Theresa Moses really wants to see this happen. She believe there would be a lot of donations for this project. We discussed maybe getting a design and put it on Facebook and the website for donations to get the project started.

Ezell stated I believe Burk has a design.

Hanna asked have we done any stats to see if skateboarding is still popular. The reason I ask is I hate to see money spent and it not be used. In our community skateboarding is a minimum. I would like to see the stats to see if there is a great need before spending any money. I know the one on 38th Street isn't used much anymore.

Morford stated the complaint was 38th Street was too far away.

Hanna stated I believe it was a fad.

Hampton stated there is a skateboard culture out there.

Rogalski stated there are people still pressing to see a skate park.

Hampton stated that is because they are skating all over their concrete.

Rogers stated since it is summer I have seen more around my neighborhood.

Ezerski stated we spent \$100,000 on an inline hockey ring and then never had a league. I go on post to play.

5. Adjournment

There being no further business the meeting adjourned at 4:25 p.m.