

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
MAY 11, 2016

Jay Burk, Chair, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Dismuke, Bob; Ezerski, Barry; Hampton, Alan; Morford, Robert; Smith, Addie; Tennis, Michael.

ABSENT: Duffy, Andrew; Hankins, Mary Ann; Sweeney; Kerry.

OTHER PRESENT: Denise Ezell, City Clerk's Office; Scott Powers, Finance; Richard Rogalski and Charlotte Brown, Planning; Jack Hanna and Keith Neitzke, Park and Recreation.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Wasn't in attendance.

B. Receive Treasurer Report and take action if necessary.

Powers stated starting with the income statement. Freedom Festival brought in \$1,950, miscellaneous income \$2,000, project graduation \$1,260 for a total income of \$5,200. The miscellaneous income was the insurance claim we filed on 2nd Street. Your expenses were billboard for November through April \$1,800, repairs and general maintenance \$526, Trash Off \$100, Mike Mazzo for \$150 for a total of \$2,576.00. You had \$9.25 in interest for the month. On your balance sheet your committed funds are \$20,156, LETA has \$65,006.77 in operating funds for a combined total of \$137,054.53. On the budget you see the Eye Candy Banquet and Fishing for Food both has a negative amount.

Burk asked did my business ever give you a check for the Eye Candy Banquet.

Powers stated I don't believe so.

Motion by Dismuke, Second by Tennis, to accept the treasurer's report. **Aye:** Dismuke; Ezerski; Morford; Smith; Tennis; Burk. **Nay:** None. **Motion Passed.**

Burk stated I would like to introduce Carolyn and Rick Rodgers. They are in the beginning stages of having an Enhancement Trust in Duncan. I visited with the group and told them how LETA began. They are here to see how we operate and maybe use some of our ideas.

Rodgers C. stated I'm Carolyn Rodgers and I was the chairman of Duncan Beautification for 9 years. This is my husband Rick. I was very excited when I heard about LETA. I know I'm not going to live forever and I want this to go way beyond me. Duncan became the Crape Myrtle Capital because of an idea I had years ago. It is very difficult when your City isn't involved and we don't have a lot of funding. I appreciate you having us and if we can help each other that would be great.

Burk stated we appreciate you being here. It wasn't that many years ago that LETA was where you are. LETA does a lot of projects besides beautification. We help with Freedom Festival, Project Graduation, Trash Off, and Playground In The Park. It would be great if you can get the City of Duncan to buy in. Our city is made up of 8 wards and we have a representative from each ward, 1 from the county, the chamber and the council.

Rodgers C asked do the ward representatives have to live in their ward.

Burk stated yes. We ask our representatives to drive around their ward to keep an eye open to issues that might be going on. Rodgers gave me a book that she wrote about crape myrtles and it is excellent. You are welcome to attend any of our functions and to use any of our ideas.

C. Receive report from Parks and Recreation, and take action if necessary.

Hanna stated I believe you received the information that the Fish and Wildlife stocked the lakes here in town. This has been a great community effort between LETA, Parks and Recreation and the Oklahoma Wildlife Department. If you haven't been by the lake it is in great shape. There are a few pods but I believe overtime the treatment will remove all of them. They have treated the lake twice and now we see more fishing poles around the banks. The fountain at Liberty Lake has exhausted the life expectancy of the pump. We are rebuilding the pump and we hope by this time next week the fountain will be back in operation. We are interviewing to replace 2 of the 4 that have retired. We do have some headway on the mowing situation. Some our mowers were in the shop so I brought my own equipment in and mowed 3 parks. We are doing overtime 3 times a week to try and stay ahead. There was some vandalism at the playground. One of the lights was busted. I have spoke with AMBUCS in regards to Kids Zone. The wooden unit has 2 maybe 3 years of life left. They are in the process of trying to redo the playground. This will be about \$1.5 million project and it will be ADA accessible. We would also like to do a walking trail that ties into the bike path.

Burk stated I received a call about the water fountain and there is also a lot of graffiti.

Hanna stated this park receives a lot of vandalism. If you see something let us know.

Burk stated the picket fence around the playground is looking bad. Is there a plan to get some group to re-stain it?

Hanna stated not at this time. I'll start working to see if I can get some help. I hate to do that in the heat of the summer. Once school starts I'll see if one of the Key Clubs or Honor Societies can help.

Burk stated maybe we could get some soldiers to help.

Hanna stated I'll make a list of things that need to be done and get with Leach and Griffith.

Burk asked where are we with the bronze statues and we need to add mulch to the playground.

Hanna stated I need you to meet me out there. I'm not certain where it belongs.

Tenis stated the Cameron Athletic Department helped Fishing For Food.

Burk stated thanks for getting the second set of archways up.

Dismuke asked didn't we discuss trimming the trees.

Hanna stated that is still on our list. At this time we are using all our efforts on mowing. We have money set aside for electricity to be ran to the archways and are taking bids.

Burk asked do you have an update on the splash pad.

Hanna stated I'm trying to make contact with Billy Trammel. We have made big strides on improving the ball fields. We still have a ways to go to but there has been a lot of improvement made to them. The guys have done a great job. If you see one of them give them a pat on the back.

Rogalski stated it might be feasible to get an estimate on putting up all the bronze statues.

Burk stated let's get an estimate to see what it would cost. Thanks.

D. Receive report from Public Relations Committee and take action if necessary.

Nothing

E. Receive Monthly Ward Update and take action if necessary.

Nothing

F. Receive report from Website Committee and take action if necessary.

Hamilton stated I'm redoing the website and have most of it done.

G. Receive report from Facebook Committee and take action if necessary.

Hamilton stated I have posted Trash Off pictures and it is doing well.

H. Receive report from Gala Committee and take action if necessary.

Burk stated the committee meets on June 6th and they will bring us an update after that.

I. Receive report on Trash Off and take action if necessary.

Burk stated Trash Off will take any type of trash to include tires, paint, old prescriptions, refrigerators, and numerous other things. This is our 12th year. We have volunteers to help pick up trash throughout the city. The city no longer has a quarterly trash pickup. You may call twice a year to have anything that will not fit into your trash can to be picked up at the curb.

Leach stated we had a total of 92 tons of materials. There was 8.5 tons of tire, tons of metal, 10 tons of trees, 2.3 tons of liquid hazardous waste and almost 400 volunteers. Fort Sill was unable to help us this year. There were over 1100 people that processed through the area. I did put us in for a Keep Oklahoma Beautiful award for the most unusual thing found. We found a Samurai suit with the sword.

Burk stated the KOP and ODOT give us all the trash bags.

Rodgers C asked how often do you do Trash Off.

Leach stated once a year and the city will do curbside pickup twice a year.

Rogalski stated curbside is limited and Trash Off takes everything.

Burk asked does the shredding company still come.

Leach stated yes. They didn't make it this year because their truck broke down. Goodwill came and took away 3 semi loads. We had 165 pounds of pharmaceuticals, cardboard for recycling, 38 tons of trash and 23 tons of oil. There would have been more oil but the truck was full. AT&T and Walmart brought their employees to help clean the parks.

Burk stated there is a lot of community involvement.

Hanna stated we need to contact LPS next year. They have a lot of chemicals from their chemistry labs that need to be disposed of.

2. New Business

A. Consider approving the minutes of April 13, 2016.

Motion by **Tenis**, **Second** by **Morford**, to approve the minutes of April 13, 2016. **Aye:** Ezerski; Hampton; Morford; Smith; Tennis; Burk; Dismuke. **Nay:** None. **Motion Passed.**

B. Consider approving invoices, requisitions, and all other submitted materials for payment and take action if necessary.

Power stated we have one to Bedrock for Yard of the Month gift certificates.

Motion by **Ezerski**, **Second** by **Dismuke**, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Ezerski; Hampton; Morford; Smith; Tennis; Burk; Dismuke. **Nay:** None. **Motion Passed.**

C. Consider approving a Yard of the Month for the month of May.

Burk stated the following are address to consider:

601 Bell – Ward 5
7th and Arlington – Ward 5
3607 Arlington – Ward 3
1405 NE Independence – Ward 4
3701 NE Willow Way – Ward 4
3702 NE Fieldcrest – Ward 4
3109 NE Kingsbriar – Ward 4
2313 NE Village Drive – Ward 2
2313 NE Turtle Creek Drive – Ward 2
2331 E 9th Street – Ward 2
908 NE Pheasant – Ward 2
2902 NE 9th – Ward 2
115 NW 36th Street – Ward 3
10 NE 35th Street – Ward 3
723 NW Heinzwood – Ward 3

Burk stated I like 115 NW 36th Street. (Majority agreed) I believe we need a Yard of the Month sign. I suggest we purchase another sign.

Hampton stated I agree.

Morford asked is it affordable to leave it.

Burk stated no. The one we had was bronze and cost around \$800. I would like a nice sign but not real expensive.

Rodgers C stated we do a Crape Myrtle Yard of the Year and use a real estate sign with our logo. We do both residential and commercial.

Burk stated I would like to get some ideas together for a yard sign.

Rogalski stated the 2 key issues are material and logo. LETA doesn't have a real logo. Here are some examples of different signs we have come up with. This was designed by Parks and Recreation and is a pretty good sign. It is made of wood.

Burk stated wood signs don't last and take a lot of maintenance. I don't like that.

Hanna stated the good thing about this sign is each plank is replaceable as necessary.

Morford asked how expensive are these.

Hanna stated around \$160.

Morford stated all signs will need maintenance. We need to keep them up no matter what they are made of.

Rogalski stated the fifth design is durable and inexpensive. This is made from the material they make street sign with.

Burk stated this was our original sign.

Ezerski stated the original sign is very hard to read.

Burk stated Oklahoma City used wood and they do not suggest doing so. I want a larger sign and to be readable.

Rogalski stated if the community is going to invest in making the medians look nice we need to have a presentable sign. Give us the direction you want to go and we will do so. Do you want to go with wood or durable material?

Ezerski stated durable material.

Burk stated I agree.

Rogalski stated we will come up with a nice looking metal frame with something in the middle with your logo. I'll get with Arrow Signs and Money Business.

Ezerski stated since the sponsorship could change we want something that is easy to change.

Rogalski asked do you want to use this logo.

Morford stated I don't care for the mountains on that logo.

Burk stated I'll see if I can come up with a new logo.

D. Discuss sponsor recognition signage and take appropriate action.

Discussed above.

3. Old Business

A. Consider approving an MOU between the City of Lawton Administrative Services Department and LETA and take action if necessary.

Rogalski stated this came before the Authority at the last meeting but we didn't have the MOU at that time. This is for the funding we received from Housing for Fresh Paint Days.

Motion by Morford, Second by Ezerski, to approve an MOU between the City of Lawton Administrative Services Department and LETA. **Aye:** Hampton; Morford; Smith; Tennis; Burk; Dismuke; Ezerski. **Nay:** None. **Motion Passed.**

4. Announcements

Hampton stated I'm selling ticket to a wine tasting for Leadership Lawton.

Burk stated Leadership Lawton will be refurbishing the fountain in the front of this building. This is a funder raiser for that project. It will be held at the Hilton and tickets are \$35. I would also like to put up lighting in the trees. Maybe we can place that in the budget next year.

Rogalski stated we need to start thinking about the budget and what projects we want for next year.

Dismuke stated we have \$137,000 in the bank and we need to finish some projects. I would like for us to help beautify the all the schools.

Morford stated we just donated \$10,000 to Lawton High last month.

Burk stated we donated to MacArthur and that principal was moved to Eisenhower. Since she left they have not taken care of any of the landscaping that she did. I have spoken with the principal and a school board member. The board member stated he cannot force a principal to maintain the landscaping. The superintendent didn't seem interested either.

Tennis stated we have given to MacArthur, Eisenhower and Lawton High. The word is out we are willing to help if they have a plan.

Burk stated the problem is the maintenance. I believe we need an MOU between LETA and Lawton Public Schools.

Dismuke stated I know a board member I'll speak with them.

Burk stated maybe we need to get the superintendent to come sit down and talk with us.

5. Adjournment

There being no further business the meeting adjourned at 4:35 p.m.

Motion by Dismuke, **Second** by Tennis, to adjourn. **Aye:** Morford; Smith; Tennis; Burk; Dismuke; Ezerski; Hampton. **Nay:** None. **Motion Passed.**