

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
MAY 8, 2019

Mary Ann Hankins, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk Jay (entered late); Coody, Joshua; Hampton, Allen; Hankins, Mary Ann; Morford, Robert; Smith, Addie; Symuleski, Ted; Sweeney, Kerry (entered late) Tennis, Michael.

ABSENT: Ezerski, Barry.

OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Jack Hanna, Parks and Recreation; Brock Greenhill, Neighborhood Services; Kristin Huntley, Finance Department; Denise Ezell, City Clerk's Office.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte was not in attendance.

B. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated I have 3 to be retroactively approved. One to Journey Production for \$2,000, Scott's House of Flowers for \$620 and Silver Spoon for \$3,568.25. These were for the banquet. I have one to Bedrock Nursery for \$350 for today. This is maintenance for the splash pad and butterfly garden.

Motion by Tennis, **Second** by Hampton, to approve the invoices, requisitions and all other submitted materials for payment. **Aye:** Coody; Hampton; Hankins; Morford; Sweeney; Symuleski; Tennis. **Nay:** None. **Motion Passed.**

C. Receive Treasurer Report and take action if necessary.

Huntley stated at the end of April you had \$379,601.98 and \$211,787.22 was in the custodial account. You have \$94,000 in the committed funds for the City Hall landscaping and C Avenue lighting project. On the next page under income you have a donation of \$460 for the banquet, hotel/motel tax \$15,497.66, interest income \$30.54, miscellaneous refunds \$150 for the deposit for the museum and municipal fine \$13,545 for the months of February and March. Those fines are caught up to date.

Morford asked will the hotel/motel be the same this year.

Huntley stated we haven't gotten that far into next year's budget.

Hankins stated the committee will meet tomorrow and we should know something at the budget meeting on Thursday.

Morford stated I believe LETA is to receive 5%.

Rogalski stated I haven't heard that the 5% will be reduced. We are waiting to see what the guess will be for the hotel/motel next year and other revenues. They are talking about funding Holiday In The Park and I believe that will happen this year.

Hankins stated I believe we will give Holiday In The Park \$65,000.

Morford stated LETA and Holiday In The Park needs to be funded by hotel/motel but not at the expense of each other.

Rogalski stated it is my understanding it would be in addition to LETA's 5%.

Hankins stated correct. Freedom Festival and Holiday In The Park will both get \$65,000.

Rogalski stated I believe Council may change to where any overage will go to the Economic Development Fund.

Hankins stated that is a possibility. We should know for certain on Thursday.

Huntley stated under expenses you see \$4,658.50 for the banquet, \$273 for sprinkler repairs at the playground, \$21 for postage for the banquet, \$350 for splash pad and butterfly garden maintenance. Total net income was \$24,380.69 and with the custodial account \$48,088.41. On the next page you see through April we have collected \$142,702.04, expenses \$87,466.18 and pending beautification projects of \$118,419. On the next page I have added the lighting project of \$24,409, City Hall irrigation and landscaping of \$47,850 and C Avenue Lights of \$46,160.

Symuleski stated on the Library Landscape Phase II you show budgeted \$10,460, expended \$10,000 and a balance of zero. Where is the \$460?

Huntley stated it was place back into the LETA account.

Rogalski asked are we going to expand the \$1605.

Huntley stated that will be in the 4th quarter claim.

Hankins asked are there any questions or comments.

Motion by Tennis, **Second** by Coody, to accept the treasurer's report. **Aye:** Hampton; Hankins; Morford; Smith; Sweeney; Symuleski; Tennis; Coody. **Nay:** None. **Motion Passed.**

D. Receive report from Cultural Preservation Committee and take action if necessary.

Cheatwood stated we had an update on the landscaping/irrigation from Neitzke and we met with Barbara Curry. We prepared a questioner and power point about the history and architectural elements of the building. From that she could see that their proposal was not a fit for City Hall. She is now looking at Shepler or Elmer Thomas Park.

Rogalski stated there isn't an issue with the subject of the monument but it needs to fit where it will be placed. Depending on where it is to be placed it could be a different type of monument. I suggested Shepler Park would be great for a piece of art or sculpture. The boulder might work at Elmer Thomas Park. I believe she liked the idea of a sculpture at Shepler Park. There is nothing like a monument that people are drawn to.

Hankins asked would you clarify what this is about.

Cheatwood stated Barbara Curry is the President/CEO of a group called "Women That Vote". Part of their mission is to create a memorial to women who have been activist in voting and made a difference in Lawton. There will be an opportunity to purchase a plaque. I provided her with some resources and contact information for Robert Kensal. I can see a fit at Shepler Park because we already have the critic Candy Early and Bill Crawford. She did make contact with Randolph Rose but they require a down payment and she doesn't have that at this time.

Burk asked are they a 501(c)3.

Cheatwood stated no.

Hampton stated they are a LLC for profit.

Cheatwood stated we did ask about her exit strategy for the LLC. I don't believe they have that. Rogalski asked what happens if they run out of room for the name plates and she stated they would add another statute.

Burk stated I suggested they get with a 501(c)3 to help with fund raising. People normally do not donate to a private LLC.

Cheatwood stated she feels at this time she has enough individual donations to help with the project.

Rogalski stated if they decide to continue forward it will have to come back to this body. The idea works but there is a long road before getting there.

E. Receive report from Parks and Recreation, and take action if necessary

Hanna stated we have begun our mowing season. Due to the weather there are areas that we are unable to get to. The fountain pump has been ordered and we are waiting on the electrical portions. We have been setting up for the different events and repairing playground equipment. Money has been identified for the roof here at City Hall and it is an agenda item on the next Council meeting.

Burk stated we need to make a big production out of the fountain. What kind of timeframe are we looking at?

Hanna stated at least another 2 weeks. We received 16 SIM cards that are preprogrammed. It is exciting to see what these cards can do.

Morford asked will it be done before the Freedom Festival.

Hanna stated I have told them I wanted it completed before that time.

Burk stated on the brick sign in front of this building there appears to be lime on it. Is there a way to clean those?

Hanna stated I'll look at it.

F. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary.

Vrska stated we had a lot of positive traction on Trash Off. Did you get the numbers?

Burk stated awesome. We had a lot of fun and Greenhill and his staff did amazing. We did have an issue with contractors coming to dump. We need to make this correction next year. Would you give the numbers to the group.

Vrska stated 7.8 tons of waste tires, 3.7 tons paint, 45.96 tons of general trash, 15.43 tons of trees and branches and 15.9 tons of metal. I'll be looking forward in doing something with the fountain.

Greenhill stated overall it was a great event. There was some stress beforehand due to the weather. We could do a little better with traffic control on Ferris so we will work on that for next year. Overall it was a good day.

Burk stated I believe it was a huge success.

G. Receive Monthly Ward Update and take action if necessary.

Nothing to report.

H. Receive report from Neighborhood Services.

Greenhill stated we are 84 work orders deep on mowing. It is that time of the year.

I. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Rogalski stated there have been some changes to the C Avenue lighting project.

Burk stated at this time we have collected about \$5000. I need help in approaching the businesses. The manufacture contacted me and they believe they can help with some of the cost down the road. They know an individual that will be willing to hang them. The cost is \$24,000 a block and LETA has committed to 4th to 5th and 5th to 6th.

Rogalski stated LETA will pay for the first block and hopes to get donations for the second block.

Burk stated I need your help with the second block. I believe the idea will grow we just need to get it started. We have found there are problems with the circuits.

Rogalski stated 5th to 3rd is all on one circuit. Without paying for new electricity we have to do these 2 blocks. We have publicized we would be doing 4th to 6th and everyone is excited about those 2 blocks. We have to either do 3 blocks or shift to 3rd to 5th.

Burk stated if we get out and hustle we can collect the money. I'm asking for your help in visiting with the business owners to make the 3 blocks happen.

Sweeney asked do we have a list of businesses so we can put our name beside the businesses we will visit.

Burk stated we will get one.

Symuleski asked are you referring to just the businesses on C or to anyone.

Burk stated anyone but I thought we would start with the ones on C. I hope that McMahon will help us. I believe once they see the results they will get involved. We may want to start writing the grant.

Brown stated I have a list but I need to update it.

Sweeney stated we need a picture so we can show them what we want to do. Our goal is to do 3 block and those would be 3rd to 4th, 4th to 5th and 5th to 6th.

Burk stated correct. The landscaping out front is looking great. If the weather cooperates they should be done in a couple of weeks.

Hampton asked are they going to do something with the lawn and weeds.

Burk stated that is between Hanna and Totte. We hope the weeds will be sprayed so the grass will grow.

Rogalski stated here is an estimate for trimming the trees on Cache Road from Fort Sill Blvd. to I-44.

Brown stated here are 2 estimates and some pictures.

Rogalski asked do you want to cut them down or trim them up.

Burk stated I would rather see them trimmed.

Brown stated to trim them up is \$900 and to clean and trim them is \$1800.

Burk stated I believe we want to do the \$1800 so they will look like the others we did. Have you noticed the wildflowers?

Tenis stated I have seen some blue bonnets.

Morford asked can we add to them.

Burk stated yes. If we feel we want them to look fuller we can reseed. I think we need to give it some time.

Motion by Morford, Second by Sweeney, to approve spending \$1800 to trim the trees on Cache Road from Fort Sill Blvd. to I-44. **Aye:** Hampton; Hankins; Morford; Smith; Sweeney; Symuleski; Tennis; Burk; Coody. **Nay:** None. **Motion Passed.**

Rogalski asked has the Skate Park committee set a meeting date.

Burk stated no. Set a meeting so we can get started on this project.

J. Receive a report from the Eye Candy Banquet committee and take action if necessary.

Hankins stated we feel this event was a success. It appeared everyone enjoyed themselves and they did gather in the tent.

Burk stated the weather was perfect.

Hampton stated they were enjoying the tent and didn't want to go inside.

Hankins stated the vendors enjoyed talking with one another this year.

Burk stated the door prizes were great and was enjoyed by all.

Hampton stated the Iris Club also gave away irises.

Sweeney stated we were very pleased.

Hankins stated the testimonial from those who received the awards were so good at lifting Lawton. I thought they all did a good job of that.

Burk stated thank you. You guys did an amazing job.

K. Receive a report from Children United and take action if necessary.

Nunez stated I'm glad the weather was good for ya'll because we had a monsoon. You do have the winners with you today. We raised over \$105,000 and after expenses \$97,000. The casino was so happy with our event that we have booked dates for the years 2020 and 2021. We have identified some grants that Tony Griffith will be helping us apply for. We are pushing forward with our mission and making certain people know the importance of inclusive play and the playground. We had a Goodwill donation drive. We don't have the final results but they did allow us to use the pounds from Trash Off. We will receive .10¢ for every pound. We will be hosting a breakfast at the casino on June 7th from 8:00 to 10:00 a.m. It is an all you can eat buffet. We have a poker run planned for the fall and a shopping event for the winter. We are thankful for your partnership. Without a non-profit there would be no way to raise the funds. Thank you.

Burk stated you were amazing.

2. Old Business

None

3. New Business

A. Approve minutes of April 10, 2019.

This item was struck.

Burk stated we are going to move item 3C up to the next item.

C. Presentation from the Girl Scouts regarding a monument regarding 9-11 in Elmer Thomas Park and take action if necessary.

Scout stated I'm _____ and a senior at Lawton High School. I'm also an Ambassador with the Girl Scouts of Western Oklahoma. I'm here today to tell you about my Gold Award project. This is the highest award given to a Girl Scout. I have chosen a 9-11 Memorial that is dedicated to the 7 victims of 9-11 that were from Oklahoma or has ties to Oklahoma. I would like to place

it within Elmer Thomas Park. I feel this is the most fitting place. Both my parents are retired from the military and a couple of the victims had rank in the military. There are a couple of War Memorials in Elmer Thomas Park so I believe it would be fitting to place this one within that atmosphere. I have asked some of the DAV Chapters and the Masonic Lodges for help and they are on board. Before I can start the project I need to get approval to place it within the park.

Burk stated we would like to see a rendering of the project.

Scout stated this is what I have.

Burk asked do you have an estimated cost.

Scout stated I'm still in the planning stages so I don't have all my numbers. There will be 2 stone towers. One with an Oklahoma flag and the other with an American flag placed on a concrete pentagon. Gragg Monument quoted a price of \$700 to \$900 a piece for the towers. This is with engraving. The pillars will be \$2800 to \$3100 each. I don't have the quote for the concrete in a pentagon shape. I will work on that this week.

Burk stated so roughly \$8000 for your structures.

Scout stated yes. I'll be using 7 red crape myrtles and benches for visitors. The cost of the landscaping is \$1300 and the benches are \$400. I have the donations for the landscaping and the benches. I will need to do the fund raising for the pillars, pentagon and concrete.

Burk asked is there a place in Elmer Thomas we would want to do this.

Hanna stated yes. Across the bridge there are 3 war memorials and we are looking to extend in that direction. It would be on the east side of the lake.

Rogalski asked have we received the funding for the sidewalk around there.

Hanna stated yes. A year or so ago Whisenhunt and I walked the area and found where we wanted to start and end the project. I'm not certain where Whisenhunt is with the plans.

Brown stated I believe this project was given to Mike Jones.

Burk asked can we find out where we are on this project.

Rogalski stated yes.

Burk stated this is awesome. I love the idea. So basically you are looking for \$8000.

Rogalski stated that does not include the concrete.

Burk asked so you have the funding for the landscaping.

Scout stated yes. I have to get back with them once I know where it will be placed.

Burk asked and you have the \$400 for the benches.

Scout stated yes.

Rogalski asked what the timing on this is.

Scout stated I hope to have the project completed before September 11th. I would like to have the opening on the 11th. I have reached out to the Rice and Moss families who both had victims in the incident. They are waiting to hear from me about an opening date.

Rogalski stated this project would probably fall into next year's budget.

Cheatwood asked what about lighting.

Scout stated I have looked at lighting but I'm trying to keep this doable.

Burk stated once you have your exact dollar amount come back so that we can help. We usually donate no more than half of the project and expect you to raise the other half.

Rogalski stated we are talking about half of the total project. The landscaping and benches will count towards your half.

Hanna stated today she needs your approval to place the project in Elmer Thomas.

Motion by Coody, Second by Sweeney, to allow a 9-11 memorial to be placed in Elmer Thomas Park by ____ for her Gold Scout Award. **Aye:** Hankins; Morford; Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Hampton. **Nay:** None. **Motion Passed.**

Burk stated you have your approval. Good luck on raising the funds.

Scout stated awesome. Thank you.

B. Choose the Yard of the Month for the month of April and May.

Burk stated we have 3 yards for review today. We need to choose for April and May.

1811 SW 68th – Ward 7

601 NW Bell – Ward 5

1016 NW Bell – Ward 5

After discussion all agreed on

Yard of the Month for April – 1016 NW Bell – Ward 5

Yard of the Month for May – 1811 SW 68th – Ward 7

4. Announcements

5. Adjournment

There being no further business the meeting adjourned at 4:30 p.m.

Motion by Tennis, **Second** by Hankins, to adjourn. **Aye:** Morford; Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Hampton; Hankins. **Nay:** None. **Motion Passed**