

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
APRIL 10, 2019

Richard Rogalski, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk Jay (entered late); Coody, Joshua; Ezerski, Barry; Hampton, Allen; Smith, Addie; Symuleski, Ted; Sweeney, Kerry (entered late) Tennis, Michael.

ABSENT: Hankins, Mary Ann; Morford, Robert.

OTHER PRESENT: Richard Rogalski and Charlotte Brown, Planning; Jack Hanna, Parks and Recreation; Brock Greenhill, Neighborhood Services; Kristin Huntley, Finance Department; Denise Ezell, City Clerk's Office.

Rogalski stated as the Executive Director I will call the meeting to order. The first order of business will be to elect and Acting Chair.

Motion by Coody, Second by Tennis, to elect Barry Ezerski. **Aye:** Coody; Hampton; Symuleski; Tennis; Smith. **Abstain:** Ezerski. **Nay:** None.

Ezerski stated due to the attendance I want to move Item C of New Business to the next item.

C. Discuss and receive a presentation on a monument being placed in Elmer Thomas Park to commemorate the 100th anniversary for women's right to vote. – Barbara Curry

Curry stated here is a handout of our presentation. We are here today as "Women Who Vote". Women Who Vote is trying to rally our community to get more involved in registering to vote and to make an educated vote. We would like to talk about the boulder you see in your handout. I saw this idea at a Rotary meeting. Women have poured their sweat and money into this community and they outrank men in voting. Where is there a memorial that says we are backed and supported? We haven't seen one so we came up with the idea of the boulder. When I first talked with Jack Hanna we wanted to place the boulder in Elmer Thomas Park. Since then we have decided we would like for the boulder to be placed here at City Hall. This is the gateway to the city. This is where the decisions are made so we are asking that it be placed here at City Hall. They came up with this design so I would have something to present today. The boulder is 8' wide and 4' high. We want to find 20 pioneering women from the past 20 years and put their names on this boulder. We chose the number 20 because next year is 2020 and it is the 100th anniversary of the suffragette movement. On the back of the boulder we want to place 20 name plates of women's organizations that have helped to build up this community. We are not asking for any funds from the City of Lawton. Women Who Vote will be paying for the boulder and the name plates. We are asking for permission to place the boulder at City Hall.

Cheatwood stated at the time women were allowed to vote it excluded the tribal nations. They were not considered citizens of the United States until 1923 depending on the tribe. Do you have any feedback on that?

Curry stated I don't. I have made contact with Jacqueline _____. She is going to make contact with the Native American women so we can include them in our organization. Sandy Duke is our historian and she may be able to speak on this.

Duke stated my studies haven't gotten in depth on this topic but I believe you are correct.

Curry stated no one is excluded from this organization. This is for any woman that votes.

Tenis asked what are you wanting from this body.

Curry stated approval to place the memorial.

Ezerski asked is that something we have the authority to do.

Rogalski stated you would be a recommending body. If it were going to be in the park you have some authority on what is placed in the park. LETA would make a recommendation to City Council for the final decision.

Cheatwood stated I believe it would be appropriate to send it to the Cultural Preservation Committee for their review.

Rogalski stated you are probably right. This committee is to make certain that what is done at City Hall doesn't disturb the historical nature of the building.

Ezerski stated I think we probably need an endorsement to send to Cultural Preservation committee and from there to City Council.

Motion by Coody, Second by Tennis, to send a recommendation of approval to place a memorial of "Women Who Vote" located at City Hall to the Historical Preservation Committee and then their recommendation to send to Lawton City Council. **Aye:** Ezerski; Hampton; Smith; Sweeney; Symuleski; Tennis; Coody. **Nay:** None. **Motion Passed.**

Ezerski stated let's move Item B as our next item.

B. Discuss and receive a presentation on a bench to be placed in Elmer Thomas Park for the celebration of 100 years of Rotary. – Kelly Harris.

Harris stated thank you for allowing me to be here today. Here is a picture of the project. This is made by the same company that the Women Who Vote will be using. We want to replace the existing sign in Elmer Thomas Park that is on 2nd Street. This sign is probably 50 years old. This will commemorate the Lawton Rotary Club for 100 years of service to Lawton Fort Sill. We will have a bench that will be placed next to the boulder near the walking path. We will pay

for all the expenses and there will be no cost to the city. We would like to access the power to the bollard lights so we could place lighting around the boulder and bench. There will be no maintenance for the city. Once it is install every 4 years the company will come and reseal the stone with a protective coating.

Tenis asked so how are you going to get electricity.

Harris stated there is electricity at the bollard lights and we would like to tap into the lights.

Hanna stated those bollards are not solar and there is an electrical source there. We need to talk with an electrician to see what needs to be done.

Harris stated it isn't vital that it is lit but we believe it would look nice at night if it was.

Ezerski asked Hanna do you see any issues with this.

Hanna stated no. I think it would be a great addition to the park.

Ezerski stated with no cost to the city I don't see why we wouldn't want to do this.

Hampton asked will Rotary or Parks and Recreation be contacting them for maintenance.

Harris stated we will have to work that out. If this project goes well I can see us wanting to replace the sign in Shepler Park.

Hampton asked is this a local company.

Harris stated it is based out of Wichita Falls.

Ezerski stated Russell Anderson at the Animal Shelter is using them to do something.

Rogalski asked what was the company name.

Harris stated Boulder Designs.

Burk stated if there is no cost to the city then we just need to approve allowing it to go in the park.

Motion by Tenis, Second by Sweeney, to approve replacing the Lawton sign in Elmer Thomas Park located on 2nd Street with a boulder sign and bench to be paid for by the Lawton Rotary Club. **Aye:** Hampton; Smith; Sweeney; Symuleski; Tenis; Burk; Coody; Ezerski. **Nay:** None. **Motion Passed.**

BUSINESS ITEMS:

1. Reports

- A. Receive report from Dennis Totte and take action if necessary.

Burk stated Totte won't be here today but he did say he would see us on Friday. You can see they are making progress around the building. I believe this will change the looks of City Hall. By the time we spray and get the grass right it will look great around here.

- B. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated we have several to retroactively approve. One to Massad's for \$1120 and Viridian Coffee for \$180. These are both for the Eye Candy Banquet. One to the Chamber for \$340 for yearly dues, City of Lawton \$21 for postage, Bedrock Irrigation \$273 for sprinkler repair at Elmer Thomas Park playground, Cameron University \$18 for name tags, Bedrock Nursery \$350 for monthly maintenance to the butterfly garden and splash pad, Journey Production for \$2020.50 for banquet and then 2 for the custodial accounts.

Motion by Smith, Second by Ezerski, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

Symuleski asked at the last meeting there was a returned check from the Pansy Club. Have we heard anything about this check?

Hanna stated I have tried reaching out and have not heard from anyone.

- C. Receive Treasurer Report and take action if necessary.

Huntley stated at the end of March you had \$331,513.47 in the bank and \$187,979.50 in the custodial accounts. On the next page you see a donation from Pam and Barry's Team in the amount of \$500 to the banquet, interest for March \$25.71, miscellaneous donation of \$47,580 from McMahon Foundation and \$0.97, municipal fines \$10,683 for December and January, dues and subscriptions \$340 for the Chamber, Eye Candy Banquet \$1300 for awards, grant awards and miscellaneous \$10,800 for the Eagle and Cub Scots, beautification projects \$32,000 for the fountain at Lake Helen, and repairs, maintenance and replanting \$1,788.82 for flowerbed maintenance. Total net income for LETA was \$11,910.71, for custodial accounts \$42,421.30 and for March \$54,332.01. On the next page you see the income to date is \$113,018.85. We did get \$15,497.65 for hotel/motel tax but it wasn't deposited until April. Municipal fines are through January but weren't deposited until February. Total expenses are \$82,163.68 and this is about half of your budget. We have \$39,409 in projects pending. Are there any questions.

Burk stated we are researching the landfill gate fee. We should have received more along the lines of \$5,600 instead of the \$1,800. They are trying to fix this issue. It appears our donations went up 2392.5% because we haven't had a lot of donations in the past.

Rogalski stated I'm going to recommend a budget amendment. It is to account for the grant.

Burk stated we will be adding a revenue line.

Rogalski stated we will add it under other income and put the expenditures under beautification projects.

Burk stated are there any questions on the treasurer's report.

Motion by Ezerski, Second by Tennis, to accept the treasurer's report. **Aye:** Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

Burk stated you see we haven't spent any of the Rogers Lane fence removal and I don't see us spending the money this year.

Rogalski stated looking at the remaining fences they are much more difficult to remove. Generally speaking you have to put something back if you take it down. That cost more than just taking a fence down.

Burk stated we will have to do it in small sections. I think every year we need to budget funds to get this project done. I believe for this year we need to use the \$15,000 elsewhere and re-budget for next year.

D. Receive report from Cultural Preservation Committee and take action if necessary.

Cheatwood stated we looked at the policy, the film and the lease between the Lawton Public Schools. The policy is in its third draft and ready for us to review. I hope that we can proceed to Council after our May meeting.

Rogalski stated Brown is reviewing it and once she is done we will get back with the committee.

Cheatwood stated legal will need to review it also. In regards to the lease Lawton Public Schools consider those property of the school. The 2 entities will need to decide if they are willing to do a release. Is the auditorium seating complete? Has there been any movement or is the project on hold?

Hanna stated there is around \$8,000 in the account and that is not enough to purchase a section of seating. We won't purchase until we can afford a whole section.

Burk stated it would be great if we could purchase the rest of the chairs. They are beautiful but expensive. It's hard to get donors for a \$500 chair. We need to reinvestigate and start a new campaign. McMahon might be willing to help. This is an issue we need to address. If your committee would like to look into donors that would be great.

Cheatwood stated due to other priorities they will want to push this to the side. They just wanted an update on where we were. We have been doing tours of the building and it has been enlightening. The other item we were briefed on was the landscaping. They would like to look at the plans. They want to bring the stone back and have them placed on the west side.

Burk asked where do you want them to go.

Cheatwood stated somewhere on the west side.

Hampton stated Jim from the Museum has an idea on how to make it flow with the other side. They want to mount those to follow the same line.

Burk asked can we see about taking down the City of Lawton signs.

Hanna stated yes.

Burk stated those are not appropriate for this building. The only thing that should be put on the walls are things that come from this building and are historic. To hang whatever is not appropriate. I'm not referring to offices but to halls and common areas. We need to find where the stones should go and place them there.

Hampton asked is there a timeline we need to follow since the landscaping has begun.

Cheatwood asked do we need a motion from LETA to accept the recommendation.

Brown stated one of the recommendations was to place the bigger stone in some kind of berm because of the size and it isn't flat.

Burk stated we could do that.

Hampton asked do we need to have it added to the landscape design.

Rogalski stated we need to let Totte looks to see where it needs to be placed.

Burk stated you come back and tell us where the committee would like to see it placed. We don't want to approve anything until we see where you have intentions of placing it.

Cheatwood stated they also talked about replicating the pillars on the west side.

Rogalski stated that is how that should be done. Replicate the pillars and place the stones in the pillars. That will be more expensive.

Burk stated it will be expensive but I think that would be the proper way. We need to find someone who does this.

Cheatwood stated we have been looking for a custom plaque that designates the building as a historical building. We found it on the south side of the building. Our next meeting is May 6th at 4:00 and we will discuss the policy. I have a little concern about the size of the boulder they would like to place out front.

Burk stated I don't believe we want this stone placed at City Hall. With this being a historical building I'm not certain it is appropriate. This needs to go in the park.

Cheatwood stated it is a really large stone.

Ezerski stated originally it was to go into Elmer Thomas Park.

Rogalski stated you took the correct action by sending it to the CPC. I'm not certain they will agree with the decision.

Ezerski stated I'm not certain it was our decision to make. I believe this is a Council decision.

Burk stated if this goes before Council I promise they will not allow it.

Cheatwood stated we found a scrapbook from the Class of 1923 that belonged to Chadwick Coldcuser. He went to pharmacy school and lived around 33rd Street. There was a dedication of their class stone and they were the first class to put something on the lawn. There was a picture of his football team in their "L" sweaters pushing an old roadster up the front stairs. It was a nice collection of history. Thank you.

E. Receive report from Parks and Recreation, and take action if necessary

Hanna stated we have received the pump for the fountain. We are working with an electrician to reconfigure the electrical panel. The scoreboards are up and running at the McMahon Softball complex. The dock at Ralph Resort is almost complete. They are on Phase I of the pavilion in the park. We are in mowing season and going hard. Baseball and softball will start next week. We had more teams in youth softball and baseball than we have had in the past 7 years. This is very encouraging. Girl sports almost double. The carpet to the entry way of this building will be placed in the next couple of weeks.

Burk stated I'm working with the City Manager to have this building completely cleaned on a regular schedule. I want all the carpets, rugs and windows professionally cleaned every 6 months.

Rogalski stated a woman got trapped in the entry way doors. We need another radio control button on the second set of doors.

Burk stated we need to talk with Shane Burk. He told me this would never work.

Hanna stated unfortunately I was never included on that project.

F. Receive report from Public Relations, Website and Facebook Committees, and take action if necessary.

Vrska stated we did a press release about the landscaping and it was received well. I spoke with Rogalski about the “donate here” button not being on the Facebook page. We will get that on the page. Trash Off is going really well. Greenhill is set up to do interviews to get the word out. The Dance Off is this Saturday at the Hilton.

Burk stated we need to make certain and coordinate with Vrska when the fountain is placed into the lake.

Ezerski stated Dance Off has sold out. They have sold 380 tickets and \$83,000 in sponsors. This is all profit. It is going to be a great event.

G. Receive Monthly Ward Update and take action if necessary.

Burk stated I’m excited for the east side of town. It is looking great with all the new roads and cleanup that is taking place.

Hampton stated I talked with a school board member yesterday about the Ron Stephens Stadium. They have plans to put a gate where the hole is.

H. Receive report from Neighborhood Services.

Greenhill stated Trash Off is going well. Vrska has lined up a lot of media opportunities to promote the event. We will put the signs up about 2 weeks before. We have restructured certain things from last year. Traffic will be redirected off Cache Road. I want to do an onsite meeting the week after Easter.

Ezerski asked for those of us picking up trash offsite do we just bring our bags to you?

Greenhill stated that would be great. If not let me know and we will have someone pick them up. We have a few businesses, churches and soldiers that are volunteering to work offsite. Goodyear will not be providing the household hazardous waste.

Burk asked what was the cost to have that done.

Greenhill stated we paid \$10,000 last year for a certain amount. Once that amount is met they pack up and leave.

Burk asked was it full early.

Greenhill stated they were there for quite a while. The problem was there wasn’t any discretion on what they took. I believe there were times they took used cooking oil. We will have pharmaceutical pickup. Justin from the landfill believes we shouldn’t be accepting some of

the things we do such as florescent light bulbs, batteries and oil base paint. According to DEQ we can accept these products in household quantities. Ideally we don't want them but we can take them. Justin told us about what is called a "Bulb Eater". It is a machine that goes on top of a 55 gallon drum and eats bulbs. This keeps the mercury inside the drum. You can fit 1400 bulbs inside a drum and pay a vender to remove the drum. These are the type of things as a city we can start doing to help the landfill.

Burk asked what is the cost of the machine.

Greenhill stated I'm not certain but I think it could make an impact.

Rogalski stated it is my understanding that our landfill can receive household quantities of a large array of stuff. We need to emphasis household quantities.

Greenhill stated we do emphasis that. Last year we did refuse a couple of people.

Hampton asked what about computer parts.

Greenhill stated Goodwill usually takes those and try to reuse what they can.

Burk stated thank you.

I. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Rogalski stated we have a quote for the lighting on C Avenue.

Burk stated when I went to Nashville I saw these lights and fell in love. I want to get this project started. I would like to see us do a block or 2 and then see if we can't get the businesses along C Avenue to buy in. Each block will cost \$24,000. PSO has given us the poles but we have to take the head off and cap them. They will hang about 15' off the ground with aircraft cable from pole to pole. This is brighter and better than what we currently have. At some point I would like to see the poles painted black. I'm asking LETA to fund 1 block and I believe I can get enough donations to do the second block. I would like to see this done by the time they have Ware on C in May.

Rogalski stated we won't be able to get the poles from PSO that fast. I need to know what blocks.

Burk stated I would like to do 4th to 5th and 5th to 6th.

Smith asked have you talked with the mall.

Burk stated I have not. I don't believe they will participate. I think it will have to be the local businesses on C. I do believe McMahon will help us once they see the project. We have the \$15,000 in fence money and I would like to use this as seed money. Our goal is to go from

2nd to 7th and all the way down 2nd Street. We will have to put up poles on 2nd Street. I would like to move the \$15,000 to C Avenue Lighting Project and then start to collect donations.

Rogalski stated the other adjustment is on your revenue line. There is a LETA reserve and currently it is listed at \$28,695. For LETA to cover 1 block you would take that number to \$44,114.15. Basically you are bumping that number up to \$44,000. Then we would add another line for donations and up your expenses by another \$24,000. Your budget remaining is around \$44,000 and we are in April. You will probably spend about half of that and we believe your earnings will come in pretty close to what we have budgeted.

Burk stated we want to take the fence money and move it into the LETA Beautification. We will add a line under this and call it "C Avenue Lighting". I want a different line for each block to make certain we apply the donations to the proper block.

Motion by Ezerski, Second by Hampton, to approve adjusting the budget by moving the \$15,000 from the Rogers Lane Fence Project to the LETA Beautification Project and to take LETA reserve account to \$44,2000 and add another revenue income line of \$24,000 for donations for lighting. **Aye:** Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**

J. Receive a report from the Eye Candy Banquet committee and take action if necessary.

Sweeney stated the banquet will be this Friday. Our board is the ambassador of this event. I really hope everyone will be there and wearing your name tag. It looks like the weather is going to be good. We will have a large tent like we did last year and our goal is to get everyone to the tent. There will be door prizes and to enter you must drop your ticket in one of the baskets under the tent. We hope this will encourage everyone to go to the tent. The museum will be open and they are allowing us to tour it again this year. We do have to cleanup afterwards so we ask that you not leave until we have finished. Dress is business casual because most will be coming from work.

Ezerski asked what time do we need to be there.

Sweeney stated the event starts at 6 so around 5:45. Scott's will do the tulips again this year and there will be a bidder's sheet on each table for those. It will be like a bidding war.

Burk stated we need to scatter out amongst our guest. We need to meet and greet everyone and thank them for being there. If you can stay and help with clean up we would appreciate it. It won't take long if everyone pitches in.

2. Old Business

None

3. New Business

A. Approve minutes of March 13, 2019.

No action taken on this item.

D. Review the final concept and cost estimates for proposed new skate park at Elmer Thomas Park and discuss possible fund raising opportunities, to include retaining a grant writer for the same, and take action as necessary. – Richard Rogalski

Rogalski stated the meetings we had in regards to the skate park was very well attended by the skating community. Spohn Ranch did a good job creating elements for everyone. This is the final concept. This is an inexpensive project. The bowl you see is a big part of the expense. We could remove it if you wanted to do so. The purpose of this item is to show you the design and see if you agree with it.

Burk stated I don't want to do that. We need a committee to start to work on fund raising ideas. Coody, Cheatwood, Hampton, Smith, Hanna, Rogalski and I will be the skate park committee.

4. Announcements

Brown stated here is a list of the approved landscaped properties within the City. If any of these are in your Ward we would ask that you drive by monthly to make certain they are maintaining the property. Let me know if they are not and I'll start the appropriate paperwork.

Burk stated we need your help with this issue.

5. Adjournment

There being no further business the meeting adjourned at 5:00 p.m.

Motion by Hampton, Second by Coody, to adjourn. **Aye:** Smith; Sweeney; Symuleski; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**