

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
FEBRUARY 14, 2018

Jay Burk, Chairman, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Burk, Jay; Coody, Joshua; Ezerski, Barry; Hampton, Allan; Hankins, Mary Ann; Smith, Addie; Sweeney, Kerry; Tennis, Michael.

ABSENT: Dismuke; Bob; Morford, Robert.

OTHER PRESENT: Richard Rogalski, Planning; Jack Hanna and Keith Neitzke, Parks and Recreation; Kristin Huntley, Finance; Denise Ezell, City Clerk's Office.

1. Reports

Burk stated we are moving items C & D to the top of the agenda.

C. Receive Treasurer Report and take action if necessary.

Huntley stated at the end of January your bank balance was \$124,506.17 with \$40,444.71 being custodial accounts. Interest income for January was \$8.78, expenses \$5,000 with \$4,750 for bulb planting and the rest for sprinkler repairs and maintenance. Fishing for Food had a donation and Freedom Festival had a couple of sponsorships. Total net income for January was negative \$4,493.56. We had no municipal fine for January but I made a deposit today for November and 3 days in December. On the Income and Expense Tracker you see no municipal fines, interest income for the year is \$66.87, and your expenses went up due to the bulb planting. Under projects pending you see we finished the bulb planting and not the Library. There is no change to the last page. Are there any questions?

Motion by Sweeney, Second by Ezerski, to accept the treasurer's report. **Aye:** Coody; Ezerski; Hampton; Hankins; Smith; Sweeney; Tennis; Burk. **Nay:** None. **Motion Passed.**

D. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated I have one for Bedrock in the amount of \$1,006.86 and one to retroactively approve for Bedrock Irrigation for \$414.10.

Motion by Ezerski, Second by Sweeney, to approve invoices, requisitions and all other submitted materials for payment. **Aye:** Ezerski; Hampton; Hankins; Smith; Sweeney; Tennis; Burk; Coody. **Nay:** None. **Motion Passed.**

Burk stated before we get started I would like to introduce your new Ward 4 representative Joshua Coody. He comes to us from Arvest Bank. Welcome.

Coody stated thank you.

Griffith stated I would like to introduce the new Neighborhood Services Supervisor Brock Greenhill.

Burk stated welcome.

A. Receive report from Dennis Totte and take action if necessary.

Totte stated we have completed the first half of the landscaping at the Library. We have started to cut down the ornamental grasses and before March we will put down 1200 bags of mulch.

Burk stated I believe we need to do something with the first set of tree rings on Lee Blvd. Those crape myrtles are nothing. The second and third medians are not that bad.

Totte stated we have talked about those before. It needs something like a 7 gallon to match the third median. I'll get a count on what is needed because I know there are some Nandina's that need to be replaced also.

Burk stated I would also like to see some estimates on the medians coming out of Fort Sill on Sheridan Road. We probably need to meet out there to look things over.

Totte stated if you get the water to one I'll donate the plants and planting.

Burk stated my company might do one also.

Totte stated I'll do a graphic design for that area.

Burk stated since we have done the wildflowers at Sheridan and Rogers Lane I think we need to do several medians in that area.

Hankins stated we have asked Totte to have a booth at the LETA event to provide educational information.

Sweeney stated we will have a tent up outside so we need to know how much space you will need. We will be asking the Farmers Market, Master Gardner's, The Iris Club and Bedrock. We thought Bedrock might use a larger space.

Totte asked will this be like what we do at the Home and Garden show.

Sweeney stated yes.

Totte stated let me figure out what we will do.

Sweeney stated I'll get with you in a couple of days. Thanks

Rogalski stated this is a great idea. The Farmers Market has stated holding classes and has been surprised at the turnout.

Hankins stated I think we have a trend going and building on it is good.

B. Receive report from Cultural Preservation Committee and take action if necessary.

Cheatwood stated the committee members are Cynthia Usher, Janet Terry, Jim Whitley, Roger Cannon, Keith Jackson, Tiffany Vrska and I. In December the committee was authorized to provide recommendations to LETA to request approval of preservation policies, procedures and guidelines for historical City of Lawton owned facilities and cultural materials, cultural treasures, archives and such. This building was built in 1909, Carnegie Library in 1922, Central Fire Station in 1930 and Lawton Armory in 1955. These 4 building are on the National Register of Historical places. We have been working on administrative infrastructure, goals and plans, learning about the City of Lawton resources, and looking at other states and municipalities on what they are doing as far as their policies. We are looking at the State of Oklahoma and Minnesota Capital Preservation Commissions. We have identified the projects critical path and at the next meeting we will look at the proposed components and elements of a cultural preservation policy. We have met with the City Attorney to discuss the policy development and have a pending meeting with Jack Hanna to learn more about facilities policies and practices. The City Attorney recommended developing a very strong scope and to list our resources. We will be reviewing the lease of the City of Lawton with the Lawton Public Schools for this building. The members bring a lot of resources to the table. We are excited.

Burk stated this is awesome. Could you help us with information on how to maintain the buffalo that is outside this building? His tail has been knocked off and needs repaired.

Cheatwood asked do you have any specs on it.

Burk stated no. Dr. Bellino was the one to find it. Do we have his tail?

Hanna stated yes. It will need to be welded back on.

Cheatwood asked is it bronze or aluminum.

Burk stated bronze.

Cheatwood stated then it should be cleaned and waxed. We may need someone from the Foundry in Norman to come look at it.

Burk stated thank you.

E. Receive report from Parks and Recreation, and take action if necessary.

Hanna stated we are still working on the winter projects. For the next budget year we have put a lot of projects on our Capital Outlay in hopes of getting funding. We have received a grant for the bathrooms at Ralph's Resort. This is a \$120,000 project and we will invest somewhere around \$56,000. We will get \$43,000 back in credit so it will cost us around \$17,000. We are working on refurbishing the splash pad on Belmont. There is a water leak and we are working on fixing it.

Burk asked what about the fencing on I-44 and Rogers Lane.

Rogalski stated Bennett is tracking down to make certain who owns what on Rogers Lane and Hanna has stated they will remove the fence.

Hanna stated I didn't say that. I told Bennett we didn't have the budget for that.

Rogalski stated it must have been traffic that stated they would remove it. The fence on I-44 is ODOT fence.

Burk stated I want the fence on I-44 it taken down so we can mow.

Rogalski stated that is ODOT fence.

Burk asked can we take it down.

Rogalski stated I talked to ODOT about replacing it and they stated they didn't have the money.

Burk stated I think we probably need to have a meeting with everyone.

Hanna stated if it belongs to the State they should be maintaining it. The City is a dumping ground.

Burk stated if we could just remove the chain link fence that isn't maintained. The one on I-44 is the first thing you see when you drive into Lawton. There is grass, trash and it is lying over. It is a nightmare. Let's meet and see what can be done.

F. Receive report from Public Relations Committee and take action if necessary.

G. Receive Monthly Ward Update and take action if necessary.

Hampton stated we are still working on the wall at Ron Stephens. Councilman Tanner has spoken with Kent Jester and we are just waiting. Has anyone heard of the Tulsa Bloom? This is a program to get flowers downtown. The City of Tulsa works with the OSU Master

Garden Program to beautify downtown Tulsa. They try to get the community to buy in. I'm doing more research and I'll bring that back to you.

Burk stated I looked at it and I like the idea. We talked about putting pots on the light poles on C Avenue. McKinney Texas has pots on poles and on the corners. It is absolutely beautiful. We would have to get permission from PSO to hang pots from their poles. This would be perfect for our downtown.

Hampton stated these pots are self watering.

Burk stated so are the hanging ones. I'm a little fearful of the Oklahoma wind with a hanging pot. We need to get with Bedrock and see what they suggest.

Hampton stated that would be nice for when we have Open Streets.

H. Receive report from Website and Facebook Committee and take action if necessary.

Hampton stated everything is fantastic. Vrska has been great about adding post.

Vrska stated it's been a couple of weeks since I have added anything. I want to post pictures of the library and would like to know how to market the Eye Candy event.

Ezerski stated I'll send you that stuff.

Vrska stated I didn't know if you wanted to get the citizens involved with nominating award winners.

Sweeney stated I believe for this year it is too late.

Burk stated I would like to see them nominate yards for Yard of the Month and then vote on Yard of the Year.

I. Receive report from Neighborhood Services.

Greenhill stated I'm Brock Greenhill and I'm originally from Oklahoma City. I graduated from Putnam City North and SMU. I have been in Texas for 5 years and back to Oklahoma the past 2 ½. This is my 14th day as the supervisor and Trash Off is our first big event in 10 weeks. I have spoken with Goodwill and the Sheriff's department and they are both on board. We do have our trash bags ordered and we will be reaching out to other sponsors. I know this group has help financially and I was wondering what has been done in years past.

Burk stated we usually purchase the t-shirts and signs.

Griffith asked what is in the budget for this year.

Ezell stated \$3000.

Griffith stated I will need to check in storage to see how many signs will need to be replaced.

Burk stated in the past to help offset the cost we have tried to get sponsors. This board has helped in the past the day of Trash Off by handing out t-shirts. We are glad you are on board and hope that you will attend our monthly meetings.

Griffith asked can we get a commitment on funds so we can get started.

Burk asked can we up their budget to \$4000. Why don't we move the \$1000 that is Yard of the Month to Trash Off.

Motion by Ezerski, **Second** by Hampton, to transfer the \$1000 from Yard of the Month to Trash Off. **Aye:** Ezerski; Hampton; Hankins; Smith; Sweeney; Tennis; Burk; Coody. **Nay:** None. **Motion Passed.**

J. Receive report from Eye Candy Banquet committee, discuss Eye Candy Awards and nominees, and take action if necessary; and New Business Item B. Discuss nominations for the 2017 Eye Candy Event award winners and take action if necessary.

Hankins stated we are trying something new this year. We will be hosting the event at the museum and focusing on our mission. Looks like our cater will be Silver Spoon and we will have 4 vendors that will be sit up booths with educational materials.

Sweeney stated we will start small this year to see what kind of interest we have and hopefully grow from there. The vendors will set up in a tent outside the museum. We hope people will circulate outdoors and then the museum has offered to let our guest tour inside. Then we will bring everyone back together inside for food and a casual presentation.

Hankins stated the venue is smaller so we will only be able to host about 150. We are feeling good about all of this and it is more in line with what we do. It will be very casual and a good place to stop on a Friday evening on your way home from work and relax. We also want to keep the cost down as much as possible. Now we need to nominate our award winners.

Sweeney stated this is important because it ties into who we invite.

Hankins stated we would love to have winners that are active in beautification.

Sweeney stated we need some suggestions.

Coody asked what are the awards for and what are we looking for.

Hankins stated for people who have contributed to the city. We want to look at those who have contributed towards the beautification of Lawton. I don't know if anyone knows him but Stan Book is an idea.

Ezerski stated I was going to suggest him.

Vrska asked are there certain categories or does the board come up with them.

Hankins stated we have categories. We have the Rosemary Bellino award, Community Project, Commercial Eye Candy, Yard of the Year, Visionary Leader, and Champion Volunteer. We discussed not having a Yard of the Year and just recognizing all the Yards of the Months. Does anyone have any ideas?

Ezerski stated Book is always looking for ways to better our community. He has been Mr. Lawton this past year.

Hankins stated he has part ownership in Cache Road Square and look at the facelift they did to that complex.

Burk stated I believe he is a visionary leader. He is looking all around the community to see what we can do to make it better. Last month I asked that you look around your ward and bring back 2 businesses to nominate for Commercial Eye Candy awards. How many brought some names.

Ezell stated Dismuke nominated Tipton's and Back Porch.

Hankins stated Rose Rock Spa which was the old Red Cross building.

Sweeney stated Ron Nance was brought up for the project located at Lee and Sheridan.

Vrska stated the incubator at Great Plains Vo-Tech, Salas Cantina and Fire Station #8.

Hampton stated Councilman Tanner nominated the YMCA.

Hanna stated Mike's Sports Grill.

Cheatwood stated the Arvest Bank drive through on Sheridan.

Sweeney stated we need to talk about the Rosemary Bellino Award.

Burk stated we could put Fire Station #8 under the Governmental Award. Your Champion Volunteer is someone who donates their time to things within the city.

Ezerski stated this is Max Sasseen.

Ezell stated he received this award a couple of years ago.

Burk asked can anyone think of a Champion Volunteer.

Hankins asked do we need to fill all of these.

Ezerski state I think 3 is a good number.

Hankins stated I agree. We have 3 and that doesn't include the Rosemary Bellino award.

Ezerski asked what those are.

Hankins stated Community Project, Yard of the Month, and Stan Book as Visionary Leader.

Burk stated I don't know of anyone for the Community Project Award.

Sweeney asked could we make the incubator work in this category.

Ezerski stated that is a good idea.

Burk stated my problem with that is the funding is tax money not private.

Sweeney asked does that matter.

Burk stated to me it does.

Vrska asked what about Robert Peterson. He has painted the different murals around town.

Burk stated multi individuals have done murals around town and they are beautiful. Most of these have been done for free.

Ezerski asked has Dr. Tom Thomas ever won an award.

Rogalski stated Pat Henry would be good for the Rosemary Bellino award.

Sweeney stated that is a great idea.

Hampton asked what about Minette Page.

Burk stated she is another amazing person. For the Rosemary Bellino Award all those for Pat Henry raise your hands. Okay there are 5 so Pat will be your winner. I would like to see us award all those mentioned for the Commercial Eye Candy Awards.

Ezell asked who is to receive the governmental award.

Sweeney stated we discussed Station #8 and the incubator.

Hampton asked has Pam Marion won an award.

Ezell stated no. Who is your governmental winner?

Burk stated Fire Station #8.

Ezerski stated didn't they win some type of national award.

Vrska stated yes.

Sweeney asked so are we adding another category.

Hankins stated that would be 5 awards.

Sweeney stated we don't want this event to get to long.

Burk stated your Commercial Eye Candy winners won't be speaking. The only one who will speak is your top 3 winners. I can't think of anyone for Champion Volunteer.

Hankins stated this award doesn't fit our mission. It sounds more like social work.

Vrska asked can it be a group.

Burk stated we have never tried a group.

Vrska stated the Young Professionals every month donate their time to something. They have cleaned and painted the Mattie Beal Park, Douglas School, donated to the Food Bank, helped the Humane Society and lots more. They are a branch off of the Chamber.

Burk stated I like the idea.

Ezerski stated I think it is a great idea.

Ezell stated for the Commercial Eye Candy you have nominated Mike Sports Grill, Salas, Arvest, Tipton's, Back Porch, and Rose Rock.

Sweeney stated we don't want too many so I would say Rose Rock and Tipton's.

Hankins stated I think we need to settle on one. I vote Rose Rock because it is a historical building and everyone sees it.

Rogalski stated it is so visible to Lawton.

Burk stated the Commercial Eye Candy Awards are where we started. To me these are our biggest awards. I would rather give 6 of these and none of the others. That is what we are about. We are about beautification and making things better.

Sweeney stated I agree but we don't want this event to take all night. I'm not saying we can't do more but I believe 6 is too many and they do take time.

Ezerski asked what about 2.

Sweeney stated 2 would be great. I nominate Tipton's and Rose Rock.

Burk stated I agree with Rose Rock.

Hankins stated I do too.

Ezerski stated I agree with that.

Burk asked does everyone agree. (All agreed) Tipton's took an old building and made it nice.

Ezerski stated I would say Tipton's.

Hankins stated I would say Tipton's.

Hampton stated I would say Tipton's.

Tenis stated that works for me.

Burk stated okay Rose Rock and Tipton's.

Ezell asked do I have this correct. Stan Book, Visionary Leader; The Young Professionals, Champion Volunteer; Pat Henry, Rosemary Bellino Award; Rose Rock and Tipton's, Commercial Eye Candy Awards; Robert Peterson, Community Project; and Fire Station #8, Governmental.

Burk stated that is correct.

K. Receive a report from the Planning Division regarding ongoing LETA projects and take action if necessary.

Burk stated there is nothing to report today.

2. New Business

A. Approve minutes of June 26, 2017, July 12, 2017, September 20, 2017, October 11, 2017, November 15, 2017, December 13, 2017 and January 10, 2018.

Motion by Ezerski, **Second** by Sweeney, to approve June 26, 2017, July 12, 2017, September 20, 2017, October 11, 2017, November 15, 2017, December 13, 2017 and January 10, 2018. **Aye:** Hampton; Hankins; Smith; Sweeney; Tennis; Burk; Coody; Ezerski. **Nay:** None. **Motion Passed.**

3. Old Business

A. Discuss a possible project presented by Griffith to assist low income homeowners by making needed repairs to their home and take action if necessary.

Burk stated Griffith has left so we will strike this item.

B. Discuss the possibility of using federal funds to help a low income homeowner to do some repairs to their home and take action if necessary.

Burk stated we will strike this as well.

4. Announcements

Rogalski stated we are working with PSO on the lighting in Elmer Thomas Park and the Skateboard Park will have a kick off meeting on March 14th. Since LETA has a meeting that day they will probably be present for our meeting.

Herr stated you are doing a great job with all your projects. Here are a few pictures of the Library and Bedrock did a great job. I'm coming to say thanks for the landscaping and all you do.

5. Adjournment

There being no further business the meeting adjourned at 4:50 p.m.

Motion by Ezerski, **Second** by Hankins, to adjourn. **Aye:** Hankins; Smith; Sweeney; Tennis; Burk; Coody; Ezerski; Hampton. **Nay:** None. **Motion Passed.**