

**MINUTES**  
**LAWTON ENHANCEMENT TRUST AUTHORITY**  
**NEW CITY HALL AUDITORIUM**  
**212 SW 9<sup>th</sup> STREET**  
**FEBRUARY 13, 2013**

Michael Tennis, Vice-Chairman, called the meeting to order at 3:00 p.m. in the New City Hall Auditorium. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

**ROLL CALL:**

**PRESENT:** Burk, Jay (entered late); Dismuke, Bob; Godlove, Jane; Harbison, Jean; Hushbeck, Tim; Safi, Anika; Smith, Addie; Smith, Marilyn; Tennis, Michael.

**ABSENT:** Carter, Carol; Hankins, Mary Ann.

**OTHER PRESENT:** Denise Ezell, City Clerk's Office.

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**BUSINESS ITEMS**

1. Reports

A. Receive report from 4-D Landscaping

Elkouri stated I believe we are in good shape going into the spring. We hope that the lakes and ponds get full so we can keep watering. I brought Jason today so he can tell you about the sprinklers. Do you have any landscaping questions?

Dismuke asked are there some dead shrubs at the ballpark on 38<sup>th</sup> Street.

Elkouri stated we have some down to replace but I don't know of any that are still in the ground. I'll go by and check.

Jason stated all the sprinklers for city projects water on Sunday morning at 1:00 a.m. for about 15 minutes a zone. It is hard to do the even/odd with all the projects. There are a couple of sprinklers that need repairs and I have given you estimates. One is at 52<sup>nd</sup> and Rogers Lane where a utility truck has driven through the easement and the other is at the corner of Bishop and 11<sup>th</sup>. There is a controller out at this location.

Hushbeck stated I'm from PSO and when the system was done we said there would be issues. The problem is the sprinklers are not deep enough. When we go in to do a repair there will be damage. This was pointed out initially.

Burk stated sorry I'm late. I had to meet with the Interim City Manager about tomorrow night's event. It will be broadcasted on channels 2 and 97.

B. Receive report from Kim Shahan, Parks and Recreation Director

Shahan stated I have the estimates for the sprinkler repairs.

Burk stated we are real concerned about our water supply. How will we be able to water these locations with the water restrictions which may get worse. Are there any thoughts on how we can curb the water usage so we don't have the citizen complaints.

Elkouri stated if you want to use less water but still water you may have to go to all drip. Drip is temporary because it will only last a year or two but you won't have water in the streets.

Tenis asked will everything have to be reconfigured.

Elkouri stated we will tap into the main line.

Smith M stated watering at 1:00 a.m. we shouldn't have people complaining.

Burk stated people are still complaining. If something doesn't change there will be no outside watering. How much money do we want to spend on sprinklers until we know where we are? I'm not saying don't make the repairs but I'm concerned about making repairs and not using it for six months.

Shahan stated you are representing the fact of no outside watering. The only mechanism to actually water and not be a part of the system would be from a tank where you actually go to each location and water from the tank. That is what I'm hearing you say.

Burk stated I would say you couldn't even do that. I think that means no outside water usage.

Tenis stated we are not at a Stage 3 but we are going to be. Burk is referring to Stage 4. Drip is considered outside watering even though it is minimal.

Godlove stated I wonder if we might want to wait on the repairs and see what happens.

Burk stated I don't know how far we are from Stage 4 but I know we are flirting with Stage 3 right now.

Tenis stated I think you will hear tomorrow night that if the summer isn't better by July we will be in Stage 4. It all depends on how much rainfall we get. Experts say this is the third of a five year drought. My personal opinion is don't spend any money because it may be all for not.

Burk asked when would we turn the sprinklers back on.

Elkouri stated we have never turned them off. We water once a week for a short period.

Burk stated so what I'm hearing is we don't want to do the repairs at this point. Is there anything else?

C. Treasurer Report

Burk stated we are trying to get the bathroom/concession built at the playground. Council has allocated \$50,000 and I was able to get \$10,000 from Ft. Sill Apache Casino. We are about \$60,000 short.

Tenis stated we might look into selling pickets as a fund raiser.

Shahan stated that project is complete.

Burk stated I wonder if we did a fence around the bathroom/concession to help offset the cost. Chris Boyd stated he would help with the drawing at no cost. Are there any questions about the treasurer's report?

**Motion by Tenis, Second by Smith M**, to accept the treasurer's report. **Aye:** Dismuke; Godlove; Harbison; Hushbeck; Safi; Smith A; Smith M; Tenis; Burk. **Nay:** None. **Motion Passed.**

D. LETA YA Report

Burk stated they are meeting at this time. They are going to discuss holding a retreat of their own and using Pat Beck. Maria Shahan is going to help get this underway. This would give them a road map of where they want to go, what their projects need to be and realistic goals.

2. New Business

A. Elect Secretary

Burk stated our by-laws stated we are to elect a secretary. Do we have a nominee? At this time I'm the Chair, Tenis is the Vice-Chair, and Godlove the Treasurer.

Harbison stated I'll be happy to do that.

**Motion by Hushbeck, Second by Safi**, to nominate Jean Harbison as secretary. **Aye:** Dismuke; Godlove; Hushbeck; Safi; Smith A; Smith M; Tenis; Burk. **Nay:** None. **Abstain:** Harbison. **Motion Passed.**

B. Approve minutes of July 11, 2012, August 15, 2012 and October 10, 2012.

**Motion by Godlove, Second by Tenis**, to approve the minutes of July 11, August 15, and October 10, 2012 as written. **Aye:** Godlove, Harbison; Hushbeck; Safi; Smith A; Smith M; Tenis; Burk; Dismuke. **Nay:** None. **Motion Passed.**

C. Approve minutes of the Retreat on January 26, 2013.

**Motion** by Smith M, **Second** by Godlove, to approve the minutes retreat held on January 26, 2013 as written. **Aye:** Harbison; Hushbeck; Safi; Smith A; Smith M; Burk; Godlove. **Nay:** None. **Abstain:** Tennis; Dismuke. **Motion Passed.**

D. Review and Discuss Committee Assignments and take action if necessary.

Burk stated the Marketing/PR Committee has been working hard. Do you have any updates?

Hushbeck stated Safi and I will be meeting within the next few weeks. We did get a press release out to the radio, paper and television station about tomorrow night. As stories come up we want to focus on getting them written and getting them out to let people know what is going on. The key thing secured today was the water meeting being televised. Will it repeat?

Burk stated yes it will re-loop like the council meetings. I didn't know this was a city channel and we have control over both channels. Part of the agreement is they will supply a camera man. They are looking for city material to run on these channels.

Hushbeck stated that opens up things for this committee. We can utilize running things at different times and it is free advertising. Down the road we may want to take it a step further. Maybe we could come up with a gardening show or something that would be worth running on Saturdays. This opens up things we can explore.

Burk stated Shahan you should be utilizing this.

Safi stated I met yesterday with the gentleman that runs channel 97 and he is willing to help us.

Shahan stated (inaudible not at mic)

Burk stated we need to talk to him about doing some sort of programming stuff. Long is willing to go to work on finding ways to put more information out there. It would be perfect for Parks and Recreation to put all upcoming events out there.

Smith A stated Channel 97 has had a feed that states they will be doing video. They have been doing audio and churches have been utilizing it. Channel 2 you have to be a fast reader to get everything they feed.

Burk stated I wanted to ask the board about joining the Chamber of Commerce.

Hushbeck stated Lucy Laird sent me a dummy invoice and I forwarded that information to you. We just need to pay the fee. Laird stated we might be able to piggyback with another business to help host an "After Hours". This would be another way to get our name out there.

Burk stated I wonder if we could do something downstairs.

Hushbeck stated the problem is availability. If you get on the list now you are at least a year out. That is the reason for piggybacking.

Burk stated I believe the membership is \$380 and then the advertising.

Hushbeck stated she recommended we might explore advertising on their website where we would have an icon. Obviously it would be better once they could link to our website. That is pretty popular for a low cost. The main thing we need to do is join the Chamber and then we can determine the other. Safi and I will look at it all and bring you some options on what we can do as far as advertising goes.

Burk asked can we put that on the agenda for next month to join the chamber.

Godlove asked will people be made aware that they can watch this on TV tomorrow.

Burk stated we will call Kim McConnell to see if she will write a story.

Godlove stated it would be great if KSWO would announce it.

Burk stated they will have a report here tomorrow night and so will the newspaper. I don't know how else to get the word out. Okay the other committee we talked about was a budget committee. This committee will need to start to work right away. I would like to see at least 2 or 3 of members on this committee. I will serve and is there anyone else interested.

Godlove stated as treasurer I probably should serve.

Harbison stated I don't mind serving.

Burk asked Tennis will you serve as well.

Tennis stated sure.

Burk stated okay the budget committee is Burk, Harbison, Godlove and Tennis. We talked about a new board member packet. Safi you have a March deadline for the rough draft.

Safi stated the packet will include the by-laws, the members, our mission, our logo, our history, our projects, a ward map and what we do. I'll get with Hushbeck to see if he has any more information.

Godlove stated the other committee was the Brochure Committee and Smith M, Hankins and I met last week. Here is something Hankins started as far as the brochure is concerned. If anyone has any suggestions of what they would like to see included I'm sure Hankins would like to hear about it. She has taken a very nice photo of the buffalo out here on the grounds to include.

Safi stated I think we need to include our mission and maybe some captions under each picture. The gentleman that does the website for Channel 97 has over 30,000 pictures of Lawton that he would release to us if we needed them. He also would meet with us on the website before we meet with the designer.

Burk stated this is a great start. I looked at logos and found 3 or 4 to bring back to you in March. The idea was to use Keep Lawton Beautiful in words and then LETA underneath. We will look them over to see if we can come up with a new logo. The web designer wants to do a conference call as soon as possible. I told him we were waiting until we figured out our logo. We can go ahead without the logo because they are ready to get to work. Godlove and Safi need to get with me to schedule a conference call. We also need to have an after action meeting from the banquet. I'll send an email to those involved with the banquet to schedule a meeting so we can give a report in the March meeting. You need to be looking around as you drive because the Yard of the Month begins in April. It does not have to be a yard in your Ward but please look for yards. I want to thank everyone for being at the retreat. We accomplish so much more there than we do in these meetings.

E. Set a date for approval of the By-law Changes and take action if necessary.

Burk stated according to the by-laws we have to give a 30 day notice to make any changes. We would like to adopt those changes at the March meeting.

Godlove asked were the changes clear. I had marked them in red but they didn't print that way. Everything that changed was also in quotes.

Burk stated it looked good to me. Thank you so very much for that.

**Motion by Godlove, Second by Smith M,** to set the date of March 13, 2013 as the date to vote on the by-law changes. **Aye:** Hushbeck; Safi; Smith A; Smith M; Burk; Dismuke; Godlove; Harbison. **Nay:** None. **Motion Passed.**

### 3. Old Business

A. Review and Discuss Retreat and take action if necessary.

Discussed above

B. Review and Discuss Website and take action if necessary.

Discussed above

C. Review and Discuss Municipal Building and take action if necessary.

Burk stated Parks and Recreation looked at the bed in the front of the building. They don't feel we can have a bed there. We need to fill it in so that water will not go underneath the

building. We need to remove the concrete so they will stop using it as a smoking section. We will do something so that everything flows away from the building. We are on hold until we see what the weather is going to do. We talked about painting, filling cracks and changing some lights. Shahan can you get the total numbers it will take for the project. We will be contracting the project out so it won't be your department doing the work.

#### 4. Announcements

Burk stated I hope that everyone can be here tomorrow. We would like to have as many people here as we can. We have invited all the local Mayors that is impacted by the drought. How many RSVP's have we had?

Ezell stated 2 which includes our Mayor.

Burk stated Dave Taylor from Waurika and Jerry Ihler has a great presentation for us. I hate for there to be no more than 5 in attendance but broadcasting helps.

Godlove stated I believe since we are sponsoring the event those of us who can be in attendance should be here. I and Smith M are planning to be here.

Smith A stated I'll be here.

Dismuke stated you had asked me to check and see what it would cost to clean up the flea market. The Indian Police were not too pleasant. They stated it was not owned by a Trust but by 3 families who doesn't want anything torn down. They asked that I immediately leave or they would escort me somewhere else.

Burk stated Bill Shoemate tells me a different story.

Dismuke stated I did take a couple of people out there. I got a bid by a non-profit youth camp and one of the board members is a contractor at Ft. Sill. Their bid was around \$4500 if the city would provide the containers. They don't have containers.

Burk asked what was the price that we got from...

Dismuke stated \$5300.

Burk stated and that was with the city waiving the dump charges. Let me talk with Tony Griffith to get his thoughts. Thank you. Shoemate stated they were talking about putting in a convenient store there. Is there anything else?

#### 5. Adjournment

**Motion** by Dismuke, **Second** by Hushbeck, to adjourn. **Aye:** Burk; Dismuke; Godlove; Harbison; Hushbeck; Safi; Smith A; Smith M. **Nay:** None. **Motion Passed.**  
Estimate

