

MINUTES
LAWTON ENHANCEMENT TRUST AUTHORITY
3rd FLOOR CONFERENCE ROOM CITY HALL
212 SW 9th STREET
FEBRUARY 8, 2017

Richard Rogalski, Director, called the meeting to order at 3:00 p.m. in the 3rd Floor Conference Room. Notice of meeting and agenda were posted on the City Hall notice board as required by law.

ROLL CALL:

PRESENT: Duffy, Andrew; Ezerski, Barry; Hampton, Allan; Morford, Robert; Sweeney, Kerry; Tennis, Michael.

ABSENT: Burk, Jay; Dismuke, Bob; Hankins, Mary Ann; Smith, Addie.

OTHER PRESENT: Kristin Huntley, Finance; Richard Rogalski, Planning; Jack Hanna, Park and Recreation; Joshua Leach, Neighborhood Services; Denise Ezell, City Clerk's Office.

BUSINESS ITEMS:

1. Reports

A. Receive report from Dennis Totte and take action if necessary.

Totte stated next week we will start cutting down the ornamental grasses, trim the rose bushes and mulch all the sites. We did grow some milkweed so when you decide where you want it planted let us know.

Morford stated it needs to be planted with flowers and where pollen is available. Didn't you say it takes over?

Totte stated yes.

Rogalski asked if it is just planted random will the butterflies know where it is.

Totte stated we talked about not planting it in the medians. Maybe at 11th and Gore.

Sweeney asked when will you plant it.

Totte stated April or May.

Sweeney stated what about the park.

Tennis stated my concern in the park is the prairie dogs.

Morford stated there is no use to plant it unless you have flowers. What difference does the median make?

Rogalski stated they need some space to feel comfortable. Let's re-agenda this for the next meeting and I'll have Bennett here with his research. The Gore median is probably wide enough but I don't believe the pots on 2nd Street are a good place to plant.

Sweeney stated and not as attractive. If we bring it back to the next meeting we would still have time to make a decision.

Rogalski stated going towards the airport might be a place to consider.

Ezerski asked were you working on Rogers Lane.

Totte stated yes. We completed all of Rogers Lane. We cleared a lot more wood than I had anticipated. We also completed the trimming of the trees at Eisenhower Middle School.

Rogalski stated Eisenhower might be a place of interest to plant milkweed. Thank you.

B. Receive Treasurer Report and take action if necessary.

Huntley stated starting with the balance sheet. At the end of the month you had \$144,110.20. On the next page you see a donation of \$25.00 to the gala, \$105 in ticket sales, \$9.79 in interest income and \$3,811.50 in municipal fines. Under expenses you had \$300 for advertising and promotion, \$365 for the gala, \$682.89 for the playground and \$4750 for repairs and maintenance. Under the custodial activity you see we received a few vendor fees for the Freedom Festival. You total net income for January was (\$1,896.60). After I have received the gala receipts I'll make another request for hotel/motel money. On the next page you see we are ahead of schedule on the LETA beautification and that is through December. The interest income is through January. There are a few accounts in the negative but more in the positive so there isn't anything to be concerned about. Under Project Pending I have received the invoice for the Rogers Lane cleanup but nothing for Sheridan Road. Under Playground there is still \$817.11 and since we only received 3 of the 6 trash cans I'll leave that there until we receive the invoice for the other 3. We still haven't heard anything from Lawton High or Ron Stephens Stadium.

Ezell stated Branstetter called today and they will be sending invoices shortly for Lawton High.

Rogalski stated I think we have answered most of the school boards concern on placing Ron Stephens in an overlay district. I don't foresee the wall being repaired for quite some time.

Huntley asked are we in the process of ordering the cameras for the cemetery.

Hanna stated that will go to Council on February 28th.

Huntley stated there are no changes on the last page. Are there any questions.

Motion by Ezerski, Second by Sweeney, to accept the Treasurer's report. **Aye:** Duffy; Ezerski; Hampton; Morford; Sweeney; Tennis. **Nay:** None. **Motion Passed.**

C. Receive report from Parks and Recreation, and take action if necessary

Hanna stated we are still trimming trees in Elmer Thomas Park and it has made a huge difference. We are working on the walkways and trails in several locations. The way the weather looks we will be mowing a lot sooner than we want. We will be spraying a lot this year. The tree removal on Rogers Lane has made a big impact. We will be putting fiber mulch around the playground units and getting ready to stain at Kids Zone. We are working on a lot of little things that make a big difference.

Rogalski asked are there any questions. Thank you.

D. Receive report from Public Relations Committee and take action if necessary.

Ezerski stated we did the press release on the gala. There was an article in the paper and they will be there the night of the event. Channel 7 contacted us about a story and they will also be covering the gala.

Duffy stated every year the chamber does a business and visitor guide for the membership directory. It contains a few articles that talk about Lawton and what is happening. LETA will be a features story this year. I thought this was pretty neat.

Rogalski stated great.

E. Receive Monthly Ward Update and take action if necessary.

Ezell stated I would like to remind everyone that Yard of the Month will begin in April so start watching your neighborhoods.

F. Receive report from Website and Facebook Committee and take action if necessary.

Hampton stated Facebook is receiving a lot of likes. I ask that you continue to share our page. There are certain hours of the day that Facebook is used more than others so share as much as possible.

G. Receive report from Neighborhood Services.

Leach was not in attendance.

H. Receive Gala Report and take action if necessary.

Sweeney stated I believe everything is on track. We hope that every member will be in attendance. We will be decorating on Friday morning and everyone is welcome to come help. The hotel staff does a great job so there isn't a lot to do.

Ezell stated you must RVSP by Friday. Whipp will have your name tags at the door unless you took them home with you last year. Please be certain to wear them. Every award winner has confirmed they will be in attendance.

Duffy asked where is Max doing on the videos.

Ezell stated he has completed 2 of the 3.

Duffy asked do we have a head count.

Ezell stated at this time 125.

Sweeney stated we are lower than last year but that may change by Friday.

Ezerski asked how many did we have last year.

Ezell stated 200 in attendance.

2. New Business

A. Consider approving invoices, requisitions, and all other submitted materials for payment.

Huntley stated there are 2 that need to be retroactively approved. We have Sasseeen Reality for \$300, Mike Mazzo for \$300, Advanced Printers for \$65, Oklahoma Correctional Industries, Bedrock for \$26,000, City of Lawton \$542.64 and \$58,000. The \$58,000 was a donation from the Fort Sill Apache Tribe for the east Gore sidewalks. LETA was just a pass through.

Motion by Sweeney, Second by Ezerski, to approve invoices, requisitions, and all other submitted materials for payment. **Aye:** Duffy; Ezerski; Hampton; Morford; Sweeney; Tennis. **Nay:** None. **Motion Passed.**

B. Approve the minutes of January 11, 2016.

This item was stricken.

C. Consider approving a revision to Lawton City Code Section 17-7-701.A - Park Closings, changing the operational times for parks owned and/or maintained by the City of Lawton.

Hanna stated the Parks and Recreation Commission discussed changing the hours of operations due to the vandalism that happens after hours. They agree the closing time needs to change but decided to leave it to my discretion. The City Manager and Assistant City Manager feel we don't want to close at 10:00 p.m. due to the walkers/runners. We don't want to take away their freedom. Two major parks are used for late night walking/running. The others are

usually used during daylight hours. I would suggest we open and close all parks except Elmer Thomas and Kid Zone from sunup to sunset. I don't know how to handle the other 2. I believe 11:00 p.m. is late enough so maybe we should put a chain up at the playground and close it at a different time. What are your ideas?

Rogalski stated as long as people are using the park I think you are safe from vandalism. The cameras will be of no use if the park is still open 2 or 3 hours after people stop using it.

Tenis asked do we really believe that closing the park at 11:00 is going to make a difference.

Hanna stated we don't have the work force to go out and enforce the closing. In the neighborhood parks if there is something going on they can call police and a ticket can be issued. Kids Zone and Elmer Thomas are unique.

Rogalski stated during the summer 11:00 is reasonable. My concern is during the winter that it will be vandalized before the cameras are turned on. We could close the playground early so we could turn the cameras on.

Sweeney stated maybe we need to put up a chain and leave the rest of the park open.

Hanna stated we can do that with a chain and nice sign. You need to understand if we do that my guys will not be there to put the chain up until everything is closed.

Hampton asked once the cameras are in place will it give us information in regards to the movement within the playground.

Hanna stated this isn't something that has to be done immediately. We could collect the data to pinpoint a timeframe.

Rogalski stated the effectiveness of the system is the warning and flash. You want to start this with a big bang. You want the impact of the voice and flash and you can't do that until the playground is closed.

Ezerski stated why don't we stay with the 11:00 p.m. and see what kind of data we collect. If we need to adjust it we can do so later.

Hanna stated we can do that.

Rogalski stated we will get them up and started.

D. Consider approving the addition of ground lighting to supplement the tree lighting within the trees on the Southeast lawn at the New City Hall.

Rogalski stated when we first put up the lights on the south lawn they only showed in the branches and it seemed to be floating in space. We had them install a ground light and it made a significant difference. This lights up the tree trunk and moves up to the branches so the whole

tree appears to be lit. We had them give us an estimate for ground lighting. The first estimate is for 2 lights on tree 1, 3 lights on tree 4 and none on tree 3 for a total of \$3,978. The other estimate is for more lights but more lights require an additional transformer. That estimate is \$9,505. If you want to add the additional lighting you have it in your beautification budget. If you choose the smaller package you can always expand later.

Ezerski stated that would be my thought. Go with the smaller one and see how it looks.

Tenis stated I agree.

Motion by Sweeney, **Second** by Ezerski, to approve \$3,978.70 for ground lighting for the south lawn of City Hall. **Aye:** Ezerski; Hampton; Morford; Sweeney; Tennis; Duffy. **Nay:** None. **Motion Passed.**

3. Old Business

None

4. Announcements

Sweeney stated in my neighborhood we had a stop sign that was knocked down twice. I would like to say thanks to those who responded so quickly both times.

Rogalski stated that would be streets and they do a really good job.

Brown stated Leach stated that due to Fort Sill Fresh Paint Days has been pushed to June 2.

Rogalski stated I would like to say that I appreciate all this authority does for the community. When I get the opportunity to talk about this authority I'm very happy to do so. I believe beautification is the route to economic development. Beautification and pride helps with the route of the problem and this authority is doing a great job in changing that problem.

Hampton asked do we know anything about the self-wicking pots.

Ezell stated Burk mentioned last month he had ordered them and they were sending samples.

5. Adjournment

There being no further business the meeting adjourned at 3:55 p.m.

Motion by Sweeney, **Second** by Ezerski, to adjourn. **Aye:** Hampton; Morford; Sweeney; Tennis; Duffy; Ezerski. **Nay:** None. **Motion Passed.**